

Khadeeja Din

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Professional Summary:

I am a Computer Science student, who is passionate on acquiring diverse experience. Currently I am looking for internships, and part time or full time positions involving computing. I am a quick learner with some past programming experience, mainly C++, Java and Python. I am proficient with technology and software as I have been developing challenging design projects, involving programming, model making, and digital fabrication. I possess strong organizational and presentation skills, while being a creative problem solver with an energetic work attitude.

Experience:

New York City Urban Debate League September 2015 to present
Development Coordinator (part time)

- Work in the Tabroom during debate tournaments held every Saturday; ensure that the tournament runs smoothly by managing the debates and results on an online tournament program, SpeechWire.
- Assist in handling social media and website blogging.
- Creating an updated newsletter for marketing and outreach.
- Carry research and analysis on fundraising and public relations, and compose Grantwritings.

City College, New York, NY September 2015 to present
Student Mentor

- Provide help and counsel to freshman and transfer students.
- Assist students in getting familiar with the College system, and update them about all educational and extracurricular activities available timely.
- Advise students on how to manage their course loads by teaching them time management skills and referring them for tutoring.

City College, New York, NY February to May 2015
College Assistant (part time)

- Maintained student activity at the SEEK department computer lab.
- Assisted students with any troubles with computer or printing.

Quad Logic, Long Island City, NY March, April, & May 2013
Technical Support Intern

- Worked as part of a production team, generating electric meter shop drawings for manufacturers.
- Examined and measured different electric components to fabricate their drawings in AutoCAD.
- Updated product information on Quad logic's web databases.

Education:

- Enrolled in Bachelors of Computer Science, City College, New York, NY, USA.
- Associates in Applied Science, New York City College of Technology, New York, NY, USA.
- Ordinary Levels (High School Equivalent), Overseas Pakistani Foundation (OPF) Girls College,

Islamabad, Pakistan.

Awards and Certifications:

- The Chester Gerber Memorial Award, Associates in Applied Science degree program.
New York City College of Technology. 2013
- Dean's Honors List, City College. 2013-2014
- Dean's Honors List, New York City College of Technology. 2011-2013
- Computer Literacy Program: Microsoft Word & Microsoft Excel, New York City College
of Technology. 2012
- Excellence Award Ordinary Levels, OPF Girls College. (all A's) 2009-2010

Extra-Curricular Activities:

- Computer Science Club, ACM, City College.
Working with fellow students on Game Development. 2014 - 2015
- Scholars at Work Internship Program, Workforce 1, New York, NY. 2013
- Honor Scholar Program, New York City College of Technology. 2012-2013

Skills:

Python	Java	Adobe Photoshop	Professional writing	Presentations
C++	Rhinoceros	Adobe InDesign	Digital fabrication	Microsoft Office
MatLab	AutoCAD	Adobe Illustrator	Public speaking	Hand drafting