

# Help for the closure of an election

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This process allows you to change the election status from 'Closure of voting' to 'Closure of election'. This status is the last of the election.

To start this process you need :

- a smartcard reader correctly connected to the president machine
- your eID card to complete your personal data
- a printer correctly connected to the president machine

To close the election you need to:

1. Prepare the paper in the printer of the president machine to print the reports and PVs.
2. Insert your eID card to complete your personal data on the screen "Official information of the election".
3. Click on 'Confirm'.
4. Add / update comments regarding the election. This is your last chance to do so.
5. Use the buttons 'Next' and 'Back' to navigate through the pages.
6. When you are ready click on 'Validate'.
7. Check, add, update the election statistics on the screen "Election Statistics". This is your last chance to do so.
8. Use the buttons 'Next' and 'Back' to navigate through the pages.
9. When you are ready click on 'Validate'.
10. Wait until the election PV is printed.
11. Wait for the confirmation message 'Election closed' on the screen.
12. When you are ready, click on the red cross in the upper right part of the screen.