To amend the District of Columbia Administrative Procedure Act to rename the Open

Government Office to the Office of Open Government; and to clarify that it is feasible for public bodies to establish an annual schedule of meetings, to include in draft agendas a statement of intent to close a meeting or any part of a meeting, to publish on the public body’s website or the website of the District government, and that the Office of Open Government may resolve complaints through conciliation.

**SUBTITLE \_\_ Office of Open Government.**

Sec.\_\_\_\_\_ Short title. This subtitle may be cited as the “Office of Open Government Clarifying and Technical Amendments Act of 2018”.

Sec.\_\_\_\_\_\_\_\_ 2. The District of Columbia Administrative Procedure Act, approved October 21, 1968 (82 Stat. 1203; D.C. Official Code § 2-501 *et seq.*), is amended as follows:

(1) Section 404(2) (D.C. Official Code § 2-574(2)) is amended to read as follows:

“(2) “Office of Open Government” means the District of Columbia Office of Open Government established by section 502.”.

(2) Section 406 (D.C. Official Code § 2-576) is amended as follows:

(a) Paragraph (1) is amended by striking the phrase “, if feasible,” in the second sentence.

(b) Paragraph (5) is amended by striking the phrase “, if feasible,” in the second sentence.

(3) Section 408 is amended as follows:

(a) Subsection (a) is amended to read as follows:

“(a) All meetings of public bodies, whether open or closed shall be recorded by electronic means. Detailed meeting minutes or a transcript of the meeting shall also be kept for all meetings.”.

(b) Paragraph (b)(1) is amended to read as follows:

“(1) A draft copy of minutes of a meeting shall be posted to the public body’s website or the central meeting calendar as soon as practicable, but no later than 3 business days after the meeting. The draft meeting minutes shall have a notation at notation at the top of the document that final meeting minutes will be published to the website on the next meeting of the public body.”.

(4) Section 409(D.C. Official Code § 2-579) is amended as follows

(a) Subsection (a) is amended by striking the phrase “Open Government Office” and inserting the phrase “Office of Open Government” in its place.

(b) Subsection (g) is amended by striking the phrase “Open Government Office” and inserting the phrase “Office of Open Government” in its place.

(c) A new subsection (h) is added to read as follows:

“(h) The Office of Open Government may resolve a complaint through conciliation.”

(5) The lead in language of section 410 (D.C. Official Code § 580) is amended by striking the phrase “Open Government Office” and inserting the phrase “Office of Open Government” in its place.

(6) Section 501(D.C. Official Code § 2-591) is amended by striking the phrase “Open Government Office” and inserting the phrase “Office of Open Government” in its place.

(7) Section 502 (D.C. Official Code § 2-592) is amended as follows:

(a) By striking in the section heading the phrase “Open Government Office” and inserting the phrase “Office of Open Government” in its place.

(b) By striking the phrase “Open Government Office” and inserting the phrase, “Office of Open Government” wherever it appears.

(8) Section 503 (D.C. Official Code § 2-593) is amended as follows:

(a) By striking the phrase “Open Government Office” in the section heading and inserting the phrase “Office of Open Government” in its place.

(b) Subsection (a) is amended by striking the phrase “Open Government Office” and inserting the phrase “Office of Open Government” in its place.

(c) Subsection (b) is amended by striking the phrase “Open Government Office” and inserting the phrase “Office of Open Government” in its place.

(9) Section 504(a) (D.C. Official Code § 2-594(a)) is amended by striking the phrase “Open Government Office” and inserting the phrase “Office of Open Government” in its place.