

## Your Council Tax Bill for 1st April 2021 - 31st March 2022

MR HARRIES JOSE JAMES  
4 KINGSHOLM CLOSE  
COVENTRY  
CV3 2UQ

### Key Information

Your property is in **band D**

For an explanation of your bill go to

[www.coventry.gov.uk/counciltaxbill](http://www.coventry.gov.uk/counciltaxbill)

To view your account balance and find out more  
information about council tax, go to

[www.coventry.gov.uk/counciltax](http://www.coventry.gov.uk/counciltax)

Property address (if different):

Other people liable for this bill:

MRS LINU GEORGE

# £1848.11

Your customer reference number is:  
**943698340**

This is the amount you need to pay for 2021/2022.

Look below to see how we have worked this out.

Date of issue: 13 April 2021

### Payments

Your bill is payable by direct debit.

Date Due	Amount	Date Due	Amount
01.05.2021	£39.11	01.10.2021	£201.00
01.06.2021	£201.00	01.11.2021	£201.00
01.07.2021	£201.00	01.12.2021	£201.00
01.08.2021	£201.00	01.01.2022	£201.00
01.09.2021	£201.00	01.02.2022	£201.00

The amount due reflects any overpayment that may have been made for a previous period.

### How we worked out what you need to pay

Council Tax due for period 01.04.2021 to 31.03.2022	£2008.41
Less Payments	-£160.30

**Total amount due for period 01.04.2021 to 31.03.2022** **£1848.11**

	% change from previous year	Amount
Coventry City Council*		
General precept	1.9%	£1569.49
Adult Social Care precept	3.0%**	£198.33
West Mids Fire and Rescue Authority	2.0%	£63.04
West Mids Police and Crime Commissioner	9.2%	£177.55
<b>Total Council Tax</b>	<b>5.2%</b>	<b>£2008.41</b>

\* The council tax attributable to Coventry City Council includes a precept to fund adult social care.

\*\* Represents the % change from last year's combined total of the general precept and the Adult Social Care precept.

## Thank you for paying by direct debit

Your instalments will be paid automatically from your bank or building society account.

### THE DIRECT DEBIT GUARANTEE

- This guarantee is offered by all banks and building societies that accept instructions to pay by direct debit.
- If there are any changes to the amount, date or frequency of your direct debit Coventry City Council will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Coventry City Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your direct debit by Coventry City Council or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Coventry City Council ask you to.
- You can cancel a direct debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

### Bank account details:

Account name MR H JOSE JAMES  
Account number \*\*\*\*0895

## Getting in touch



The quickest way to contact us is **online**. You can now check your Council Tax balance, tell us about changes in your circumstances and find answers to questions at [www.coventry.gov.uk/counciltax](http://www.coventry.gov.uk/counciltax)



You can **phone** us on 024 7683 1111 Monday to Friday, 9am to 5pm. Please be aware our phone lines can be very busy.



If you need to **write** to us our address is:  
Revenues and Benefits, Coventry City Council, PO Box 15, The Council House, Coventry, CV1 5RR.

### If you're having difficulties paying your Council Tax please contact us as soon as possible.

Other organisations can offer free, independent and impartial money and debt advice. For more information please visit [www.coventry.gov.uk/debtadvice](http://www.coventry.gov.uk/debtadvice)

### If you think your bill is wrong

To find out how to request a reconsideration or appeal against your Council Tax charge, visit [www.coventry.gov.uk/counciltax](http://www.coventry.gov.uk/counciltax)

## Information

**Information** about the Council's budget, how your Council Tax is spent and the precept for adult social care can be found at [www.coventry.gov.uk/counciltax](http://www.coventry.gov.uk/counciltax)

In some circumstances you can now pay your bill over 12 monthly instalments rather than 10. Please contact us by 15 March 2019 if you would like to do this.

**Data protection** We will use the information you provide to administer and collect council tax. Where the law permits, we will share this information with other council departments, public bodies and private organisations. We will do so for the assessment and collection of taxes, to prevent and detect fraud and to undertake statutory public functions. More information on how we handle personal information and your rights under data protection legislation can be found at [www.coventry.gov.uk/counciltaxprivacynotice](http://www.coventry.gov.uk/counciltaxprivacynotice)

**Adult social care** Your council tax bill shows two percentage changes: one for the part of the overall change attributable to the adult social care precept, and one for the part attributable to general expenditure.

