Naviance

12th grade overview

Naviance:

- **Naviance** college and career readiness software provider that helps connect academic achievement to post-secondary goals, and improve college and career planning.

- Provides additional functionality to school counselors/admin to track the progress of individual students, communicate and collaborate with students and families

    - Scattergrams with data

    - Free app for students

- Integrates with "The Common Application"

Student Tasks:

▶ Create Common App Account and complete Common App Matching

Video

▶ Add Colleges to your list in "Family Connection"

1. Click on the **Colleges I'm thinking about** link under **my colleges** on the home page of Family Connection

2. Click **Add Colleges to this list**

3. Indicate your interest in the drop-down menu for **My Interest** (This is optional)

4. Click **Lookup**

5. Search by name, alpha, browse, etc. to find a college

6. Click the name of the college which fills in that college's name in the box

7. Continue adding up to 10 schools

8. Once you have completed your list, click **Add Colleges**

Student Tasks:

- Request Teacher Recommendations
  1. Navigate to the **Colleges** tab in Family Connection
  2. Click on the **Colleges I'm thinking about/college I'm Applying to**
  3. Scroll to the **Teacher Recommendation** section and clicks **Add/Cancel Requests**
  4. Select a **Teacher** from the drop-down menu and adds a note to the teacher, if desired. (The note section can be used by the student to specify that the teacher write for a specific college.)
  5. Repeat for all teacher requests
  6. Click **Update Requests**

Student Tasks:

► Request Transcripts

1. Select the **Colleges** tab in family connection

2. Click the **Transcripts link, listed in the** Resources section of the tab

3. Click **Request Transcripts** for the type of transcript you are requesting

4. Enter the necessary information. This will differ based on the destination of the transcript.

5. Click **Request Transcripts**

6. Once requested, transcript requests are managed from Transcript Request Manager

http://community.naviance.com/t5/College-Planning/Student-Video-Adding-Colleges-and-Requesting-College-Application/ta-p/15560