

READING COMPREHENSION – JIM’S TIME TABLE

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- *Jim studies IT. This is his timetable. Read and answer the questions:*

	Monday	Tuesday	Wednesday	Thursday	Friday
08:30-9:25	Networks	English	Computer Maintenance	Professional Training	Networks
09:25-10:20	Networks	Operating Systems	Computer Maintenance	Operating Systems	Networks
10:20-11:00	Networks	Operating Systems	Computer Maintenance	Operating Systems	Office Software
	B R E A K				
11:30-12:20	Office Software	Computer Maintenance	Networks	Office Software	Office Software
12:20-13:10	Office Software	Computer Maintenance	Networks	Office Software	Computer Maintenance
13:10-14:00	English	Professional Training		Office Software	Computer Maintenance

- 1) What subjects does Jim study?

Jim's studying: Networks, Office Software, English, Operating systems, Computer Maintenance and Professional Training

- 2) What time does he usually start and finish his classes?

He Usually starts his classes at half past eight a.m., and he usually finishes his classes at two o'clock p.m.

- 3) Which subject do you think is the most difficult? Why?

It depends on who answers you, in my opinion, maybe Computer Maintenance can be the most difficult subject, because you must have the knowledge about the function and possible issues of every part that a computer has also you should have skills with the tools and your hands for disarming and repairing a computer.

4) How often does Jim study Networks?

Jim Usually studies Networks because He studies Networks seven hours per week.

5) How often does Jim study English?

Jim only studies English two hours per week therefore he rarely studies English.

6) How often does he study Office Software?

Jim Usually studies Office Software because He studies Office Software seven hours per week.

- *Complete the gaps with the corresponding **Jim's subject***

a) ENGLISH: You study a foreign language. It is necessary to understand specific words and communicate with foreign customers.

b) Professional Training: You learn things about the world of work: rights, payments, CV.

c) Office Software: You learn about programs such as Word, Excel or Power Point.

d) Networks: It is important to know what interconnects computers in a limited area such as school, home or office building.

e) Operating Systems: You study the software programs that enable the computer hardware to communicate and operate with the computer software.

f) Computer Maintenance: It is the habit of keeping computers in a good state of repair.