



***MARCHING  
KNIGHTS***  
***THE PRIDE OF CENTRAL FLORIDA***

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**2014-2015  
MEMBERSHIP HANDBOOK**

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**Dr. Ryan Kelly**  
Director of the  
Marching  
Knights

June 1, 2014

Dear Marching Knights,

Welcome to the 35<sup>th</sup> year of the University of Central Florida Marching Knights, "*The Pride of Central Florida!*" I hope you share my enthusiasm for the upcoming season, which I know will be an outstanding one for us. Coming off of a Fiesta Bowl victory and seeing unprecedented levels of excitement for the football season ahead also brings a great sense of anticipation for what this organization will bring to our campus in the coming months. Together, we will work to successfully fulfill these expectations.

For those of you who are new to UCF like myself, I extend a special welcome. In the short time I have come to know the faculty, student staff, and members of this organization, I am already impressed by their *esprit de corps*, and their commitment to excellence in performance. I trust you will find the same experience in getting to know the members of your section and becoming a part of the Marching Knights tradition.

I welcome the opportunity to meet and get to know each and every one of you as the season gets underway. If there is anything I can do for you, please don't hesitate to be in touch. I look forward to our time together, and can't wait to see you on the field in just a few short weeks.

Charge On!

Ryan S. Kelly, DMA  
Associate Director of Bands/Director of Athletic Bands  
Assistant Professor of Music  
University of Central Florida



**Mr. Dave  
Schreier**  
Associate  
Director of the  
Marching  
Knights

June 1, 2014

Marching Knights,

Welcome Home! The first day of band camp is always one of my most favorite days of the year! Somehow the campus seems to come alive when the UCF Marching Knights return home to begin their season, renew old friendships, and forge new ones.

It is with great pleasure that I welcome back all of our returning members, and give a warm welcome to our newest Knights. As an MK Alumnus, I know the special feeling that we all have for this band, and I look forward to continuing our tradition of excellence with you during the 35<sup>th</sup> season of the Marching Knights!

We have some exciting plans in store this year for our halftime shows, a world-class professional staff, and an energetic and excited student staff, all ready to help make this season one to remember. Now that you have arrived, all the pieces are in place and we are ready to put it all together to become the 2014 UCF Marching Knights.

I would also like to extend a special welcome to Dr. Kelly, our new Director of Athletic Bands! Dr. Kelly brings excitement, energy, and experience to the Marching Knights that will be a great addition as we enter a new era! I know you will all help him feel welcome here at UCF.

We are here to give you the best musical experience and education possible, so if you ever have any questions, know that we are here to help in any way we can, so please don't hesitate to ask!

Here's to a great 2014 season with the UCF Marching Knights!

Musically Yours,

Dave Schreier  
Assistant Director of Bands  
University of Central Florida



**Dr. Scott  
Tobias**  
Director of  
Bands

June 1, 2014

Welcome to the 2014 edition of the University of Central Florida Marching Knights. In joining the Marching Knights, each of you is accepting the honor and responsibility of continuing a 34-year old tradition of excellence both on and off the field. The band's alumni and fans have come to expect a high standard from the Marching Knights. As the 35<sup>th</sup> edition of the band, you are challenged not only to meet this expectation, but also to exceed it.

Each member of the band brings with him or her a unique background of experiences, talents and abilities. It is the combination of these varied backgrounds working together towards a common goal that makes the university band experience special. You will develop lifelong friendships, a sense of purpose, and a satisfaction in a job well done.

Please feel free to call on me for any assistance you might need in making your time with the University of Central Florida Marching Knights more valuable and rewarding. Welcome aboard and Go Knights!

Sincerely,

Scott C. Tobias, D.M.A.  
Director of Bands  
Assistant Professor of Music  
University of Central Florida

## 2014 Marching Knights Faculty & Staff

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**Director of Bands**.....Dr. Scott Tobias  
**Associate Director of Bands/Director of Athletic Bands**.....Dr. Ryan Kelly  
**Assistant Director of Bands** .....Mr. Dave Schreier

**Graduate Assistant/Percussion Coordinator**..... Mr. Nicholas Cabiness  
**Color Guard Coordinator** .....Mr. Kevin Griner  
**Majorette Coordinator**..... Mrs. Lynann Hudson  
**Dance Team Coordinator**..... TBA  
**Administrative Coordinator** .....Mrs. Barbara Kelly-Hursey  
**Stadium Announcer** .....Mr. Jason Millhouse

**Drum Major** ..... Max Glorit  
**Assistant Drum Majors** ..... Nicholas Costanza & Nicole Nowotny

### Section Coordinators

Piccolo .....Amy Compare  
Clarinet .....Karen Lopez  
Alto Saxophone ..... John Taggart  
Tenor Saxophone ..... Jim McConaughy  
Trumpet.....Nate Smith  
Mellophone .....Kevin Joslyn  
Trombone .....Matt Hernandez  
Baritone..... Juwan Murphy  
Sousaphone ..... Tyler Gradl  
Percussion ..... Alex Tejada  
Color Guard .....Emily Kaman  
Dance Team..... Jen Steinhoff  
Majorette..... Kat Jones

### Section Leaders

Piccolo ..... Alex Ayala  
Clarinet ..... Jordan Pakroshis  
Alto Saxophone ..... Shawn Watkins  
Trumpet.....Kelly Rosch & Melissa Wojcik  
Mellophone .....Josh Santos  
Trombone .....Scott Mullen  
Sousaphone .....Taylor Pierce  
Percussion .....Wyatt Allmond, Stephen Robinson & Richie Stein  
Color .....Nicolette Bartello  
Dance Team..... EB Lindholm  
Majorette.....Autumn Nobles

