

[illegible]

Library	Normal Opening Hours (closed bank holidays)					
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
The Concourse West Kirby CH48 4HX						
Woodchurch Library Ganney's Meadow Early Years Site New Hey Road Woodchurch Wirral CH49 8HB	Closed	Closed	Closed	Closed	9am-1pm 2pm-5pm	9am-1pm on 21.05.22, 04.06.22, 18.06.22

3. Request a copy of the Local Plan or Discuss Access to the Local Plan

If you wish to request a hard copy of the Local Plan or supporting documents, or if you require assistance with an accessible format of the Local Plan, you can contact the Council using the following contact details:

Telephone: 0151 691 8235

Email: localplan@wirral.gov.uk

Please note that copies of relevant documentation will be subject to a reasonable charge to cover the costs for printing and postage.

How to Submit a representation:

Those wishing to make a representation should first read the guidance note available to view and download from the Council's Local Plan webpage here: www.wirral.gov.uk/newlocalplan and available at all libraries.

All representations should clearly specify in what respect(s) the Local Plan is considered to be unsound, and what change(s) would need to be made to make it sound. The Sustainability Appraisal and Habitat Regulations Assessment are also the subject of publication.

All valid representations received will be submitted to the Secretary of State and considered as part of an Examination by [an] independent Planning Inspector[s] and will be made available for the public to view (including your name, but will not include personal contact details or signatures). Anonymous representations cannot be accepted and representations cannot be treated as confidential. The Council's Privacy Notice can be found here: <https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/forward-planning-privacy-notice>

To submit your representation online:

Representations should be made electronically where possible, via the forms included within the online Local Plan Submission Draft Document. You can do this by registering or logging into the Council's online consultation portal here: <https://wirral-consult.objective.co.uk/kse>

A Guidance note explaining how to make a representation via the online consultation can be viewed and downloaded here: www.wirral.gov.uk/newlocalplan

To submit your representation by email or post: You should use the Representation Form which can be downloaded here: www.wirral.gov.uk/newlocalplan or collected from any of the libraries listed in the table above.

Completed forms can be returned by:

Email: localplan@wirral.gov.uk; or

By Post (addressed to): Local Plan, Wirral Council, PO Box 290, Brighton Street, Wallasey, Wirral CH27 9FQ.

Please note: If you want to deliver your representation by hand, please deliver it to the reception at the Council's Distribution Services at 5 Sandford Street, Birkenhead, CH41 1BN.

All representations must set out clearly why, and how, it is considered that the Draft Local Plan (in whole or in part) is:

- legally compliant or non-compliant;
- compliant or non-compliant with the Duty to Cooperate; and/or,
- sound or unsound.

Please attach to your email or send by post a completed Part A form and as many completed Part B forms as relevant. If you need to send your representations across multiple emails, please contact the Council in advance to ensure no representations are missed.

Please note, that all representations received by email and post may be entered into the council's online consultation portal. Therefore, you may receive an acknowledgement via your preferred contact method once your representation has been processed onto the portal.

We strongly recommend that all representations are made using the standard representation form provided, whether you complete it online, download and complete it on a computer and submit by email or post, or print it off to provide a handwritten response and post it to us. This helps to ensure that all comments received are relevant and that the correct information is collected to allow representations to be considered fully by the Planning Inspector. If all required questions are not answered, your representation may be invalid and may not be considered by the Inspector.

Notification of next stages in Wirral's local plan preparation

When making your representation you will also have the option to request to be notified of the following stages of the Local Plan process:

1. the submission of the Local Plan for independent examination;
2. the publication of the Inspector's recommendations following independent examination of the Local Plan; and,
3. the adoption of the Local Plan.

You can also request to be added to our consultation database, to be notified of future consultations on Wirral's planning-related documents by emailing localplan@wirral.gov.uk You can request to be removed from any, or all, of the above databases at any time.

Contacting the Planning Policy Team at the Council

If you do not have access to the internet you can contact us by telephone on the number below to make factual enquiries about the Local Plan Submission Draft and supporting documents.

If you require any further information or assistance, please contact the planning policy team using the details below:

By email: localplan@wirral.gov.uk or

By Telephone: 0151 691 8235



Wirral Local Plan 2021-2037

Submission Draft

Representation Form – Part A

Ref: LPSD-

(For official use only)

Before you make your representation, please read the separate Representation Form Guidance Note that is available at all libraries in the district, or online at www.wirral.gov.uk/newlocalplan

Please ensure your Representation Form is returned to us (using the Return Details section below) by **no later than 5pm on Friday 24 June 2022**. Any representations received after this deadline **cannot** be accepted and will not be considered by the inspector at the subsequent examination.