**Your contact details** Please tell us if you change your phone number or email address.  
[www.coventry.gov.uk/counciltaxupdatedetails](http://www.coventry.gov.uk/counciltaxupdatedetails)

**Explanatory notes** (These notes, together with your bill make up your council tax demand notice)

**Valuation bands:**

We charge Council Tax on most homes (including mobile homes and houseboats), and this applies whether people are living in them or not. The Valuation Office Agency values each property based on its estimated value on 1 April 1991:

Band	Estimated value at 1 April 1991
A	Up to and including £40,000
B	£40,001 - £52,000
C	£52,001 - £68,000
D	£68,001 - £88,000
E	£88,001 - £120,000
F	£120,001 - £160,000
G	£160,001 - £320,000
H	Over £320,000

**Parish charges:**

Households within the parish boundaries of Allesley, Finham and Keresley have to pay extra council tax for their parish councils.

**Appealing against your banding:**

You can appeal against the valuation band your home is in, by:

Visiting [www.gov.uk/voa/contact](http://www.gov.uk/voa/contact), or Telephone 0300 0501 501.

The Valuation Office may change your band if:

- Part of the property has been demolished
- The house has been converted into flats
- Physical changes in the area, such as an industrial estate being built affect the value of your home

You can appeal within six months of:

- Becoming responsible for the council tax of a property
- The Listing Officer changing the valuation band your home is in
- The Valuation Tribunal changing the valuation band of a property similar to yours

**Exempt properties:**

Some properties are exempt from council tax, including those wholly occupied by full time students, under 18 year olds and the severely mentally impaired, annexes occupied by elderly/disabled relatives; and those which are **unoccupied** and:

- Owned by a charity (exempt for up to 6 months)
- Left empty by someone who has gone in to prison, or who has moved to receive personal care in a home, hospital or elsewhere
- Left empty by someone who has died (exempt for up to 6 months after probate, unless the property is transferred to beneficiaries or there is a change in owners)
- Have been repossessed
- The responsibility of a bankrupt's trustee
- Occupation is forbidden by law
- Waiting to be occupied by a minister of religion
- Left empty by a student owner



### **Discounts:**

The full council tax bill for a property assumes that it is the main home of two adults. If the property is:

- The main home of only one adult, the bill is reduced by 25%
- No one's main home, furnished and qualifies as a job related dwelling, the bill is reduced by 50%

However, the following people are ignored (disregarded) when counting the number of adults living in the property:

- Full time students, student nurses, foreign language assistants and apprentices
- Patients resident in a hospital or a care home
- People who are severely mentally impaired
- School leavers under 20 who finish a full time course of education between 1 May and 31 October
- Care workers working for low pay, usually for a charity
- People caring for someone with a disability who is not a spouse, partner or child under 18
- People in prison (except those in prison for non-payment of council tax or a fine)

### **People with disabilities:**

If you (or someone living with you) have special needs as a result of a disability and so need a room, an extra bathroom or kitchen, or use a wheelchair indoors, you may be entitled to a reduction. In most cases where a reduction is granted, your bill will be based on the band immediately below that shown for your property in the valuation list. However properties in Band A receive a reduction of 1/6th of the charge for that band.

To apply for a discount, exemption or disabled person relief, please visit <http://www.coventry.gov.uk/counciltax>

### **Long term empty properties:**

From 1 April 2019 any property having been empty and unfurnished for more than two years will attract a 100% empty premium.  
From 1 April 2020 any property having been empty and unfurnished for more than five years will attract a 200% empty premium.  
From 1 April 2021 any property having been empty and unfurnished for more than ten years will attract a 300% empty premium.

### **Change in circumstances:**

If you are in receipt of an exemption, a discount, disabled persons relief or a long term empty premium, and your circumstances change then you must notify us within 21 days of the change occurring. **Failure to do so could result in a penalty of £70.00 being imposed.**

### **Council Tax Support:**

If you are on a low income and have less than £16,000 in savings you could claim help to pay your council tax. With a few exceptions anyone can claim Council Tax Support. For example most full time students cannot claim help.

You must tell the Benefits Team at Coventry City Council of any changes which may affect your entitlement. You must tell us of these changes within one calendar month of the change occurring. Some examples of changes that we will need to know about include: increases in your or your partner's income/savings, if someone leaves or joins your household.

Failure to inform us of a change in your circumstances could result in prosecution.

### **Appeals:**

If you believe that you are not liable for council tax (e.g. because you are not the resident or the owner, or your property qualifies for an exemption), or that a mistake appears to have been made in calculating your bill, you should let us know as soon as possible. If agreement cannot be reached, you will be told how to make a formal appeal. Even if you appeal you must continue to pay your council tax. If your appeal is successful you will be credited with the amount of any overpaid tax.