Helpful
Hackers

Meeting Minutes

Date and Time: 25th August 2023 at 14:00

Platform: Microsoft Teams (Online)

Version: 11.0

Meeting Attendees:

Jordan Conor Green (Team Lead)
Nhlakanipho Philani Khumalo
Siyambonga Akhona Mfeka
Daylin Shadrach
Cameron Luke Pillay

Absentees:

Mishra Mohammad
Mpumelelo Candice Mchunu

Opening of the Meeting:

Jordan Conor Green inquired if Siyambonga Akhona Mfeka viewed the recording of our consult meeting with Cassim on Monday the 21st of August at 2pm and she assured the team that she did review the video of the consult meeting as Cassim stated a single point with regards to the Entity Relationship Diagram (ERD). Furthermore, Jordan Conor Green suggests that Cassim implied that Siyambonga Akhona Mfeka incorporated less tables as stated in the Product backlog to be used in the ERD.

Purpose of Meeting:

1. **Discussion of Sprint document updates:**

Jordan Conor Green requested to Cameron Luke Pillay to amend the Product Backlog according to the feedback provided by Cassim regarding the Sprint backlog shown during the consult meeting and must be sent to the team by Tuesday the 28th of August during weekly Scrum team meeting along with the release plan (changes made to Product backlog to be highlighted in bright yellow colour to indicate to Nhlakanipho Philani Khumalo and Mishra Mohammad the changes that need to be made to the Sprint backlog and alter the assigned dates for Sprint completion). Nhlakanipho Philani Khumalo and Mishra Mohammad are assigned to update the Sprint backlog according to the updated Product backlog and once they have completed the Sprint backlog, they must remove the highlighted text from the Product backlog completed by Cameron Luke Pillay. Siyambonga Akhona Mfeka is assigned to change the ERD based upon Cassim's feedback. Mpumelelo Candice Mchunu is assigned to review the updated Product backlog and if any feature is not updated in the use case and class diagrams to be added to the relevant diagrams.

2. **Progress of assigned tasks from other team members:**

- Nhlakanipho Philani Khumalo is continuing with the email function of our website.
- Daylin Shadrach is continuing with the Microsoft Authentication feature and has requested Ebrahim Adam for additional assistance with it and he acquired Daylin Shadrach permission for a specified code to handle the authentication feature.

Next meeting on Tuesday 29th of August at 2pm