**Media Coordinators** ..... Jordan Pakroshis, Michelle Adams,  
Angel Amador & Amanda Green

## 2014 Performance Calendar

Date	Event	Location	Time
Aug. 15	Kickoff Luncheon	UCF Arena	11:00 AM
Aug. 23	All-State Prep Clinic	UCF Music Building	3:00 PM
Sept. 20	UCF vs. Bethune-Cookman	Bright House Stadium	TBA
Oct. 9	UCF vs. BYU	Bright House Stadium	TBA
Oct. 11	Seminole Sound Spectacular (Exhibition)	Seminole High School - Seminole, FL	TBA
Oct. 18	UCF vs. Tulane	Bright House Stadium	TBA
Oct. 25	UCF vs. Temple (Homecoming)	Bright House Stadium	TBA
Nov. 14	UCF vs. Tulsa	Bright House Stadium	TBA
Nov. 22	UCF vs. SMU	Bright House Stadium	TBA
Nov. 28	UCF at USF	Raymond James Stadium - Tampa, FL	TBA
TBA	Possible Bowl Trip		

Attendance at the events listed above is required of all band members. Please make a note of these dates on your calendars and plan accordingly.

Participation in a bowl game is dependent upon rankings at the conclusion of the season. Due to the recent success of the football team, UCF is likely to be invited to participate in post-season play. Band travel to a bowl game performance will be determined by location, schedule, and the Athletic Department. **Should the band travel to a bowl game at the end of the season, all band members are expected to attend.**

## History

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The Marching Knights were formed after the start of the football program in 1979. To begin implementation of the marching program, Mr. Jerry Gardner was hired as the first director on July 1, 1980. With just under three months until the first game, a great deal of work had to be done in order to establish the Marching Knights. Student Government helped by allocating money to help fund the band.

Since no previous marching roster existed, Mr. Gardner went through the file of every UCF student to see if they had any band/marching experience. All of the students who did were contacted and asked to join the inaugural year of the Marching Knights. It was during this time that a young man named Troy Driggers came to Mr. Gardner and asked to be the drum major of the Marching Knights. Mr. Gardner held auditions and Troy and Ken DeBord became the first drum majors of the Marching Knights. When August and band camp arrived, the hard work of recruiting all summer had paid off. The Marching Knights consisted of 125 members.

On November 8, 1980 -- UCF's Homecoming, the first half-time show was put on the field. The show featured the selections: *Triumph of the Titans*, *Sweet Georgia Brown*, *Crown Imperial*, *You are the Sunshine of My Life*, and *Love Will Keep Us Together* -- thus, the Marching Knights were born.

Eight directors have guided the Marching Knights during the band's thirty-four year history:

Mr. Jerry Gardner	1980-1985
Mr. Roger Newburn	1986-1987
Dr. Richard Greenwood	1988-2004
Mr. Ron Ellis	1996-2009
Dr. Donny Allen	2010-2012
Mr. Dave Schreier	2010-present
Dr. Scott Tobias	2013-2014
Dr. Ryan Kelly	2014-present



# Policies

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## Membership Requirements

The following are the requirements for membership in the University of Central Florida Marching Knights:

- Members must be a current student at the University of Central Florida OR enrolled at the University of Central Florida as a non-degree seeking student while enrolled in an area community college
- Members must be in good financial standing with the University of Central Florida and the Department of Music, including the payment of all outstanding fees and the return of all University equipment
- Members must be enrolled in MUN 3113 for the semester of participation (percussion, color guard, dance team and majorettes should also be enrolled in MUN 3444)
- Individuals wishing to participate in the percussion, color guard, dance team, or majorette sections of the band are required to participate in an audition generally held in the spring of each year

## Grading Policy

The grade for marching band is determined primarily on the basis of attendance with strong consideration for preparation and contribution also factored in. Attendance is taken for all activities of the band (i.e. rehearsals, sectionals, performances).

### Grading Scale

<b>A</b> - 1-3 Absences	<b>C</b> - 6-7 Absences	<b>F</b> - 10+ Absences
<b>B</b> - 4-5 Absences	<b>D</b> - 8-9 Absences	

The following guidelines are in effect regarding the determination of grades:

- 1) Two unexcused tardies = one absence  
One unexcused absence = two absences  
One excused absence = one absence

- 2) It is the member's responsibility to possess, prepare, and maintain drill charts/coordinate sheets and music. Failure to do so may result in the lowering of one's grade at the discretion of the director.
- 3) Behavior problems and violation of band policies may also result in the lowering of one's grade at the discretion of the director.
- 4) An unexcused absence from a performance will result in automatic failure of the class. Exceptions to this policy, when warranted, are at the discretion of the director.

Exceptions to the grading policy may be made at the discretion of the director should extenuating circumstances exist.

## **Attendance Policy**

To ensure that we are rehearsing and performing at our very best, a carefully constructed attendance policy is enforced for all Marching Knights activities throughout the year.

