

## **Title: Café Barista**

### **Job Description**

We are looking for a Barista to prepare and serve hot and cold beverages, including various types of coffee and tea. To be successful in this role, you should have excellent and friendly customer service, confidence and knowledge of how brewing equipment operates.

- Welcoming customers by determining their interests and needs.
- Presenting and explaining the menu and answering customers' queries.
- Take orders while paying attention to details (eg. preferences of coffee blend, dairy, and sugar ratios).
- Grinding and blending coffee beans.
- Preparing coffee and other beverages by following prescribed recipes and preparing techniques.
- Maintaining the equipment by the following SOP, troubleshooting breakdowns, performing preventive maintenance, calling for repairs as required.
- Recommending food items like sandwiches, cakes, bread, to go along with the coffee or tea
- Maintain stock of clean mugs and plates and keep the bar area clean.
- Maintain proper sanitation, hygiene standards for work surfaces and public areas.
- Maintain inventory and records, check freshness of food and ingredients and practice FIFO to minimise wastage.

### **Requirement**

- Diploma or Nitec/Professional certificate, with relevant training, is a plus.
- Minimum 1-year working experience as a Barista
- Hands-on experience with brewing equipment
- Experienced in basic latte art skills
- Friendly, outgoing and confident
- Excellent customer service skills
- Excellent communication skills
- Knowledge of sanitation regulations
- Ability to gauge customers' preferences