



JOSEPHUS VINCENT FRANCISCO

VIRTUAL ASSISTANT
WEB DEVELOPER

PROFILE

I am a virtual assistant and a web developer with robust problem-solving skills and proven experience in creating and designing Website in a test-driven environment.

SKILLS

Coding Languages

JavaScript, HTML/CSS, Php, Mysql, jQuery, AJAX / JSON, Bootstrap, Laravel, MVC

Other Skills

Data Entry, Project Management, Calendar and Email Management, Social Media Optimazation

CHARACTER REFERENCES

Divine Grace Corcio

Virtual Assistant Coach,
Downey, California, USA
Cell: +1 (562) 4508700

HOW TO REACH ME

Cell: +63 909-222-1130
Email: josephusvincent95@gmail.com
Address: Lavezares Northern Samar, Philippines
Website : <https://josephusvincent.github.io/jovit-portfolio/>

CAREER SUMMARY

Php Developer

Remote Staff Inc. | July 2018 to October 2018

- Develop visually appealing websites that feature user-friendly design with reliable database to help users retrieve data
- Preparing reports for stand-up group meeting.

EDUCATIONAL TRAINING

Divine Word Colege of Legazpi

Bachelor of Science in Information Technology
• 2012 - 2015

Colegio de San Juan Samar

Bachelor of Science in Information Technology
• Transferred 2015 to 2017
• Graduated April 3, 2017.

Tuitt Coding Bootcamp

Web Developement
• March 22, 2018 to June 28, 2018
• Creates own 3 websites and a portfolio website.

Freelancing Virtual Assistant Course

Virtual Assistant
• May 6, 2021 to June 2021.