

MBKM-01 Cover Letter MBKM Internship Track 1



Tangerang,

No :
Subject : **Student's Application for MBKM Internship Track 1**

Dear. Head of Human Resource Department

Universitas Multimedia Nusantara's providing the MBKM Internship Track 1, a work-integrated learning program, for students to hone their skills according to their talents and interests into the real work environments. Students directly doing Internship Track 1, in the company to learn solving problems based on knowledge that gained in campus, to link and match Internship Track 1 program with the curriculum as preparation for their future careers.

We pleased to inform the student with the following details:

Student ID :
Student Name :
Academic Program :
Email :
Mobile Phone :

Company will be received the student as an employee and Internship Track 1 participant, he/she express their willingness to follow 800 working hours or 100 working days prior to work rules 8 hours per day. Therefore, UMN's student must obey all regulations stipulated by company from time to time.

Along with respect, we considered our student to get selected in the Internship Track 1 program from your company. We thank you and look forward to hear employment acceptance letter of our student's.

Sincerely,

**Head of Departement Informatics Program
Multimedia Nusantara University**

(Marlinda Vasty Overbeek, S.Kom., M.Kom.)