

# MediaBazaar Project Meetings



**ATOMICPEANUTS**

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## 17-February-2020

Date: Monday February 17<sup>th</sup>

Time: 09:00 am – 09:38 am

Location: Fontys R1 2.16

Attendees: Louis Cocks (Developer), Jose N. Carbonell (Developer), Alexander Vartic (Developer), Menderes Sacli (Developer), Qin Q. Zhao (Project Tutor)

Absent: none

### Subjects:

- Discuss the project plan.

### Decisions:

- Update the project plan based on the received feedback.
- Work on the User Requirements Specification document.

### Actions with target dates (03 March):

- Discuss the URS.
- Show the application GUI to the tutor for feedback

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## 03-March-2020

Date: Tuesday March 3<sup>rd</sup>

Time: 02:07 pm – 02:33 pm

Location: Fontys R1 2.16

Attendees: Louis Cocks (Developer), Jose N. Carbonell (Developer), Alexander Vartic (Developer), Menderes Sacli (Developer), Qin Q. Zhao (Project Tutor)

Absent: **Menderes** and **Alexander**

### Subjects:

- Discuss the User Requirements Specification document.

### Decisions:

- Update the URS document based on the received feedback.
- Start working on the HR application.

### Actions with target dates (10 March):

- Execute some basic functionalities in the app.

## 10-March-2020

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Date: Tuesday March 10<sup>th</sup>

Time: 01:39 pm - 02:05 pm

Location: Fontys R1 2.16

Attendees: Louis Cocks (Developer), Jose N. Carbonell (Developer), Alexander Vartic (Developer), Menderes Sacli (Developer), Qin Q. Zhao (Project Tutor)

Absent: **Alexander** and **Jose**

### Subjects:

- Discuss the URS and give a demo of what the HR app looks like and how the basic functionalities work.

### Decisions:

- Update the URS.
- Continue working and updating the HR application.

### Actions with target dates (17 March):

- Discuss the progress within the group.
- Give a demo and get feedback to improve on.

## 17-March-2020

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Date: Tuesday March 17<sup>th</sup>

Time: 02:00 pm - 02:30 pm

Location: Microsoft Teams (online)

Attendees: Louis Cocks (Developer), Jose N. Carbonell (Developer), Alexander Vartic (Developer), Menderes Sacli (Developer), Qin Q. Zhao (Project Tutor)

Absent: **Menderes** and **Alexander**

### Subjects:

- Discuss the progress of the project.
- Give a demonstration of the application.

### Decisions:

- To create a test plan with test cases.
- Continue working and finalize the application for delivery.

### Actions with target dates (23 March):

- Provide a test plan for other groups.
- Test the application with the client.

## 24-March-2020

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Date: Tuesday March 24<sup>th</sup>

Time: 02:00 pm - 02:00 pm

Location: Microsoft Teams (online)

Attendees: Louis Cocks (Developer), Jose N. Carbonell (Developer), Alexander Vartic (Developer), Menderes Sacli (Developer), Qin Q. Zhao (Project Tutor)

Absent: **Menderes** and **Alexander**

### Subjects:

- Discuss the test case document.

### Decisions:

- Update the test case document and create a test report document.
- Continue working on the project.

### Actions with target dates (31 March):

- Test the application and fill in the test report (25 March).
- Deliver the HR application (27 March).
- Discuss the next steps for the project and what needs to be done for the next application.

## 31-March-2020

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Date: Tuesday March 31<sup>st</sup>

Time: 02:00 pm - 02:00 pm

Location: Microsoft Teams (online)

Attendees: Louis Cocks (Developer), Jose N. Carbonell (Developer), Alexander Vartic (Developer), Menderes Sacli (Developer), Qin Q. Zhao (Project Tutor)

Absent:

### Subjects:

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### Decisions:

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### Actions with target dates (7 April):

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