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Interview tips for candidates

Remember, if you have any questions about the following information, do not hesitate in contacting an Orbis consultant.

Preparation / Research

Never go into an interview without first researching the company. Visit their web site, or call them for a corporate brochure. If at all possible find out who their competitors are.

Dress Code

Dress in a conservative style. Bright colours, creased shirts/suits and unpolished shoes will create a poor impression. Wear minimum make-up and fragrance.

Body Language

Good body language will convince the interviewer of your confidence. Greet your interviewer with a firm hand shake. Always maintain eye contact.

Plan Questions

Have a list of job-related questions that require explanation. Good questions revolve around the company, its products or services and career potential.

Be a Good Listener

Too many interviewees talk over the interviewer. This immediately sends out the impression of someone who does not listen. Ask questions and concentrate on what the interviewer is saying. Smile appropriately.

Close the Interview

Express a sincere interest in both the company and the opportunity.