

# Amanda M. Schweitzer

910 Preserve Drive • Annapolis, MD 21409 • 443-994-5816 • [aschweitzer18@gmail.com](mailto:aschweitzer18@gmail.com)

## EDUCATION

---

**University of Maryland**, College Park, MD  
Letters & Science

Expected May 2020

**GPA: 3.596**

- *Dean's List Spring 2017*

**Broadneck High School**

Graduated May 2016

- *Principal's Honor Roll 2012-2016, AP Scholar 2016*

## Experience

---

*Intern*, **Toal, Griffith + Ragula**, Riva, MD

January 2017 – August 2017

- Worked alongside an experienced accountant to develop an understanding of the daily job
- Made tax payments, created excel spreadsheets, put together dockets, filed new hire entries, etc

*Hostess*, **Mike's CrabHouse**, Riva, MD

April 2016 – August 2016

- Greeted and provided excellent service to customers in a fast-paced setting
- Selected by management to train and supervise new employees

*Cashier*, **Jay Vending**, Annapolis, MD

June 2015 – September 2015, May 2016 – August 2016

- Provided quality service to customers in a fast-paced setting
- Selected by management to train and supervise 4 new employees in management and inventory

*Undergraduate TA*, **University of Maryland**, College Park, MD

August 2017-December 2017

- Graded assignments such as blogs, essays, quizzes for 20 students
- Facilitated numerous lessons for the 20 students in the discussion

## SERVICE

---

**TerpThon**

March 4<sup>th</sup>, 2017

- Raised money for the Children's National Health System through the 12 hour Dance-Thon

**Volunteer Service**

September 2017

- Participated as a volunteer at the Walk to End Alzheimer's

## CLUBS

---

*Member*, **Catholic Student Center**

August 2016- May 2017

*Member*, **CHAARG**

August 2017

*Member*, **Best Buddies**

August 2017

*Captain*, **Broadneck High School Women's Soccer Team**, Annapolis, MD

August 2014 – July 2016

*Member*, **Broadneck High School Outdoor Track Team**, Annapolis, MD

March 2015 – July 2016

*Member*, **National Honor Society**

September 2015- July 2016