- 1) Attendance is mandatory at all scheduled rehearsals, sectionals, and performances including pre-season rehearsals (band camp) and post-season games. Class conflicts with regularly scheduled rehearsals should be avoided.
- 2) Absences may be excused if they are due to personal illness, a death in the family, certain academic events, a religious holiday, or special approval from the directors. Should an absence be necessary, band members are required to do the following:

### **Absences Due to Illness/Injury**

A student that becomes ill should:

- Notify the directors prior to rehearsal that he/she is ill and will not be able to attend. This should be done via phone/voicemail or e-mail.
- If emergency conditions do not allow a student to notify the directors of his/her absence prior to rehearsal, notification must be made within 24 hours of the absence.
- Complete the Absence Request/Approval Form from the band website ([www.ucfbands.com](http://www.ucfbands.com)). This form is available through the "Documents & Forms" page of the Members area. Submit this form within one week of the absence. Failure to submit this form will result in the absence being unexcused.

### **Absences for Other Reasons**

Should a student anticipate a conflict with a rehearsal or performance, he/she should:

- Complete the Absence Request/Approval Form from the band website ([www.ucfbands.com](http://www.ucfbands.com)). This form is available through the “Documents & Forms” page of the Members area. Submit this form at least two weeks prior to the requested absence.
- If the absence is due to a death in the family or other unforeseen emergency, the form should be submitted as soon as reasonably possible.

All Absence Request/Approval Forms will be reviewed and determined excused or unexcused, after which students will receive an email with the decision. *Students should keep this email on file in case there is a discrepancy in their grade at the end of the semester.* Should a student not follow the procedures outlined above, the absence will automatically be recorded as unexcused.

- 3) Tardies and/or absences not only impact an individual's grade but also result in restrictions with regards to performance. These restrictions are outlined below.

#### **Loss of position in the current show may result from the following:**

- Absence from Saturday morning rehearsal
- Unexcused absence from rehearsal during the week of a performance
- Excused absences during the preparation of a show resulting in an inability to perform at an acceptable level as determined by the director
- Behavior problems or violation of band policies (at the discretion of the director)

#### **Loss of position in future shows may result from the following:**

- Cumulative total of six absences (3 unexcused/6 excused/any combination of 6)
- Two excused absences from performances
- Behavior problems or violation of band policies (at the discretion of the director)

*Any member currently holding a grade of F may be suspended from attending football games and performances with the Marching Knights for the remainder of the season.*

- 4) Excuses for being tardy should be presented in writing to the graduate assistant in charge of attendance. Do not submit tardy excuses to directors or via the Absence Request/Approval Form.
- 5) The graduate assistant will be charged with maintaining attendance records; however, the director has sole discretion over the approval of absences and grading. Exceptions to the above guidelines may be made at the discretion of the director.
- 6) Emails will be sent to those individuals who have accumulated absences during the course of the week in order to verify the absences and to make the member aware of their attendance status.

## **Alternates**

The staff recognizes that there will always be extenuating circumstances that may prohibit a marching band member's participation with the band (i.e. illness, death in the family, unexpected emergencies, etc.). Attempts are made to plan for this and to avoid the appearance of "holes" in the drill design. This is done through a system of alternates within the band.

An alternate is defined as a band member who is not assigned a permanent position but who is qualified to participate on a guaranteed basis as well as an "on call" basis to fill an unexpected void. Alternates are members of Marching Knights who are assigned a position to share with another member at all rehearsals. On game days, the two individuals sharing a position will split the performances of the day, i.e. one person will march pregame while the other will march at halftime. When an alternate is not performing on game day, he/she will be assisting with equipment changes, performing in the stands and at the postgame concert, in addition to various other vitally important functions.

The directors, staff, and section coordinators will work together to determine alternate assignments for each show of the season. Factors determining how individuals are assigned to alternate positions may vary from show to show, and the director will have final approval of all alternate assignments.

## **Equipment**

### **Flip Folders and Lyres**

Each wind and percussion member will be issued a flip folder for their music and a lyre with which to attach it to their instrument. The Marching Knights use flip folders for all rehearsals and for performance in the stands at football games. Flip folders will not be used, however, for the field performances. Each member is expected to have the appropriate pregame and halftime show music memorized. Section coordinators will be asked to check memorization.

### **Music Folder**

Each wind and percussion member will be expected to download his or her music from Marching Knights website ([www.ucfbands.com](http://www.ucfbands.com)). Files will be located in the password-protected Members area. The password will be made available to band members at the beginning of the season. It is not uncommon for weather and use to affect the condition of the music. Should a replacement part be needed, students are expected to download and print a new copy.

The complete folder should always be available at all rehearsals and performances. Nothing is more detrimental to the progress of the ensemble than having multiple players struggling to read from one person's part. Failure to have music at rehearsal will result in the lowering of a student's grade.

### **Drill Charts/Coordinate Sheets**

Each member has the responsibility to maintain accurate and complete drill charts or coordinate sheets, depending on which you are instructed to use by the directors. These will be available for download from the Marching Knights website ([www.ucfbands.com](http://www.ucfbands.com)). Files will be located in the password-protected Members area. The password will be made available to band members at the beginning of the season. Some shows will be performed more than once and the retention of charts is vital to the refreshment of memory and to the accuracy of the band's visual performance. During rehearsals it is suggested that band members use string or some other means of holding charts over their shoulder for quick reference as needed. Failure to have drill charts at rehearsal will result in the lowering of a student's grade.

## **Instruments**

The University of Central Florida Department of Music and the Marching Knights maintain an inventory of instruments to be used by students. These instruments may be checked out through Mr. Schreier. If an instrument is damaged at a rehearsal or performance through no fault of the player, the section coordinator and directors must be notified immediately so that appropriate repairs may be done quickly. If an instrument is damaged or lost through carelessness or other preventable action, the player will be charged for either the repair of the instrument or purchase of a replacement if necessary.

