

Jose Tovar

Oakland, CA | (510) 927-7622 | tovarjose1013@gmail.com

EDUCATION

San Jose State University | Bachelor of Arts, Concentration in Digital Media Expected Fall 2021

- GPA: 3.5/4.0
- Dean's Scholar, Fall 2020

EXPERIENCE

Operations Associate July 2018 - Present
Best Buy | Oakland, CA

- Receive Transfer Orders to the store and prepare them for requested order types.
- Handling external shipments from FedEx, UPS, USPS, making sure shipments and products are accurate.
- Filling out paperwork from incoming/outgoing trucks to/from the store.
- Stock product on the sales floor, assisting customers in the process.

Self-Taught Programmer June 2018 - Present

- Working with JavaScript, HTML, CSS, P5.js

Casa Che Intern Nov. 2014 - May. 2017
Casa Che | Oakland, CA

- Taught local families about violence happening around the community and ways to protect themselves and their loved ones.
- Helped low-income community members with resources that partnered organizations offered such as health care and therapy.

PEC Intern Sep. 2015 - May 2016
PEC | Oakland, CA

- Troubleshoot technical issues for school faculty, specifically printer networking issues.
- Learned the fundamentals of JavaScript.

Alta Bates Intern Sep. 2014 - June 2015
Alta Bates Summit Hospital | Berkeley, CA

- Learned about the medical field, with a concentration on strokes.
- Conducted presentations in front of crowds and answered questions regarding the information presented.

SKILLS

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| • Experienced in JavaScript, HTML, CSS, P5.js | June 2019 |
| • Worked on Photoshop, Premiere Pro, and Lightroom | October 2017 |
| • Fundamentals of Python | August 2020 |
| • Microsoft Office (Excel, Word, PowerPoint) | January 2018 |

LANGUAGES

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- Fluent in Spanish