# **JOSEPH DINYE**

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#### **SUMMARY**

Motivated and detail-oriented Computer Science student with experience in customer service, virtual assistance, and education. Skilled in Microsoft Office, data analysis, social media management, and beginner-level programming in Python and JavaScript. Passionate about artificial intelligence, data science, and software development for social impact. Published researcher with strong communication and problem-solving abilities, eager to contribute to academic and industry advancements in technology.

#### **EDUCATION**

Bachelor of Science in Computer Science University of the People, California, USA	2024 – Present	
Certificate in Virtual Assistance ALX Africa, Ghana	2024	
Teaching English as a Foreign Language (TEFL) Teacher Record	2023	
WASSCE (West African Senior School Certificate) Assin North Senior High Technical School, Ghana	2021	

#### RESEARCH INTERESTS

- Artificial Intelligence and Machine Learning
- Educational Technology
- Software Development for Social Impact
- Data Science and Analytics
- Digital Transformation in Africa

## WORK EXPERIENCE

# **Support Staff – Travel and Tourism**

May 2022 – Present

Mama Afrique Travel and Tour, Assin Fosu, Ghana

- Provided customer service to clients, resolving inquiries promptly and professionally.
- Assisted in planning, coordinating, and booking travel itineraries, flights, and accommodations.
- Processed travel documents including visas and insurance.
- Maintained accurate records of bookings, payments, and client information.
- Promoted travel packages through social media and marketing campaigns.

#### TECHNICAL SKILLS

• **Programming:** Python, JavaScript (beginner), HTML, Java, CSS

- Data Science & Statistics: Basic data analysis and visualization
- **Software Tools:** Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Digital Tools: Social Media Management, Email Marketing, Graphic Design
- Other Skills: Virtual Assistance, Administrative Support, Research & Report Writing

## **PUBLICATIONS**

Dinye, J. (2024). *The Role of Artificial Intelligence in Education – How AI Tools Like ChatGPT and Grammarly Help Students*. Zenodo. DOI: <u>10.5281/zenodo.14938898</u>

# **VOLUNTEER & COMMUNITY ENGAGEMENT**

- Volunteering in church activities and community development initiatives.
- Blogging and writing about education, technology, and global development.

# **INTERESTS**

- Traveling & exploring new cultures
- Writing & academic blogging
- Coding and experimenting with AI projects
- Community volunteering
- Learning new languages

## **LANGUAGES**

- English (Fluent)
- Akan/Twi (Native)
- Basic French (Learning)
- Basic Spanish (Learning)