Proper care of all instruments (personal and university-owned) during the marching season is essential for musical success. It is impossible to produce a fine musical performance on an instrument that is not in proper working condition. It is highly recommended that all instruments be cleaned and checked on a regular basis to remove accumulated dirt and grime. Section coordinators or section leaders will inspect instruments weekly.

All marching band equipment is to be used only for official Marching Knights activities. Instruments and equipment are not to be taken off campus unless on an official band trip. Students wishing to use marching band equipment for other purposes, i.e. performance with other campus groups, should first speak with the directors to secure permission.

All university-owned instruments will be turned in at the completion of the marching season. These instruments must be returned in good working order and in a condition equal to or better than that of when they were checked out. Failure to return a university-owned instrument will result in the issuing of an "incomplete" grade for the class and university records being flagged as "Debt to the University."

## **Uniforms & Appearance**

Each band member will be fitted and assigned a uniform at the beginning of the season. Since the official uniform can easily identify you as a member of the Marching Knights, it must be worn properly and only at authorized events.

- 1) Uniforms will be distributed to band members at the Rehearsal Hall prior to each performance. Following a performance, band members should return to the Rehearsal Hall to turn in their uniforms.

- 2) The uniform issued to each band member should fit as perfectly as possible. If, however, it does need some slight alteration, the band will have it done. Band members should not alter the garment in any way.
- 3) The uniform must be worn properly at all times, especially when in public. This means that the entire basic uniform is worn or none of it is worn. The jacket should remain zipped the entire time it is being worn. Band members are reminded that once the band has been dismissed following a game, they must continue to follow this policy until out of the public eye (i.e. back at the Rehearsal Hall). Band members not wearing the uniform properly may be denied the opportunity to perform.
- 4) A standard band shirt should be worn under the jacket. No other shirt should be worn as a substitute for this shirt. Should the director allow the band to remove their uniform jackets due to weather conditions, a check of proper shirts will be made. If anyone is found to be wearing the wrong shirt, all of the band may be required to return to wearing their uniform jackets. The official band shirt will be provided for each band member.
- 5) Members are required to provide a pair of plain black athletic shorts to be worn underneath uniform bibbers for all performances, game day rehearsals, and other public events requiring a uniform appearance. Shorts should be comfortable, and also be of a suitable length to allow for a professional appearance in public.
- 6) The shoes worn with the uniform are to be black and made of either vinyl or leather, and have a black sole. A matte finish (not shiny) is preferred. Tennis shoes are not acceptable. Shoes should be cleaned and/or polished prior to each performance. Plain black socks are to be worn with the uniform. Band members are responsible for providing their own shoes and socks.
- 7) The Marching Knights baseball cap is the official headgear for the band uniform. No other headgear should be worn with the uniform. The cap should be worn so that the brim is facing straight forward. The Marching Knights baseball cap will be provided for each band member.
- 8) All hair must be off of the collar of the uniform jacket. This will involve band members with long hair placing their hair in a ponytail or up inside the baseball cap.

- 9) Simple post or small hoop earrings and moderate make-up may be worn with the uniform. Starlet Knights members will reach agreement prior to the beginning of the season, and with the director's approval, as to appropriate jewelry and make-up to be worn with their uniforms.
- 10) Should a uniform part become damaged due to an accident and at no fault of the band member, a replacement part will be issued at no cost. If a uniform part is damaged due to negligence or carelessness, a band member will be charged for the replacement of the damaged part.

## **Release and License for Free Perpetual Use of Intellectual Property**

As a condition for being permitted to register as a student in the Department of Music at the University of Central Florida (the "University" herein) and participate in the activities of its classes and programs, and in consideration of the promises and undertakings contained herein and for other good and valuable consideration, the student agrees that

1. All intellectual property rights of whatsoever nature that the student may have or hereafter acquire in audio and video recordings of any musical ensemble, orchestra, band or other group operated or maintained by the University, whether or not said recordings utilize facilities and resources of the University or are sold commercially, shall be the sole property of the University, free and clear of all economic claims of any kind by the student. Said recordings shall be deemed "works for hire" as that term is used and defined in Title 17, United States Code and the student is hereby deemed to be a work-for-hire employee. To the extent that such works may not qualify as works for hire, the student hereby irrevocably transfers, sells and conveys all copyright in and to each of the works to the University, free and clear. This conveyance shall include, without limitation, all trade names, trademarks, and other intellectual property of every kind and description, including so-called "moral rights" in visual and other works. The University shall have the right, but not the obligation, to credit the student as the initial author of such works. However, for copyright purposes, the author of such works under Title 17, U.S. Code shall be solely the University.



2. This Release and license covers and extends to all works to which intellectual property rights may attach or be attributed, including: photographs and artwork renditions depicting the student alone or as part of the University group or ensemble of which the student is a member or participant; choreography written for the University color guard and/or other units of the Marching Knights band; music composed by the student for the percussion and/or brass sections of the marching band; special equipment or adaptations of musical instruments devised by the student; and any music and special arrangements written for University orchestras, bands or other University musical ensembles, including individual sections of the marching band and/or vocal ensembles of the University.

3. The term of this Release, License and conveyance is perpetual and irrevocable. It shall apply to all works mentioned above and all other works created for benefit of the University or its programs, regardless of the medium in which such works are distributed (including electronic, Internet and University website distribution), and whether or not such works are commercially distributed. The student shall have no right of approval or consultation over the use of such works and the same shall be solely within the discretion of the University.