Please note:

- **Representations must only be made on the basis of the legal compliance or soundness of the Plan, or compliance with the Duty to Cooperate as explained in the separate Representation Form Guidance Note.**
- **All representations are required to be made public and will be published on the Council's website, following this period of representation. Your representation will be uploaded onto the Council's consultation portal and your name / name of your organisation will be published, but other personal information will remain confidential. An acknowledgement of your representation will be generated via the Council's online consultation portal and sent to you via your preferred method of communication.**
- **Anonymous representations will not be considered. Your personal data will be held and processed in accordance with the Council's Privacy Notice which can be viewed at: <https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/forward-planning-privacy-notice>**

This form has two parts:

Part A – Personal Details; and

Part B – Your Representation(s). Please fill in a separate sheet for each representation you wish to make and append to Part A.



Wirral Local Plan 2021-2037
Submission Draft
Representation Form – Part A

Ref: LPSD-

(For official use only)

PART A: YOUR DETAILS

1: Your Details	2: Your Agent's details (if applicable) we will correspond with your agent*
Title:	Title:
First Name:	First Name:
Last Name:	Last Name:
Organisation/ Company:	Organisation/ Company:
Address:	Address:
Tel No:	Tel No:
Mobile:	Mobile:
Email:	Email:

**If an agent is appointed, please complete only the Title, Name and Organisation (if applicable) boxes in 1 above but complete the full contact details of the agent in 2*

Please be aware that anonymous forms cannot be accepted and that in order for your comments to be considered you **MUST** include your details above. By completing and signing this form I agree to my name, name of organisation, and representations being made available for public inspection on the internet, and that my data will be held and processed as detailed above, in accordance with the Council's Privacy Notice:

Signature:	Date:
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Would you like to be kept updated of future stages of the Wirral Local Plan 2021-2037? (namely submission of the Plan for examination, publication of the Inspector's recommendations and adoption of the Plan).

Please indicate with an 'X' as appropriate

☐

Yes

☐

No



Wirral Local Plan 2021-2037
Submission Draft
Representation Form – Part A

Ref: LPSD-

(For official use only)

Please note the Council's preferred communication method is email. If you do not provide an email address we will contact you by your postal address.



Wirral Local Plan 2021-2037
Submission Draft
Representation Form – Part B

Ref: LPSD-

(For official use only)

Part B – Please use a separate sheet for each representation and return along with a single completed Part A.

Name or Organisation:

3. To which part of the Local Plan does this representation relate?

Paragraph

Policy

Policies Map

4a. Do you consider the Local Plan is:

4.(1) Legally compliant

Yes

No

4.(2) Sound

Yes

No

4.(3) Complies with the
Duty to co-operate

Yes

No

(Please indicate with an 'X' as appropriate)

4b If you think the Local Plan is not sound, please indicate the reason(s) why:

Not Positively Prepared

Not Justified

Not Effective

Not Consistent with National Policy

See separate Representation Form Guidance Note further information on 'soundness'

(Please indicate with an 'X' as appropriate)



Wirral Local Plan 2021-2037
Submission Draft
Representation Form – Part B

Ref: LPSD-

(For official use only)

5. Please give details of why you consider the Local Plan is not legally compliant or is unsound or fails to comply with the duty to co-operate. Please be as precise as possible.

If you wish to support the legal compliance or soundness of the Local Plan or its compliance with the duty to co-operate, please also use this box to set out your comments.

(Continue on a separate sheet /expand box if necessary)

Please note Your representation should be as succinct as possible. If your representation is lengthy, please provide a summary here and attach your full representation.

5a. If you wish to make a separate representation, relating to legal compliance, soundness or the duty to cooperate in relation to the accompanying Sustainability Appraisal, please make them here.

(Continue on a separate sheet /expand box if necessary)

5b. If you wish to make a separate representation, relating to legal compliance, soundness or the duty to cooperate in relation to the accompanying Habitats Regulations Assessment, please make them here.

(Continue on a separate sheet /expand box if necessary)



6. Please set out the modification(s) you consider necessary to make the Local Plan legally compliant and sound, in respect of any legal compliance or soundness matters you have identified at 5 above. (Please note that non-compliance with the duty to co-operate is incapable of modification at examination). You will need to say why each modification will make the Local Plan legally compliant or sound. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

(Continue on a separate sheet /expand box if necessary)

Please note Your representation should be as succinct as possible. If your representation is lengthy, please provide a summary here and attach your full representation. You should provide all the evidence and supporting information necessary to support your representation and your suggested modification(s). You should not assume that you will have a further opportunity to make submissions.

After this stage, further submissions may only be made if invited by the Inspector, based on the matters and issues he or she identifies for examination.

7. If your representation is seeking a modification to the plan, do you consider it necessary to participate in examination hearing session(s)?

Please indicate with an 'X' as appropriate

☐

No, I do not wish to participate in hearing session(s)

☐

Yes, I wish to participate in hearing session(s)

Please note that while this will provide an initial indication of your wish to participate in hearing session(s), you may be asked at a later point to confirm your request to participate.



