



Meeting Minutes

Date: 17 May 2023 - 14h00

Venue: Virtual - MS Teams

Version 1.2

MEETING ATTENDEES

- Jordan Green
- Cameron Pillay
- Mishra Mohammad

ABSENTEES AND APOLOGIES

- Akhona Mfeke
- Philani Khumalo
- Candice Mchunu

BUSINESS FROM LAST MEETING

- Project Charter required
- Use of SQL and not Azure for project.
- Client wants a ticketing system - similar to VC Assist

OPEN ISSUES

- Await for Cassim's approval of project charter.
- Sprint 0 to be completed with all relevant documents.

NEW BUSINESS

- Project charter was viewed.

UPDATES AND ANNOUNCEMENTS

- Coding of website to commence next semester.

ADJOURNMENT

- Next meeting at 14h00 - 24 May