Signing and completing the Handbook Agreement required of all Marching Knights constitutes that each member has read and acknowledged the Release and License for Free Perpetual Use of Intellectual Property.

## **Procedures**

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### **Rehearsal Procedures**

#### **Materials**

The following are the materials that you will need to bring to rehearsal:

Winds:	Instrument in good working order, any materials you need for proper instrument function and maintenance (reeds, valve oil, etc.), a pencil, appropriate clothing and footwear, flip folder with all music, all drill charts or coordinate sheets
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Percussion: Instruments with appropriate sticks and mallets, appropriate clothing and footwear, flip folder with all music, all drill charts or coordinate sheets

Starlet Knights: All practice visual equipment required for current shows and pregame, appropriate clothing and footwear, all drill charts or coordinate sheets

### **Attire**

Clothing appropriate to weather conditions should be worn; however, clothing should still allow members to execute drill maneuvers and to play an instrument. Appropriate shorts (or pants if preferred) are required, as are shoes. Tennis shoes are strongly recommended, as improper footwear may lead to injury. Determination of what constitutes appropriate rehearsal attire is at the discretion of the director. On certain occasions the band may be required to rehearse in rainy conditions. Members should prepare for this contingency by having a poncho or raincoat available.

### **Schedule**

The entire band rehearses every Monday, Wednesday and Friday from 6:00 PM until 8:30 PM. Rehearsals are held on the Marching Knights field located beside the intramural fields. The band also rehearses on Saturday mornings of game days. Saturday morning rehearsal times will vary based on the time for kick-off.

### **Sectionals**

The percussion, color guard, dance team and majorette sections meet each week for additional sectional rehearsals. This extra time allows these sections to work on additional material that is normally not covered in regular rehearsals, e.g. cadences, new choreography, etc. These sectionals take place at 5:00 PM on Mondays and Wednesdays at the Marching Knights field. Brass and woodwind sections may hold sectionals from time to time during the semester should the section coordinator feel that extra work is needed.

### **Rehearsal Plans/Announcements**

Current calendars, schedules, information, announcements, and rehearsal plans will be available on the Marching Knights website ([www.ucfbands.com](http://www.ucfbands.com)). Band members should check this site frequently for up-to-date information and rehearsal plans. Announcements will also be made via social media and email, and on occasion, time-sensitive or urgent announcements will be made via mass text message. Students are required to register their cell phone to receive text messages from the Marching Knights at the beginning of the semester.

### **Warm-Up**

The band warms up as an ensemble. Band members should refrain from playing their instruments individually immediately prior to and following rehearsals. This includes traveling to and from the field/trailer. The purpose for this is to maintain a professional appearance since the general public is often nearby.

### **Electronic Devices**

While in rehearsal, all band members should maximize their efforts towards accomplishing the goals set for the evening. As such, cell phones and other devices that may be distracting should be used only as needed to assist with music or drill in rehearsal.

### **Inclement Weather**

Final decisions to cancel rehearsal or to move rehearsal indoors may not be made until 5:45 PM on the day of rehearsal. All band members should report to the Marching Knights trailer/field prepared to rehearse. Staff members will distribute instructions via social media and mass text message should a change be warranted.

## **Game Day Procedures**

### **Morning Rehearsal**

On Saturdays of home football games, the band rehearses in the morning or early afternoon on the Marching Knights field. The exact time for this rehearsal varies according to the kick-off time for the game. All band members are required to wear the official Marching Knights shirt to allow for a uniform appearance at dress rehearsal. At the beginning of the season, band members are asked to wear dark shorts, black socks and their marching shoes to rehearsal. Later in the season, when weather conditions warrant, band members will be asked to wear their uniform bibbers as well. The official Marching Knights baseball cap is the only appropriate head gear.

### **Assembly/Warm-Up**

All band members will meet at the Rehearsal Hall at the designated time for a pregame meal and uniform distribution. After eating, band members should dress in full uniform and move to the Student Union for warm-up. Warm-ups will occur in a sectional or full band setting. Individual band members should avoid playing on their own.

### **March to Stadium**

Following warm-up, the band assembles beside the Student Union for the traditional march to the stadium. The band will parade down

Memory Mall and will pause at the UCF Arena for a brief performance. Small pep bands will disperse among the tailgaters before returning to the front of the Arena for entry into Bright House Networks Stadium through Gate 10. The march to the stadium is a highly spirited event, however all band members should remember that it is still a public performance. High expectations for marching, playing, and personal conduct are not compromised during the march to the stadium.

### **Pregame**

At most home games, the band's Pregame show will begin at 20 minutes prior to kickoff. Once inside the stadium, all band members should keep an eye on the game clock in order to be prepared for the pregame performance.

### **In the Stands**

- A seating chart will be made available at the beginning of the season showing everyone where to sit during the game. In order for the band to look and sound its best, each member is expected to sit in the assigned seating area for his/her section.
- Every band member should pay close attention to the game and to the drum majors while in the stands. The drum majors have the very difficult responsibility of maintaining fan enthusiasm throughout the game. They must make very quick decisions and the band must respond to these instructions just as quickly.
- Band members are also reminded that by accepting membership in the Marching Knights, they have accepted the responsibility of performing a job during football games. As such, band members are discouraged from socializing with non-band members during the game. Also, non-band members are not allowed to sit inside the Marching Knights seating area during the game. Cell phones and other distracting devices should not be used during the game.
- Bathroom breaks are considered to be a personal decision. Members should go to the restroom as needed and return to the stands as soon as possible. In order to maintain a proper presence and sound in the stands, no more than two members of any section should be gone at any time.
- Food and drinks, other than the water and Gatorade provided by the band, are not allowed during the game. This is to protect the uniforms and instruments. Water coolers and cups will be located throughout the band seating area during games.

