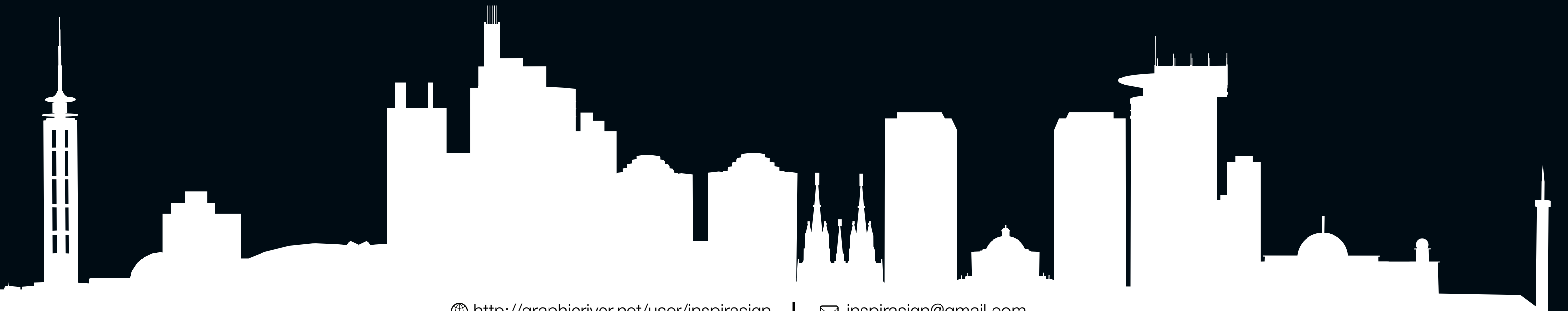




EVER

AMAZING MULTIPURPOSE POWERPOINT TEMPLATE

DOCUMENTATION & QUICK GUIDE



DOCUMENTATION

MAIN FEATURES:

- 200 Multipurpose Slides, Clean, Simple & Creative
- 2 Aspect Ratio (4:3 & 16:9)
- PPTX and PPT Options
- Custom animation for each object
- Section Break Slides
- Smart and Innovative Presentation Slides
- Easy Editable chart with " SMARTART
- Handcrafted Infographic in Powerpoint
- Full HD and Retina ready
- Clean and Modern professional style
- Use Free Font
- Handmade Infographic
- Documentation & Quick Guide file and more...

WHATS IN THE PACKAGE?

- 16000+ Slide & 80 File Powerpoint
- 40 PPTX file for Microsoft Office Powerpoint 2007/2010/2013
- 40 PPT file for Microsoft Office Powerpoint 1997/2003
- Documentation & Quick Guide file

USED FREE FONT:

RALEWAY Font

> <http://www.google.com/fonts/specimen/Raleway>

> <http://www.fontsquirrel.com/fonts/Raleway>

Source Sans Pro Font

> <http://www.google.com/fonts#UsePlace:use/Collection:Source+Sans+Pro>

NEVIS Font

> http://tenbytwenty.com/?xxxx_posts=nevis

CALIBRI LIGHT (System Font)

CALIBRI BODY (System Font)

**Images used in the template section are not included,
used only as illustrative purpose,**

- <http://www.photodune.com/>
- <http://www.behance.com/>
- <http://www.freepik.com/>
- <http://unsplash.com/>
- <http://au.fotolia.com/>

Show your business to your potentials clients in a clean and elegant way, “EVER” has over 200 slides of content. Easy to change colors, modify shapes, texts, charts. All shapes are editable via PowerPoint. This is a handcrafted presentation and-based on Master Slides.

