



# Meeting Minutes

Date: 10 May 2023 - 14h00

Venue: Virtual - MS Teams

Version 1.1

## MEETING ATTENDEES

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- Jordan Green
- Cameron Pillay
- Mishra Mohammad

## ABSENTEES AND APOLOGIES

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- Akhona Mfeke
- Philani Khumalo
- Candice Mchunu

## BUSINESS FROM LAST MEETING

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- Introduction of possible conflicts
- Meeting with client.
- Member contract signed.
- Liasing with Kyle for client project

## OPEN ISSUES

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- Project Charter required
- Use of SQL and not Azure for project.
- Client wants a ticketing system - similar to VC Assist

## NEW BUSINESS

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- Members are recommended to watch latest meeting recording for extra information.

## UPDATES AND ANNOUNCEMENTS

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- Coding of website to commence next semester.

## ADJOURNMENT

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- Next meeting at 14h00 - 17 May