### **Halftime**

The band will move from the stands to the field near the end of the second quarter. All band members should move along the edge of the field to the appropriate side of the stadium for the halftime show. While

moving along the edge of the field, band members should be careful to avoid interfering with the UCF cheerleaders or other spirit groups. All band members should remain away from the team benches. At the conclusion of the quarter, everyone should move to the sidelines as quickly as possible to await the drum majors' command to enter the field. At the end of the halftime performance, all band members should return to the band section in the stands to prepare for the third quarter. The Marching Knights do not take a "third quarter break."

### **Postgame**

At the conclusion of the game, the band will remain in the stands to perform the traditional postgame concert. The length of this concert will vary. It will include much of our school-oriented stands repertoire and some halftime material. The staff understands that you will have been playing all day, and for this reason, the band will never perform any more than is thought suitable. The tradition of a postgame concert has become quite popular and important to not only the members of the band, but to the fans as well. Although the game has ended, all band members should remember that the postgame concert is still a performance for the public. Following the concert, announcements will be made. All members are expected to listen carefully as everyone is responsible for the information given at this time. Once announcements have been completed, the band will be dismissed for the day.

### **Away Game/Travel Procedures**

The Marching Knights will generally travel to one or two away games each year depending on the football schedule and the feasibility of making the trip. Keep in mind that traveling with the Marching Knights is a privilege and must be organized in order to assure the success of the entire band. The following should be kept in mind:

- Bus lists will be made available to allow members to sign up for a bus. Once the bus lists have been set, everyone is expected to ride on the bus indicated on the lists. Specific seats are not assigned.
- Each band member is responsible for the proper loading/unloading of his/her equipment and uniform. No one should assume that someone else will load their equipment and uniform for them. Members of Kappa Kappa Psi will coordinate this process.
- In order to arrive on time and to remain on schedule, the itinerary should be followed as closely as possible. Early is on time and on time is late.

- Changes to the itinerary are always possible, and everyone should be flexible and prepared to deal with changes that may occur due to circumstances beyond control.
- All policies of the bus company should be followed at all times. Professional courtesy should be shown to drivers at all times.
- The Marching Knights always travel as a single unit. This is for reasons of insurance, liability, personnel management, inventory management, etc.

## **Leadership**

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The leadership of the Marching Knights is a select group of experienced students who have demonstrated exceptional responsibility, dependability, and commitment to the organization. When a question or concern arises, band members should consult their section coordinator and section leader(s) first. If the section coordinators and section leaders are unable to help, consult the drum majors, graduate assistant or staff. If assistance is still required after checking with all of these individuals, speak with the directors.

### **Drum Majors**

The drum majors of the Marching Knights are the student conductors of the band. The drum majors are responsible to the directors and work with them in leading rehearsals and performances. The drum majors are also involved in some administrative duties and are largely responsible for the promotion of pride and spirit within the band. Auditions for the drum major positions are held in the spring of each year. Any band member who has been a part of the Marching Knights for at least one season is eligible to audition. Drum majors who wish to return for a second season as drum major are required to re-audition each year.

### **Section Coordinators**

The section coordinators are the leaders and examples for their sections. These individuals should have strong leadership qualities and are charged with the responsibility of seeing that their sections are informed and prepared for all rehearsals and performances. Section coordinators take the lead in music rehearsals with their sections. Any band member who has been a part of the Marching Knights for at least one season is eligible to audition. Applications for section coordinator positions are available from the director each spring.

**Section Leaders**

The section leaders are also leaders and examples for their sections. These individuals work with the section coordinators and are charged with seeing that their sections are informed and prepared for all rehearsals and performances. Section leaders often assist with marching instruction, drill placement and various organizational duties. Any band member who has been a part of the Marching Knights for at least one season is eligible to audition. Applications for section leader positions are available from the director each spring.

**Media Coordinators**

The media coordinators are responsible for aspects of public relations for the Marching Knights. These individuals assist with management of the band website, posts on Twitter, and management of the band's official Facebook presence. Students interested in being considered for these positions should have strong skills in the area of digital media. Applications are available from the director in the spring of each year.

**Photographer**

Each year the band will name an official photographer. This person will be responsible for taking candid pictures at games and rehearsals throughout the year. These pictures will be used on the band website and in various publicity materials for the band. The band photographer will be responsible for providing his or her own digital camera. All pictures taken of the band during the season become the property of the University of Central Florida Marching Knights.

**Videographer**

Each year the band will name an official videographer. This person will be responsible for taking video footage of the band at rehearsals and performances. This material may be used on the band website and/or in the production of promotional videos. The band will provide a digital video camera for use. All video taken of the band during the season becomes the property of the University of Central Florida Marching Knights.

