

Jose Michael Rubio

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Securities and Exchange Commission
Division of Examinations
100 F Street NE
Washington, DC 20549

Dear Human Resources Representative,

I am thankful and honored to apply for the Information Technology Specialist role at the SEC, Division of Examinations- Technology Controls Program. As an accomplished Software Engineer with more than two years of experience and an educational background in Finance, I am confident in contributing to your team's success.

In my previous role at Revature, I gained extensive experience in full-stack development that followed agile methodologies. I used Java/ Spring Framework, Angular, and Azure tech stack and am a Certified Pega System Architect. I am particularly drawn to the opportunity to serve our country and infuse my financial and IT skillsets.

Establishing the habit of setting high bars for myself to acquire the desired results enabled me to lead by example and inspire my peers to do the same. As a first-generation American, I learned the value of hard work and the humility needed to be open to new cultures, thus, new frames of thought and curiosity toward the unknown. Juggling responsibilities require a keen sense of time management, which I have consciously honed by using tools such as Todoist, Google Calendar, and Streak to establish goals and then break them down to simplify tasks— And since my life is documented, I honestly analyze my progress and identify trends on a daily, weekly, monthly, and yearly basis to orient my present decisions toward the accomplishment of my goals.

My full-stack skillset, openness toward new technologies, and experience in software engineering make me a strong candidate for this position. At Revature, I continuously sought responsibility when able. Thus, I was tasked with requirement analysis and backlog grooming for one of my clients. This experience taught me the value of communication —more so in a remote job environment. Therefore, I believe it would be valuable in the Information Technology Specialist role at SEC.

I am excited about the prospect of working at SEC, and my values align with the company's mission and culture. I am an enthusiastic and grateful individual who thrives in a positive and open environment, and I am excited to bring my expertise to your team.

Thank you for considering my application for the Information Technology Specialist role at SEC. I am blessed with the opportunity to discuss my qualifications further and look forward to hearing from you. Please feel free to contact me at rubioj@alumni.vcu.edu.

Sincerely,
Jose Michael Rubio