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Education

California State University, Long Beach

B.S. IN MANAGEMENT INFORMATION SYSTEMS

Dec. 2017

Systems Analysis and Design | Application Programming (Java / Python) | Database Management (SQL)

Skills_

Languages Javascript, Node.js, PostgreSQL, Python

Frameworks React, Express

Tools Git, NPM, Postman, Webpack, PassportJS, API, Visual Studio Code, JWT

Projects_

Ingredient Management

REACT, NODE.JS, EXPRESS, POSTGRESQL

- Inventory app for ingredients. React for dynamic and responsive UI. Express for REST API and user authentication.
- · Allows for users to sign up and create a personalized list. Authentication implemented with PassportJS and JWT.
- PostgreSOL utilized for relational data. (To be integrated with a recipe list and shopping list)

Redesign Company Website

HTML, CSS, JAVASCRIPT

· Identify modern web design aspects that the site is lacking. Implement responsiveness, mobile-friendly layout, and create a better user interface.

Mini Sites

HTML, CSS, JAVASCRIPT

• Create mini-projects that fetch data from different APIs, process the data, and dynamically update the DOM.

Work Experience _____

Associated Builders and Contractors of Southern California

Anaheim, CA

ACCOUNTANT

Feb. 2019 - Aug. 2021

- · Generate invoices in QuickBooks and supplement with journal entries to accurately document all accounts receivables.
- · Manage reports that determine which contractors have a legal obligation to contribute to the trust fund to follow the ERISA guidelines.
- Assist member contractors by providing information on prevailing wage so that they can comply with State/Federal regulations.
- Submit monthly reports and statistical analysis to the Trustees to support their fiduciary responsibilities.
- Run reports to compile past due statements, coordinate with departments regarding collections, and label contractors delinquent for not complying.
- Process purchase order requests by creating a report that provides the cost allocation by entity and account. Present the reports to the Finance Director and President/CEO for approval.

Red Envelope Irvine, CA MANAGER Feb. 2018 - Feb. 2019

Responsible for managing inventory and coordinating with the regional manager to be prepared for variable

- demand depending on the day.
- Manage a small team of cooks by pacing and directing them to work efficiently to achieve satisfactory sales.
- · Effectively communicate and delegate tasks based on team members' strengths and weaknesses to efficiently complete high-volume orders.
- · Train new cooks on safety, workflow, teamwork, and basic to advanced procedures to create a safe and positive working environment.