## **Expectations for Conduct**

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As the largest and most visible student organization at the University of Central Florida, high expectations for personal conduct and citizenship are critically important to our success. Members are expected to follow these expectations at all times. The following is a list of general expectations for members of the UCF Marching Knights:

- In all situations, consider the best interests of the entire ensemble your highest priority.
- Present yourself professionally at all times. The Marching Knights pride themselves on their reputation as distinguished and respected members of the university community.
- Always be on time. Remember—early is on time. On time is late.
- Maintain a positive attitude and a productive rehearsal atmosphere.
- Maintain the highest standards of performance in both musical and visual execution.

## **Alcohol and Controlled Substance Policy**

At no time when acting as a participant, agent, or representative of the University of Central Florida, the Athletic Department, the Department of Music, or the Marching Knights shall any person act in violation of any federal, state, or local alcohol or controlled substance laws. These laws include:

- Possession or consumption of alcohol by an individual under the age of 21 is prohibited.
- Possession or consumption of illegal substances by any individual of any age is prohibited.
- Consumption of alcohol on an ICC-regulated vehicle is prohibited.
- Acquisition of alcoholic beverages for an individual under the age of 21 is prohibited.

At no time when acting as a participant, agent, or representative of the University of Central Florida, the Athletic Department, the Department of Music, or the Marching Knights shall any band member, regardless of age, be in possession of or consume alcoholic beverages. Violation of these guidelines will result in expulsion from the band. Smoking while in uniform is also prohibited.



## Sportsmanship and Behavior

Because the Marching Knights are affiliated with the UCF Athletic Department, band members are expected to uphold the same standards of sportsmanship and decency that are applied to all other affiliates of the Athletic Department. The NCAA and its member institutions subscribe to the principle that intercollegiate athletics are an important part of the educational programs of colleges and universities and, as such, are responsible for ensuring the integrity of the ethical environment of each campus. The University of Central Florida, as a member of the NCAA and of the American Athletic Conference, endorses this principle and resulting responsibilities. At UCF, the highest possible standards of personal conduct are expected of those who administer and participate in intercollegiate athletics.

### CORE VALUES OF UCF ATHLETICS

- 1) **Respect:** We treat ourselves and others with dignity, kindness and respect.
- 2) **Excellent Attitude:** We maintain an excellent attitude and outlook.
- 3) **Focus:** We remain focused on our most important tasks.
- 4) **Accountability:** We are personally accountable for our actions as a part of a great team.
- 5) **Integrity:** We do the right thing.

## University Anti-Hazing Policy

The University does not condone hazing in any form and defines hazing to include but not limited to:

(a) Any action or situation which recklessly or intentionally endangers the mental or physical health and/or safety of a student for the purpose of initiation or admission into, or affiliation with, any organization operating under registration with the University. Hazing may result in felony charges.

(b) Brutality of a physical nature such as whipping, beating, branding, forced calisthenics, exposure to the elements; forced consumption of

any food, liquid, liquor, drug, or other substances; or other forced elements; or other forced activity which could adversely affect the mental or physical health or safety of the individual.

(c) Any activity which could subject the individual to mental stress such as sleep deprivation, forced exclusion from social contact, forced contact which could result in embarrassment, or any other activity which could adversely affect the mental health or dignity of the individual.

(d) Forcing or requiring the violation of University policies, federal, state, or local law.

(e) Any activity, as described above, upon which the initiation or admission into or affiliation with a University of Central Florida organization may be directly or indirectly conditioned, shall be presumed to be a “forced” activity, the willingness of an individual to participate in such an activity notwithstanding.

For further information, please visit <http://antihazing.sdes.ucf.edu>.

## **Social Media**

While the use of social media has become commonplace in our modern society, members of the Marching Knights are asked to exercise a degree of discretion when posting comments or pictures on social media venues that may reflect negatively on the organization as a whole, or may reflect sentiments or commentary not in line with the values of this organization (i.e. negative comments about the performance of the football team, disgruntled statements about other student organizations or rival schools, etc.) Media coordinators are the only individuals permitted to represent the interests of the Marching Knights through social media.

Even though each member has the freedom to express his or her own opinions and views through social media, it is important to remember that to some outside our organization, individual opinions can be misinterpreted as the collective opinion of the group (i.e. “looks like the Marching Knights are really disappointed in the football team this year” or something to that effect). Please take care to ensure that your individual posts to social media are not misconstrued in this fashion, and that you clearly separate your own views and comments from the organization as a whole.

## **Student Organizations**

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### **Kappa Kappa Psi (KKΨ)**

Founded in 1919 at Oklahoma State University, Kappa Kappa Psi is a co-ed music fraternity that operates primarily as a student service and leadership recognition society whose chief aim is to assist the band directors in developing the leadership and enthusiasm that they require of the band. The fraternity's goals are to provide the band not only with organized and concentrated service activities, but to give the membership valid and wholesome experiences in organization, leadership and social contacts. The honorary nature of membership is based on the premise that "it is an honor to be selected to serve"—the band, its music department, its sponsoring institution, and the cause of band music in the nation's colleges and universities. The Eta Sigma Chapter at UCF was founded on April 23, 1982.

### **Tau Beta Sigma (TBΣ)**

Founded on March 26, 1946 at Oklahoma A&M College, Tau Beta Sigma is a co-ed national honorary band sorority dedicated to serving college and band programs. Tau Beta Sigma operates primarily as a student service and leadership recognition society whose chief aim is to assist the band directors in developing the leadership and enthusiasm that they require of the band. The sorority's goals are not only to provide the band with organized and concentrated service activities, but also to give the membership valid and wholesome experiences in organization, leadership, and social contacts. The honorary nature of membership is based on the premise that "it is an honor to be selected to serve"—the band, its music department, its sponsoring institution, and the cause of band music in the nation's colleges and universities. The Zeta Psi Chapter at UCF was founded on August 22, 1982.

