Course: Enhance your career and employability skills

Assignment 2: Develop your skills

Name: Klaas Joris Schut

Describe the skills you wish to improve

- Political sensitive: Currently, I can be very direct. This sometimes is perceived as blunt which does not create a good impression.
- Be less stubborn: I have a tendency to do things my way. This can be good but it is also good to listen to others and what they have to offer you.
- Involve others more in processes: I have a tendency to work on an individual level and not involve clients in the process.

Describe three goals in developing your skills

- During my presentation at the European Commission next month, I will acknowledge the points made by people asking questions when answering them, instead of directly rejecting them. I will measure this by asking my supervisor to watch for this.
- During my traineeship at "De Ambrassade", I will involve at least three colleagues in my project to make sure it reflects the ideas the organization has on the topic of my traineeship.
- During the next consultancy project I will inform the client once a week about the progress made and to see if he still agrees with the activities that are undertaken.