## GOVERNMENT OF THE DISTRICT OF COLUMBIA



## OFFICE OF ADMINISTRATIVE HEARINGS ONE JUDICIARY SQUARE 441 FOURTH STREET, NW SUITE 450 WASHINGTON, DC 20001-2714

July 19, 2017

via electronic mail
Ms. Traci L. Hughes, Esq.
Director, Office of Open Government
Board of Ethics and Government Accountability
One Judiciary Square
441 4<sup>th</sup> Street, NW, Suite 830 South
Washington, DC 20001

RE: #OOG-003\_7.03.17 Notice of Complaint COST

Dear Ms. Hughes:

The Office of Administrative Hearing's (OAH) Office of General Counsel (OGC) is the administrative arm for the Commission on Selection and tenure of Administrative Judges (COST). Pursuant to that responsibility, we are charged with the posting of COST meeting notices.

For the June 29, 2017 meeting of the COST, OGC submitted to the Register the Notice and agenda for that meeting on June 21<sup>st</sup> (Attachment 1). Unfortunately, the Notice was returned on June 26, 2017 due to a technical error. When we resubmitted the notice in the correct format, it was too late for that week's publication. Additionally, on June 22, 2017, OGC sent the Notice and agenda for that meeting to all of OAH personnel (Attachment 2).

We acknowledge that this may not be sufficient notice to the public for that meeting and apologize. We have taken affirmative steps to make sure that this does not happen again. We have reached out to the office that handles the publication of the DC register and received excellent advice and a schedule for submissions and publication dates (Attachment 3).

Additionally, for the next COST meeting on July 19, 2017 we sent an email containing the notice and agenda to all of OAH (Attachment 4), posted it on the OAH website (Attachment 5) and noticed it on the BEGA calendar (Attachment 6).

Again, we apologize for our submission error and pledge to do our best so that does not happen again.

Very Truly Yours,

Vanessa Natale General Counsel