### **Phi Mu Alpha (ΦMA)**

Phi Mu Alpha Sinfonia is the world's oldest and largest national fraternal society in music. Sinfonia was born on October 6, 1898, at the New England Conservatory in Boston, when a group of thirteen young men under the guidance of Ossian Everett Mills met "to consider the social life of the young men students of that institution [and] to devise ways and means by which it might be improved." For over a century, Sinfonians in nearly every field of study and professional endeavor have transformed music in America. The opportunity of becoming a Sinfonian is offered to as many men as possible who, through a love for music,

can assist in the fulfillment of the fraternity's Object and ideals either by adopting music as a profession, or by working to advance the cause of music in America. Mu Eta, UCF's Chapter, was founded on November 11, 1979 and is currently the largest chapter in the country.

### **Sigma Alpha Iota (ΣAI)**

Sigma Alpha Iota is a music fraternity for women, which promotes interaction among those who share a commitment to music. Founded on June 12, 1903 at the University School of Music, Ann Arbor, MI, members of ΣAI are active in all areas of campus music and campus life, working closely with faculty, administration, campus and community groups, music professionals and patrons. In addition to personal encouragement and support, members may receive scholarships, loans and awards in many areas and at all levels of music-related study. Sigma Alpha Iota has long been recognized as a leader in the field of music and provides a lifetime of fraternity contact. The Zeta Tau Chapter at UCF was founded February 14, 1976.

### **National Association for Music Education (NAfME)**

The National Association for Music Education, among the world's largest arts education organizations, marked its centennial in 2007 as the only association that addresses all aspects of music education. Through membership of more than 75,000 active, retired, and pre-service music teachers, and with 60,000 honor students and supporters, NAfME serves millions of students nationwide through activities at all teaching levels, from preschool to graduate school. NAfME is the professional organization on campus for music education majors. Through workshops and clinics, students gain a better understanding of what it takes to be a K-12 music teacher. With membership in NAfME, students automatically gain membership in FMEA, and Florida Collegiate NAfME.

### **National Band Association (NBA)**

The National Band Association, founded on September 11, 1960, is the largest band directors' professional organization in the world. It was organized for the purpose of promoting the musical and educational significance of bands and is dedicated to the attainment of a high level of excellence for bands and band music. Membership in the UCF collegiate chapter is open to all students who are interested in a career in instrumental music education. The UCF NBA chapter hosts meetings and clinics throughout the year designed to promote the world of band music and to provide additional educational opportunities for instrumental music education majors.

## **UCF Bands**

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### **UCF Wind Ensemble**

The UCF Wind Ensemble is an auditioned ensemble with auditions taking place at the start of each semester. All students presently enrolled at the University of Central Florida are welcome to audition for membership. Performing wind literature of the highest caliber, the Wind Ensemble performs at least two concerts during each semester. The Wind Ensemble has presented featured performances at the Florida Music Educators Association Conference and the Southern Division Conference of the College Band Directors National Association as well as the American School Band Directors Association Convention. The Wind Ensemble rehearses on Tuesdays and Thursdays from 1:30 – 3:20 PM in the Rehearsal Hall. Audition dates, times and materials may be found on the Music Department website ([music.ucf.edu](http://music.ucf.edu)).

### **UCF Symphonic Band**

The UCF Symphonic Band is an auditioned ensemble with auditions taking place at the start of each semester. All students currently enrolled at the University of Central Florida, regardless of major, are welcome to audition for membership. Performing current and traditional standard wind literature, the Symphonic Band performs two concerts each semester. The Symphonic Band rehearses on Mondays and Wednesdays from 3:30 – 5:00 PM in the Rehearsal Hall. Audition dates, times and materials may be found on the Music Department website ([music.ucf.edu](http://music.ucf.edu)).

### **UCF Concert Band**

The Department of Music offers both a fall semester Concert Band and a spring semester Concert Band. Primarily composed of non-majors, this ensemble offers continued performance opportunities for those students who wish to keep music in their lives as a recreational and aesthetic activity. Membership is open to all students currently enrolled at the University of Central Florida. No audition is required for membership. The Concert Band performs twice during each semester and rehearses on Tuesdays and Thursdays from 3:30 – 4:50 PM in the Rehearsal Hall.

### **UCF Jammin' Knights**

The Jammin' Knights is a highly energized group of musicians who lend their musical abilities and school spirit to create a home-court

advantage for the UCF men's and women's basketball teams. The Jammin' Knights is open to all students enrolled at the University of Central Florida, regardless of major. In the spring semester, rehearsals take place on Tuesday evenings from 5:30 – 7:30 PM. The band performs at all men's and women's home basketball games. The band also travels to the American Athletic Conference tournament each year as well as the NCAA tournament should either UCF basketball team be granted an invitation. Students interested in participating should register for MUN 3113 in the spring semester. Volunteer groups are formed in the fall semester to cover pre-season basketball games and select volleyball matches.

## Contact Information

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The directors strive to be as accessible and approachable to members of the Marching Knights as possible, in the hopes that we can help you solve any problems that may occur. Feel free to email, call, or set up an appointment as necessary.

### **Dr. Ryan Kelly**

Director of the Marching Knights  
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### **Mr. Dave Schreier**

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### **Dr. Scott Tobias**

Director of Bands

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