Wirral Local Plan 2021-2037

Submission Draft

Representation Form – Part B

Ref: LPSD-

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8. If you wish to participate in the hearing session(s), please outline why you consider this to be necessary:

***Please note** the Inspector will determine the most appropriate procedure to adopt to hear those who have indicated that they wish to participate in hearing session(s). You may be asked to confirm your wish to participate when the Inspector has identified the matters and issues for examination.*

RETURN DETAILS

Please return your completed form to us by no later than 5pm on Friday 24 June 2022 by post to:

Wirral Local Plan
Wirral Council
PO Box 290
Brighton Street
Wallasey
Wirral
CH27 9FQ

Or by email to:
localplan@wirral.gov.uk

FURTHER INFORMATION

If you require further information please see the FAQs on our website at
www.wirral.gov.uk/newlocalplan

If you need assistance, you can contact us via: Email: localplan@wirral.gov.uk or
Telephone: 0151 691 8235



Wirral Local Plan 2021-2037
Submission Draft
Representation Form – Part B

Ref: LPSD-

(For official use only)

NEXT STEPS

The Council intends to submit the Wirral Local Plan 2021-2037 Submission Draft to the Government's Planning Inspectorate for Examination. All representations made will be forwarded to the Planning Inspectorate for consideration during the Examination.

DATA PROTECTION and PRIVACY

We process personal data as part of our public task to prepare a Local Plan and will retain this in line with our Information and Records Management Policy. For more information on what we do and on your rights please see the data protection information on our website:

<https://www.wirral.gov.uk/planning-and-building/local-plans-and-planning-policy/forward-planning-privacy-notice>

Many thanks for taking the time to fill out this form. Your co-operation is gratefully received.



Wirral Council

Forward Planning Team
PO Box 290
Brighton Street
Wallasey
CH27 9FQ

www.wirral.gov.uk

Date: 09 May 2022

The Occupier
«Building»
«Street»
«Town»
«Postcode»

Your Ref:

Our Ref: R&P/FP/LP/REG19

Service: **Regeneration and Place**

localplan@wirral.gov.uk

Tel No: 0151 691 8235

Dear Sir or Madam

Wirral Local Plan 2021 – 2037 Submission Draft
Publication Period for Representations - 9 May to 5pm Friday 24 June 2022
«Site_Name» - «Site_Ref»

Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012

I am writing to inform you that the Council has published the Wirral Local Plan 2021 – 2037 Submission Draft alongside supporting documentation including the Sustainability Appraisal and Habitats Regulations Assessment, for a period of representation prior to its submission to the Secretary of State for Levelling Up Housing and Communities for Examination.

The Wirral Local Plan proposes the allocation of land, for future employment development, near or adjacent to your property. It is important to note that the allocation of land within the Local Plan does not mean that a planning application for development has been submitted to the Council. It means that, subject to the Local Plan being found sound by the Planning Inspector, the land may be developed in the future, in accordance with the Local Plan policies.

There are a number of ways to learn more about the Local Plan and the allocated site(s) close to or adjacent to your property:

1. View the Policies Map at www.wirral.gov.uk/nlpmap and enter the site name or the site policy reference in this letter's subject heading or the first line of your address into the search box at the top of the map. Double click on the site to view site details.
2. View the Local Plan Submission Draft document online: www.wirral.gov.uk/newlocalplan or <https://wirral-consult.objective.co.uk/kse>
3. Visit a library to inspect the Local Plan and Policies maps and obtain a copy of the Representation Form
4. You can attend one of the Local Plan Exhibitions below, to speak to an officer:

Date and time	Place
17 th May 2022- 2pm – 8pm*	Wallasey Central Library, Earlston Road, Wallasey, Wirral, CH45 5DX
19 th May 2022- 2pm – 8pm	West Kirby Leisure Centre, Grange Road, West Kirby, Wirral CH48 4HX
24 th May 2022 - 2pm – 8pm*	Birkenhead Central Library, Borough Road Birkenhead, Wirral CH41 2XB
26 th May 2022 - 2pm – 8pm*	Bebington Central Library, Civic Way, Bebington, Wirral, CH63 7PN

*Please note access will be available for the event but the Library will not be open beyond normal opening hours.

To learn more about the Plan and how to make a representation, please visit the Council's website at www.wirral.gov.uk/newlocalplan

You may live close to more than one proposed allocation site and therefore you may receive more than one of these letters.

Representations on the Local Plan Submission Draft must be received by 5pm on 24th June 2022.

If you would like to contact the Council, you can do so by emailing localplan@wirral.gov.uk or by telephone: 0151 691 8235

Yours faithfully,

Rob Oates
Senior Planning Officer



Wirral Council

Forward Planning Team
PO Box 290
Brighton Street
Wallasey
CH27 9FQ

www.wirral.gov.uk

Date: 09 May 2022

The Occupier
«Building»
«Street»
«Town»
«Postcode»

Your Ref:

Our Ref: R&P/FP/LP/REG19

Service: **Regeneration and Place**

localplan@wirral.gov.uk

Tel No: 0151 691 8235

Dear Sir or Madam

Wirral Local Plan 2021 – 2037 Submission Draft
Publication Period for Representations - 9 May to 5pm Friday 24 June 2022
Land adjacent to «Site_Name» - «Site_Ref»

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