

Joseph Minton

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PROFESSIONAL SUMMARY

Strategic and detail oriented Computer Science graduate. Proficient in evaluating options, optimizing solutions, and adapting quickly. Recognized for remaining composed under pressure and proactively stepping into leadership gaps when needed. A quick learner with a passion for continuous growth, excelling in a dynamic workspace.

TECHNICAL SKILLS

- Languages: Java, Python, C++, JavaScript, HTML/CSS, SQL
- Development Tools: Visual Studio Code, PyCharm, GitHub, Postman
 - Microsoft Excel (data analysis, creating spreadsheets, organization)
- Additional Skills: Experience applying Agile methodologies in collaborative projects. Familiar with algorithm design, data structures, and debugging, troubleshooting.
Microsoft Excel
- Strategic Thinking & Execution: Decision making under pressure, situational awareness, tactical adaptability.
- Leadership & Training: Experience leading teams in both professional and informal settings.
- Languages: English (Fluent), Spanish (Conversational - self taught on the job)

EDUCATION

Bachelor of Science in Computer Science - Concentration: Software Engineering

- **University of North Carolina at Charlotte, Charlotte, NC**

ACADEMIC PROJECTS

In The Loop: Local Event Platform

- Developed a real-time local event platform.
- Led Agile principles application for the "In The Loop" Project.
- Utilized Webstorm, HTML, CSS, JavaScript for frontend; Node.js for backend.
- Integrated Google APIs for precise data retrieval.
- Implemented user-friendly features for seamless connections and event sharing.
- Implemented a custom Programmable Search Engine with city-specific filters.

WORK EXPERIENCE

Banquet Houseman & Training Supervisor

Sheraton & Le Méridien, Charlotte, NC

September 2024 – Present

- Optimizing event setups, ensuring seamless execution for large scale gatherings.
- Took initiative in leadership gaps, coordinating teams to meet client expectations.
- Recognized as Employee of the Month within the first five months for exceptional work ethic.
- Self-taught Spanish to improve team communication in a diverse workforce.
- Developed strong situational awareness, anticipating needs and proactively addressing assignments in fast paced conditions, displaying top notch time management.

Food and Beverage Team Member

Target, Charlotte, NC

June 2021 – Present

- Supervise the grocery department, ensuring efficient stocking, inventory, and replenishment.
- Train new employees in customer service and safety protocols.