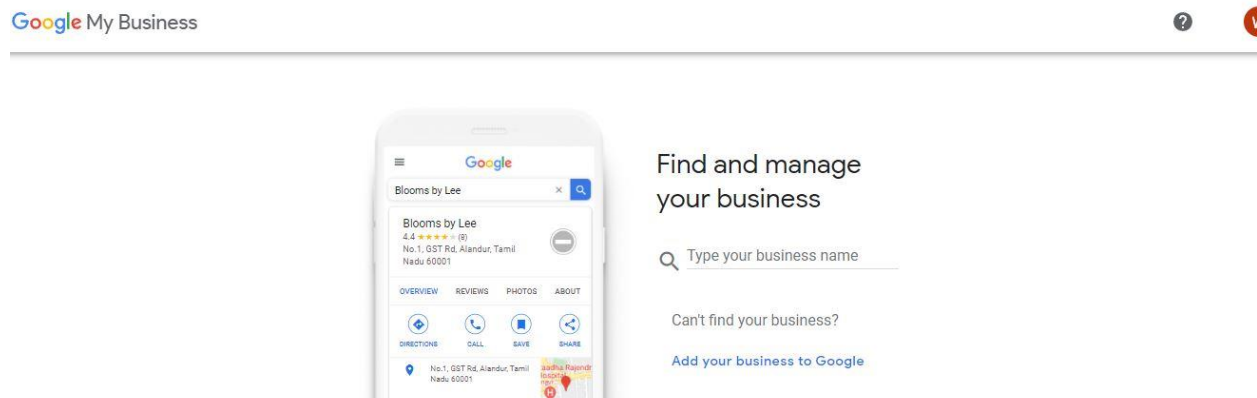


We need to do local listings if worked your side we will surely you if worked 4 times because we need someone for long term.

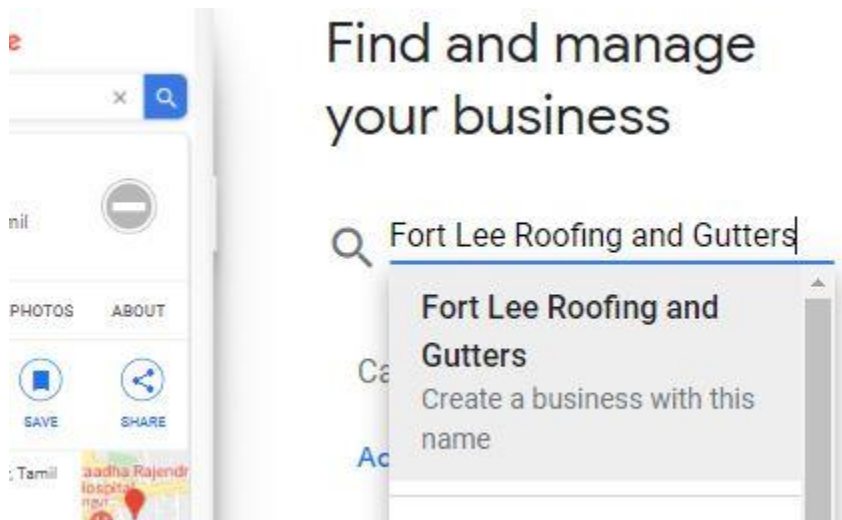
How you can do Local listings here is the steps

- 1- Open this link <https://business.google.com/create?gmbsrc=ww-ww-z-z-al-gmb-s-z-l~mbi-d>

