**Jose E. Matteo, MBA, MSEE, PMP, CSM**

Miami / Fort Lauderdale, FL | Seeking Leadership Opportunities Local and Nation Wide | US Citizen

786-978-0090 | j.e.matteo.chevalier@gmail.com

[LinkedIn Profile](https://www.linkedin.com/in/josematteo) linkedin.com/in/josematteo

[GithubPortfolio:https://josematteochevalier.github.io/technical-portfolio/](https://josematteochevalier.github.io/technical-portfolio/)

**PROFESSIONAL SUMMARY**

Dynamic Engineering project manager with 12+ years executing multimillion dollar projects in medical device, electromechanical, and software development from inception to market. Proven leader in Agile/Waterfall PM (FDA, ISO 13485/14971) compliance and cross-functional team integration (hardware/software/firmware). Delivered 500k$-6M$ projects on time and under budget boosting team throughput up to 30%. Bilingual (English/Spanish) with expertise uniting executives, stakeholders, and tech teams. Seeking leadership positions in Miami/ Ft. Lauderdale or via relocation.

**CORE COMPETENCIES**

*Leadership Expertise*

* Agile/Scrum, Waterfall Project Management
* Cross-Functional Team Leadership (HW/SW/FW/UI)
* Financial and Resource Strategy ($500K–$6M)

*Technical Expertise:*

* Full Product Lifecycle Management (PLM, SDLC)
* Systems Engineering & Requirements Management
* Risk & CAPA Leadership

*Regulatory & Compliance:*

* FDA/ISO Regulatory Compliance (ISO 13485, 14971, IEC-60601, 62304)

**CERTIFICATIONS**

* **Project Management Professional (PMP)** – PMI | Cert. #3842655 | Obtained: 05/2024
* **Certified ScrumMaster (CSM)** – Scrum Alliance | Cert. #001734499 | Obtained: 03/2025

**PROFESSIONAL EXPERIENCE**

**Jenoptik Inc. – Senior Project Manager**

*October 2023 – September 2024 | Miami, FL*

* Directed large-scale deployment of traffic safety enforcement systems across North and Latin America managing multiple projects integrating hardware and software via Agile/SCRUM
* Led a team of 7 (SW + HW engineers) through Agile sprint cycles and backlog grooming increasing throughput by 30% in Azure DevOPS environment
* Optimized backlog refinement and sprint estimation boosting team throughput by 40%
* Managed end-to-end SDLC collaborating with executive leadership refining the release process for seamless deployment

**Anton Paar Quantatec Inc. – Senior Project Manager / System Architect** *November 2021 – August 2023 | Boynton Beach, FL*

* Led cross-functional teams (R&D, QA, RA, manufacturing) to develop precision lab instrumentation (benchtop solid density analyzer, gas pycnometer) achieving consistent OTD
* Delivered two diagnostic instruments from concept to market, managing $6M project budgets and ensuring consistent on-budget performance
* Orchestrated systems architecture and requirements management for hardware, embedded firmware, and software UI reducing development conflicts by 20%
* Launched WBS development and risk mitigation workshops streamlining cross functional coordination and cutting project delays by 25%

**Beckman Coulter Diagnostics (Danaher)**

**Senior Systems Engineer**

*December 2017 – October 2021 | Miami, FL*

* Led 10+ regulated Phase Gate projects focused on CAPA, product reliability, and sustaining engineering
* Applied Lean Six Sigma to reduce system failure rates by 15% across global IVD instrument lines
* Ensured cross-functional design integration (electrical, mechanical, firmware, software) for complex diagnostic systems
* Acted as SME and lead systems engineer for urinalysis platforms, guiding end-to-end lifecycle improvements

**Senior Engineer – Urinalysis**

*November 2013 – November 2017*

* Created and executed field reliability analytics using Power BI, R, and Excel—resulting in a 20% reduction in service costs
* Led lifecycle management, field strategy development, and post-market surveillance for IVD instrumentation
* Interfaced with service teams globally to improve hardware/software design feedback loops

**EDUCATION**

**Master of Business Administration (MBA)**

Florida Atlantic University – 2021

**M.S. in Electrical Engineering**

Florida International University – 2015

**B.S. in Biomedical Engineering**

Minor: Physics

Florida International University – 2010

**ADDITIONAL SKILLS & LANGUAGES**

* **Languages:** **Bilingual in English and Spanish**, **professional fluency**
* **Tools:** Azure DevOPS, MS Project, JIRA, Asana, Smartsheet, Confluence, Excel
* **Methodologies:** Expertise in Agile, Waterfall, Lean & Six Sigma Methodologies
* **Technical Strengths:** Diagnostic system development in regulated development (IVD, FDA, ISO), Integrating firmware/hardware/software in regulated environments.

**ADDITIONAL EXPERIENCE**

Q'Straint Project Manager (Contract)

*October 2024 – March 2025* *| Fort Lauderdale, Fl*

* Directed Agile driven projects enhancing vehicle safety and accessibility ensuring full compliance with industry standards
* Led cross functional teams to streamline project delivery reducing time to market by 20% in projects directly managed
* Managed project scope and stakeholder expectations aligning with safety regulations to ensure compliance