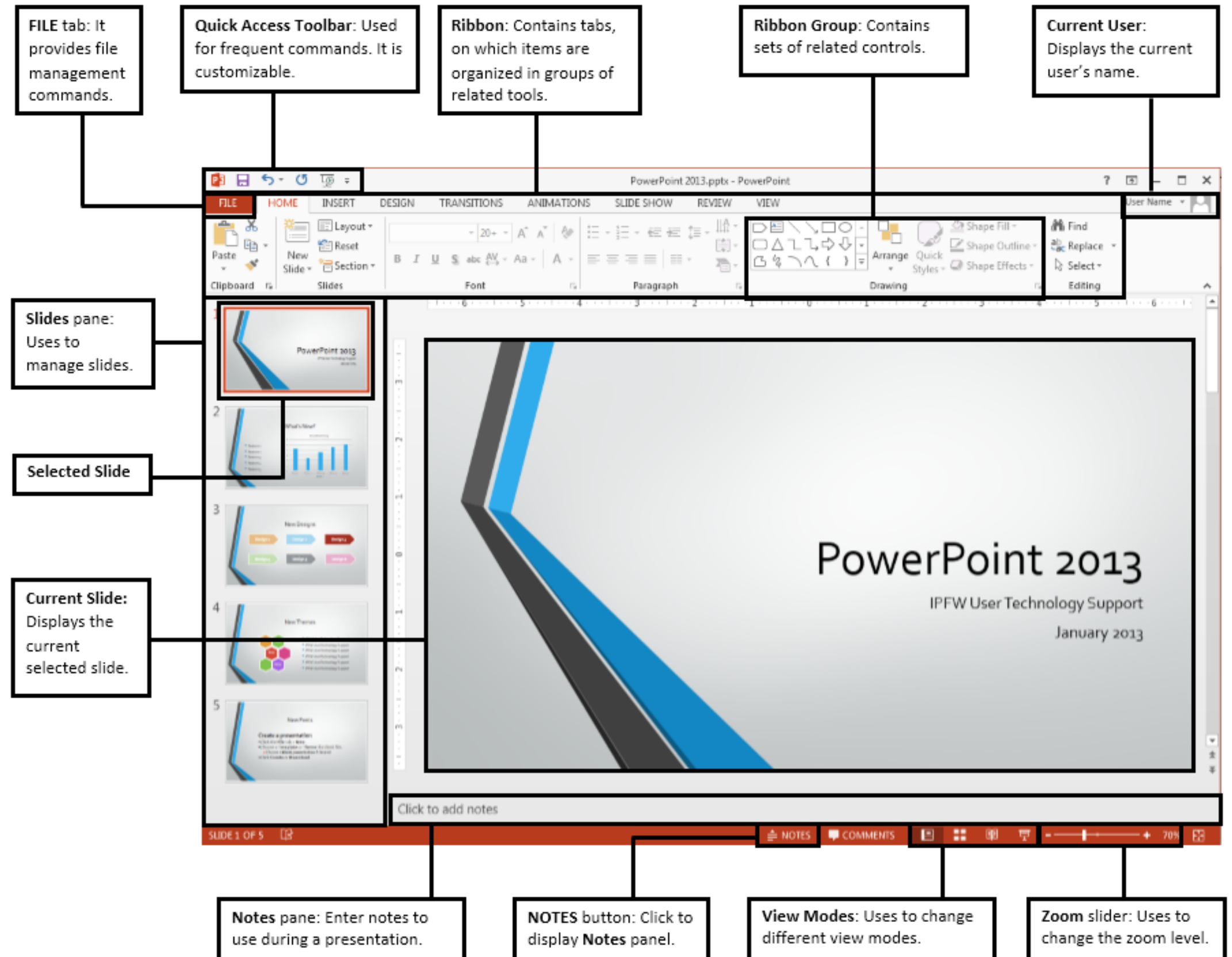
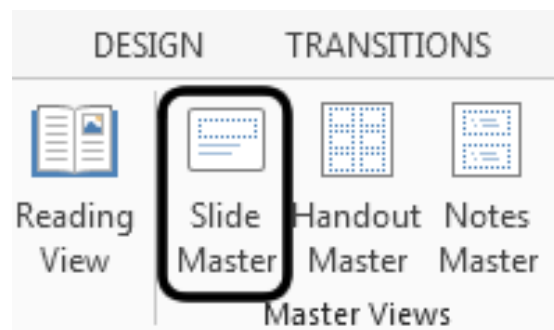
QUICK GUIDE

Elements That Can Be Edited in Normal View:

- Transitions
- Themes
- Background styles
- Fonts
- Color
- Effects
- Header & Footers
- Date & Time
- Slide Numbers

Getting to the Slide Master:

- 1 Click the **VIEW** tab.
- 2 In the **Master Views** group, click **Slide Master**.



QUICK GUIDE

All shapes are fully editable in keynote You don't need to jump to another software just to change color, size, etc. Just change as you wish directly from powerpoint.

How to Ungroup an Object/Shape?

1. **Right click** on the object
2. Select **Group > Ungroup**

How to Group an Object/Shape?

1. **Right click** on the object (More than 1)
2. Select **Group > Group**

How Edit/Fill Shape Color?

1. **Right click** on the object
2. Select **Format Shape**
3. Choose **Fill** a color from color pallete
(bucket icon-on the right side on Powerpoint 2013)

NOTE: Please ungroup the object/shape before, if you want to change an individual shape.

How to Change Line Color?

1. **Right click** on the object
2. Select **Format Shape**
3. Choose **LINE** a color from color pallete
(bucket icon-on the right side on Powerpoint 2013)

NOTE: Please ungroup the object/shape before, if you want to change an individual shape.

How to Change a Picture? (One)

1. **Right click** on the Shape
2. Choose **Format Shape**
3. Choose **Fill > Picture or Texture** (from tab)
4. Choose 'From file:' **Choose Picture**

How to Change a Picture? (Two)

1. **Right click** on the Picture
2. Choose **Change Picture**

How to Change a Picture? (Three)

1. if in one of the Slides have a **Placeholder**
2. Just **Click icon to add Picture** (on the middle of the placeholder)

How to Crop a Picture?

1. **Double click** on the Picture
2. Choose **Crop** from toolbar
3. Drag the crop hadler horizontaly/vertically to adjust the width/height



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