

# Jose Cervantes Leal

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## OBJECTIVE

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Highly motivated for Computer Science with a strong passion for technology, user support, and system troubleshooting. Excellence in identifying and resolving technical issues while ensuring a smooth user experience. Working independently or as part of a team, reliable and practical solutions that support operational efficiency and project success.

## EDUCATION

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The University of Texas Rio Grande Valley

Brownsville, Texas

Bachelor of Science in Computer Science, GPA: 3.42/4.0

Expected Graduation: August 2025

Dean's List: Fall 2022/Spring 2022

## WORK EXPERIENCE

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**Student Assistant** — Office of Field Experience (UTRGV) | June 2025 - Present

- Monitor and track student exam progress using Texas Education Agency systems and update records in Excel.
- Ensured data accuracy and consistency between institutional records and state reporting requirements.
- Support staff with administrative and digital tasks to maintain smooth academic operations.

**Data Analyst Intern** — Office of Educator Prep. & Accountability (UTRGV) | Sept. 2024 – June 2025

- Provided routing support for students and faculty by creating user-friendly Excel documents.
- Maintained student program data and assisted in tracking program performance.
- Assisted in troubleshooting data-related issues and improving digital workflows.

**Sales Leader** — Journey's Kidz | September 2023 - September 2024

- Trained new hires on digital tools and systems to improve operational efficiency.
- Led the sales team to exceed sales targets while maintaining excellent customer satisfaction.
- Managed inventory and trained new employees in customer engagement and sales strategies.
- Awarded Sales Leader of the month April 2024 and Employee of the Month in June 2024.

## PROJECTS

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**Custom PC Builds & System Setup**

- Assembled multiple custom desktop computers, selecting compatible hardware components based on performance needs and budget.
- Installed operating systems and all required drivers, utilities, and productivity software.
- Optimized BIOS settings, managed cable organization, and tested system stability and performance.

**Lucid Dreams** – 2D Videogame made with Unity and C#

- Designed player movement mechanics, animations, and the main level scene.
- Debugged and tested systems to ensure smooth gameplay
- Successfully launched the game with completed levels and additional gameplay features.

**AI Fishing Assistant** – OpenAI Powered Chatbot

- Built an AI chatbot to help fishermen find ideal fishing times, locations, and to provide fishing tips.
- Integrated web, YouTube, and weather tools for accurate, real-time responses.

## SKILLS

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- **Support & Troubleshooting:** Computer hardware/software installation and repair, technical documentation, user support.
- **Programming Languages:** Python, Dart, JavaScript, C++, C#, SQL
- **Web Development:** HTML/CSS, React, Node.js, Express.js
- **Bilingual:** Fluent in English and Spanish
- **Microsoft Office:** Word, Excel, PowerPoint