Jose E. Matteo, MBA, MSEE, PMP, CSM

Miami / Fort Lauderdale, FL | Seeking Leadership Opportunities Local and Nation Wide | US Citizen

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[LinkedIn Profile linkedin.com/in/josematteo](https://linkedin.com/in/josematteo)

[GithubPortfolio:https://josematteochevalier.github.io/technical-portfolio/](https://josematteochevalier.github.io/technical-portfolio/)

PROFESSIONAL SUMMARY

Dynamic Engineering project manager with 12+ years executing multimillion dollar projects in medical device, electromechanical, and software development from inception to market. Proven leader in Agile/Waterfall PM (FDA, ISO 13485/14971) compliance and cross-functional team integration (hardware/software/firmware). Delivered 1M$-6M$ projects on time and under budget boosted team throughput 30%. Bilingual (English/Spanish) with expertise uniting executives, stakeholders, and tech teams. Seeking leadership positions in Miami/ Ft. Lauderdale or via relocation.

CORE COMPETENCIES

Leadership Expertise

- Agile/Scrum, Waterfall Project Management
- Cross-Functional Team Leadership (HW/SW/FW/UI)
- Financial and Resource Strategy ($500K–$6M)

Technical Expertise:

- Full Product Lifecycle Management (PLM, SDLC)
- Systems Engineering & Requirements Management
- Risk & CAPA Leadership

Regulatory & Compliance:

- FDA/ISO Regulatory Compliance (ISO 13485, 14971, IEC-60601, 62304)

CERTIFICATIONS

- **Project Management Professional (PMP)** – PMI | Cert. #3842655 | Obtained: 05/2024
- **Certified ScrumMaster (CSM)** – Scrum Alliance | Cert. #001734499 | Obtained: 03/2025

PROFESSIONAL EXPERIENCE

Q'Straint Project Manager (Contract)
October 2024 – March 2025 | Fort Lauderdale, Fl

- Directed Agile driven projects enhancing vehicle safety and accessibility ensuring full compliance with industry standards
- Led cross functional teams to streamline project delivery reducing time to market by 20% in projects directly managed
- Managed project scope and stakeholder expectations aligning with safety regulations to ensure compliance

Jenoptik Inc. – Senior Project Manager

October 2023 – September 2024 | Miami, FL

- Led 6M$ large-scale deployment of traffic safety enforcement systems across North and Latin America managing multiple projects integrating hardware and software via Agile/SCRUM
- Led a team of 7 (SW + HW engineers) through Agile sprint cycles and backlog grooming increasing throughput by 30% in Azure DevOPS environment
- Optimized backlog refinement and sprint estimation boosting team throughput by 40%
- Managed end-to-end SDLC collaborating with executive leadership refining the release process for seamless deployment

Anton Paar Quantatec Inc. – Senior Project Manager / System Architect

November 2021 – August 2023 | Boynton Beach, FL

- Led cross-functional teams (R&D, QA, RA, manufacturing) to develop precision lab instrumentation (benchtop solid density analyzer, gas pycnometer) achieving consistent OTD
- Delivered two diagnostic instruments from concept to market, managing $6M project budgets and ensuring consistent on-budget performance
- Orchestrated systems architecture and requirements management for hardware, embedded firmware, and software UI reducing development conflicts by 20%
- Launched WBS and risk mitigation workshops streamlining cross functional coordination and cut project delays by 25%

Beckman Coulter Diagnostics (Danaher)

Senior Systems Engineer

December 2017 – October 2021 | Miami, FL

- Led 10+ regulated Phase Gate projects focused on CAPA, product reliability, and sustaining engineering
- Applied Lean Six Sigma to reduce system failure rates by 15% across global IVD instrument lines
- Ensured cross-functional design integration (electrical, mechanical, firmware, software) for complex diagnostic systems
- Acted as SME and lead systems engineer for urinalysis platforms, guiding end-to-end lifecycle improvements

Senior Engineer – Urinalysis

November 2013 – November 2017

- Created and executed field reliability analytics using Power BI, R, and Excel—resulting in a 20% reduction in service costs
- Led lifecycle management, field strategy development, and post-market surveillance for IVD instrumentation
- Interfaced with service teams globally to improve hardware/software design feedback loops

EDUCATION

Master of Business Administration (MBA)

Florida Atlantic University – 2021

M.S. in Electrical Engineering
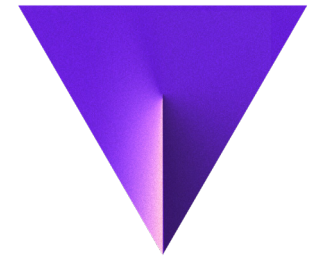
Florida International University – 2015

B.S. in Biomedical Engineering

Minor: Physics

Florida International University – 2010

ADDITIONAL SKILLS & LANGUAGES

- **Languages: Bilingual in English and Spanish**, **professional fluency**
- **Tools:** Azure DevOPS, MS Project, JIRA, Asana, Smartsheet, ClickUp, Confluence, Excel
- **Methodologies:** Expertise in Agile, Waterfall, Lean & Six Sigma Methodologies
- **Technical Strengths:** Diagnostic system development in regulated development (IVD, FDA, ISO), Integrating firmware/hardware/software in regulated environments.

Project Management Institute

THIS IS TO CERTIFY THAT

Jose E. Matteo

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

Project Management Professional (PMP)®

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

Ike Nwankwo, PMP | Chair, Board of Directors

Pierre Le Manh | President & CEO

Certification Number: 3842655

Original Grant Date: 18 May 2024

Citizenship: United States

Expiration Date: 18 May 2027

ScrumAlliance®

Jose Matteo

is awarded the designation Certified ScrumMaster® on this day, February 26, 2025, for completing the prescribed requirements for this certification and is hereby entitled to all privileges and benefits offered by SCRUM ALLIANCE®.

Scrum Alliance®

CSM

SCRUM MASTER

Certificant ID: 001734499 Certification Active through: 26 February 2027

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Certified Scrum Trainer®

Tristan Boutros
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Chief Executive Officer