**This tab will appear**

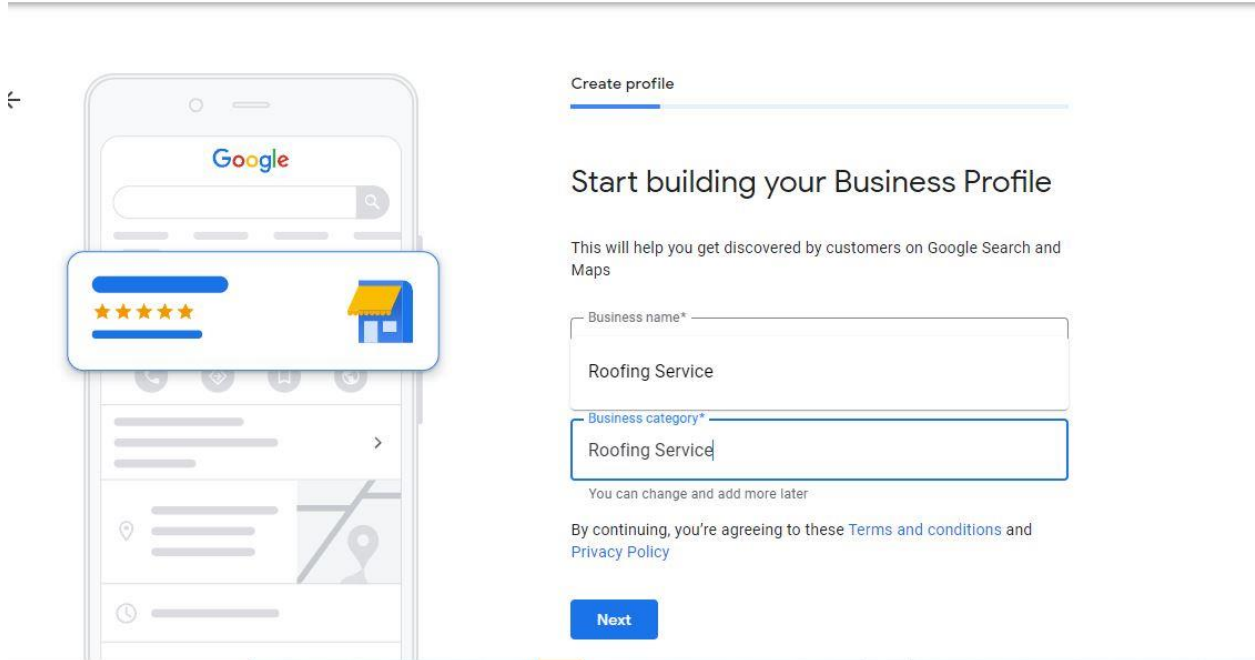


- 2- Write Business name (We will give you on Upwork Chat) Like this



**Click Create a business with this name**

- 3- Now this tab appear select category “We will give you category on Upwork Chat Related to Business Name”



Create profile

### Start building your Business Profile

This will help you get discovered by customers on Google Search and Maps

Business name\*  
Roofing Service

Business category\*  
Roofing Service

You can change and add more later

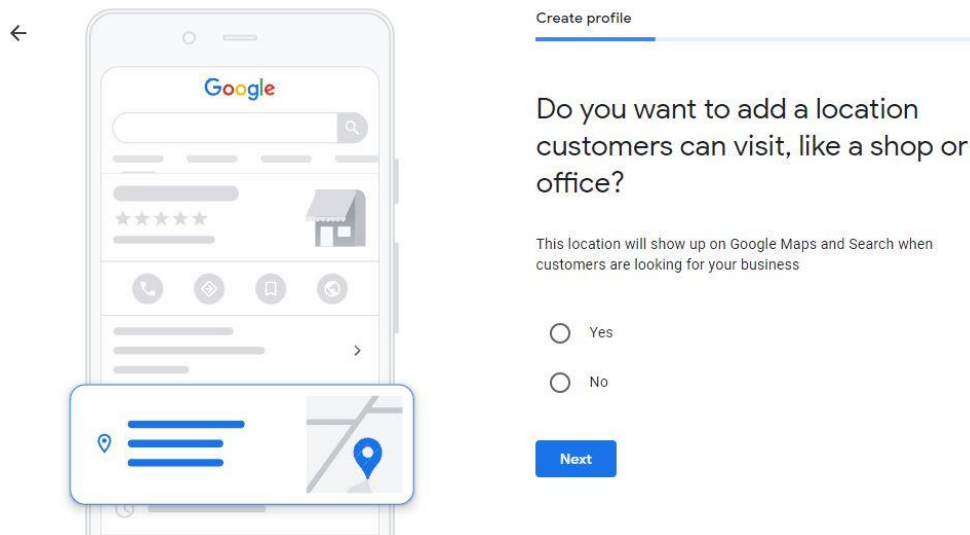
By continuing, you're agreeing to these [Terms and conditions](#) and [Privacy Policy](#)

Next

#### Select Category and Next

- 4- Do you want to add location Click “Yes” (We will provide you location on upwork chat)

Google My Business



Create profile

### Do you want to add a location customers can visit, like a shop or office?

This location will show up on Google Maps and Search when customers are looking for your business

☒ Yes  
☐ No

Next

#### Check “Yes” and click Next

5- Select country and add street address etc “we will provide you on Upwrok Chat”

Google My Business

What's the address?

