

Joseph Kim

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SUMMARY

Early Child Care Assistant seeking a part-time position. Bringing a versatile skill set from sales, retail, and tutoring backgrounds. Proficient in creating safe, engaging environments that promote cognitive and social growth. Solid attention to detail, adept at implementing procedures, and skilled in fostering cultural awareness. Ready to contribute a versatile skill set to support children's development and well-being.

KEY COMPETENCIES

- Machinery maintenance
- Inventory management and record-keeping
- Safe operation of food and equipment
- Proactive and self-motivated
- Report writing and presenting
- Quick thinking and acting skills

PROFESSIONAL EXPERIENCE

JNA Homeschooling

July 2015 - July 2020

English Tutor

- Conducted personalized tutoring sessions for international students ranging in age from 7 to 60 years.
- Provided instruction and guidance in grammar, pronunciation, and conversational skills to enhance their English language fluency.
- Acted as a cultural bridge by introducing international students to Canadian customs, social norms, and cultural nuances.
- Organized conversational practice to engage in real-life discussions confidently as well as listening exercises and activities, enabling students to develop strong auditory skills.

Hannam Supermarket

May 2023 - Current

Sales and Pricing Assistant / Stocker

- Entered new and existing products into the store's database, ensuring all relevant details were accurately recorded.
- Coordinated with management to implement weekend and weekday sales initiatives as well as creating event bundles.
- Regularly updated inventory records, product variations, shelf locations, invoice verification, inventory updates, and price changes.
- Opened and closed making sure all protocols were completed such as temp, and inventory checks.

Hannam Supermarket

Aug 2021- Aug 2022

Meat department associate

- Conducted routine maintenance on meat processing machinery and equipment to ensure their optimal functionality and prevent downtime.
- Followed all safety protocols and guidelines while operating machinery, cutting meat, and handling equipment to minimize risks and accidents.
- Demonstrated skill in cutting, trimming, and preparing meat products according to specified requirements.

EDUCATION & CERTIFICATIONS

North Surrey Secondary

Graduated: June 2022

- Junior science award
- Principals honour roll

Code Blue Response CPR

- First Aid CPR & AED certification

Coastal College of BC

Graduated: May 2023

- Early Childcare Education Certification
- 4.0 GPA