

## CURRICULUM VITAE

### **PERSONAL DETAILS**

**Name:** Joseph Maina Kinyua

**Mobile:** 0714221540

**Email:** [mainajoseph620@gmail.com](mailto:mainajoseph620@gmail.com)

**Portfolio:** <https://josephmaina620.github.io/Portfolio/>

**LinkedIn:** <https://www.linkedin.com/in/joseph-maina-58407814a>



***Date of Birth:*** 21 - 10 - 1998

***Gender:*** Male

***Marital Status:*** Single

***Nationality:*** Kenyan

***Current Location:*** Machakos, Kenya

***Language proficiency:***

English (Fluent)

Swahili (Fluent)

Kikuyu (Fluent)

---

### **CAREER OBJECTIVE**

To establish professional skills and knowledge to enhance company growth and maximize profit margins in my field of work. Also, seek a position that can provide a steady growth and learning opportunity to practice my career and practical experience extensively.

### **PROFESSIONAL ATTRIBUTES**

- Dedicated, responsible and committed to continuous development of the organization.

- Decision maker.
- Excellent verbal and written communication skills.
  - Team player; Capable of working as part of a team in stressful situations; maintaining composure and sense of humour in the face of constant interruptions or even heavy work loads.
- Capable of working independently.
- Capable of showing respect to all cultures and people in a cultural diversified environment.
- Ability to meet deadlines and adjusting any changing priority.
  - Ability to autonomously follow instructions and work, but also able to detect when a person is in over their head.

## **EDUCATION BACKGROUND**

August 2018 – Date: Machakos University – Bachelor’s degree in Computer Science.

2017: Soft-Tech college of Business studies and Information Technology – Certificate in Information Technology.

February 2016 – November 2016: Mukoe High School – Kenya (KNEC KCSE certificate – B plain)

January 2012 – November 2015: Mukoe High School – Kenya (KNEC KCSE certificate – B minus)

January 2003 – November 2011: Kwanjora Primary School – Kenya (KNEC KCPE certificate)

## **EXPERIENCE**

- Independent Electoral and Boundaries Commission (IEBC), Machakos County, ICT clerk: May – August 2022, Contract.
  - ✓ Provided a high quality first level ICT support service at the Tallying Centre during Kenya's general election.
  - ✓ Performed restoration of normal services to the users as quickly as possible by fixing technical, fulfilling service requests or answering queries in regard to relevant IT services to allow the users work effectively.
  - ✓ Prepared, configured systems and tested of KIEMS Kits in readiness for the Kenya's general election.
  - ✓ In liaison with the CICT, I provided technical support to the RO/DRO/PO/DPO/Clerks during the By-Election and the general Elections.
- Kenya Revenue Authority, Machakos Station, ICT Department: January – March 2022, Attaché.
  - ✓ Ensured efficient ICT support to business operations in the station by troubleshooting PC and network issues.
  - ✓ Aggregated unstructured data from various sources to help the management in decision-making.
  - ✓ Managed day-to-day operations of the ICT infrastructure section to ensure effective technical support, target setting, and performance management.
  - ✓ Collaborated with other departments to ensure complexion of organization's

revenue targets are met.

- Kenya National Bureau of Statistics, Enumerator position: July -August 2022, Contract.
  - ✓ Gathered and entered the data into a database and ensured the data collection sources are accurate.
  - ✓ Cross-validated the data to ensure it was accurate and of high quality.

### **TRAININGS, PARTICIPATIONS, AND WORKSHOPS**

- Software Engineering certification program through ALX-Mastercard sponsorship 2022/2023
- Google Cloud Certification course through Google Africa Developer scholarship 2022
- Full stack web development course at [www.udemy.com](https://www.udemy.com).
- Java master class course at [www.udemy.com](https://www.udemy.com)
- Google digital marketing course through Google Digital Skills for Africa
- Google Android Certification course through Google Africa Developer scholarship 2020.
- Participated the 2019 Africa Code Week workshop at Modcom Institute of Technology.
- Participated the 2019 United Nations Hult Prize competition, On Campus.
  - Attended 2019 The Big 5 Construct Kenya Exhibition, Microsoft Artificial Intelligence workshop.

### **Top Skills**

Full Stack Web Development, Java, Ms Office, Python, Android Development, SQL, Data analysis, AI, Cloud computing,

**PERSONAL INTEREST AND HOBBIES**

I enjoy reading novels, coding, playing puzzle games, playing table tennis, travelling, and socializing with new people, family and friends.