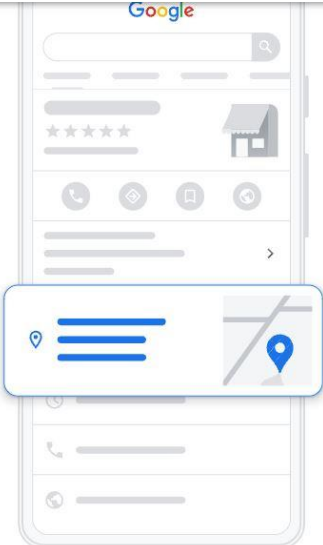
United States

Street address  
11th St [Add Line](#)

Town/City  
Fort Lee

Virginia Postcode  
23801

Next



**After selecting country and adding street address click next**

6- Do you deliver click “NO” and Next

Google My Business

Create profile

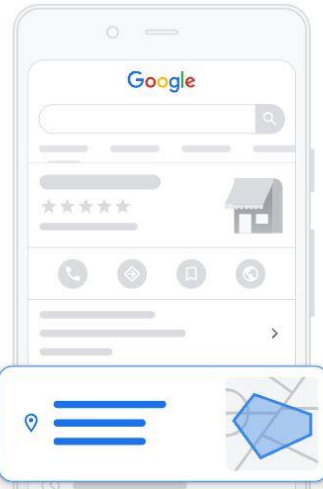
Do you provide deliveries or home and office visits?

For example, if you visit or deliver to your customers, you can let them know where you are willing to go

☐ Yes

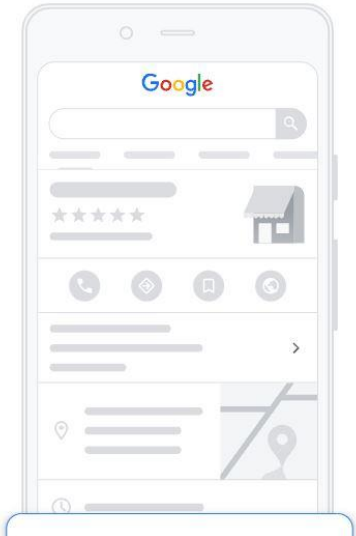
☐ No

Next



**Click “NO” and Next**

7- Phone Number and Website Section Leave Empty and Next



Create profile

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### How would you like customers to contact your business?

Add a phone number, website or both on your Google Business Profile

Contact phone number

Current website URL

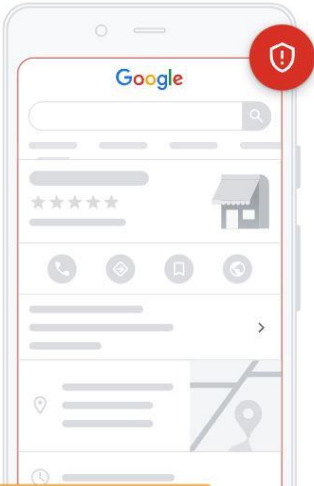
☐ I don't have a website

Skip

Next

### Leave Empty and Next

- 8- If recommendation screen appear click Yes and Next Sometimes not appear
- 9- Final Step Verified or Not Check it



Verify

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### Choose a way to verify

In order to fully manage and represent this business on Google, you'll need to confirm that it's yours. Select how you'd like to get a verification code. [Learn more](#)

**Postcard by post**

Have a postcard with your code posted to this address  
*This may take up to 5 days to arrive*

Contact name

**Fort Lee Roofing and Gutters**  
 11th St, Fort Lee, VA 23801, United States

**Its means asking verification means not worked on your side**

**Sometimes its get verified if verified your more than 3 times we will hire you for long term**

**Thanks**