

SCRUM Meeting Minutes

SCRUM Meeting 1 for Project 3 Sprint 1

Prepared by: Josh Hare

Meeting Date: 11/1/2023 1:00PM

Meeting Attendees

1. JoshHare
2. Doby Lanete
3. Chris Vu
4. Nai-Yun Wu
5. Tyson Long

Meeting Agenda Items

- Status Update
- Blockers: What is impeding our progress?
- Tasks before next meeting

Status Update Since Last Meeting

Accomplishments:

- Database connection and code framework
- View Inventory Page: Add, remove, and view Inventory
- Edit Menu Page: Add, remove, and view, Menu
- Cashier View and

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Database connection and framework	Chris	yes
View Inventory Page	Chris/Josh	yes
Edit Menu Page	Chris/Josh	yes
Cashier: Drink_Type Nav Bar	Tyson	yes
Cashier: Internal Link Creation	Tyson	yes
Cashier: Place Order Button	Wu	yes
Cashier: Add and remove drink buttons	Doby	yes

Blockers

What is impeding our progress?

Team Member	Blocker	Do you have a plan to solve this?
Josh	Learning a new language	yes
Chris	Inventory History Table	yes
Tyson	Nav Bar Scroll	yes
Nai-Yun	API Endpoints	yes
Doby	Making drop down go over elements	yes

Before The Next Meeting

Plans:

- Manager View: Finish Reports
- Cashier View: Order Lists for basic cashier functionality
- Presentation for Team Meeting on Friday
- Next Scrum Meeting: 11/3 12:00 PM

Task Assignments:

Task Description	Assigned to
Manager View: Reports	Chris/Josh
Cashier View: Order Lists	Tyson/Doby/Nai-Yun
Prepare for Team Meeting	Everybody

Minutes from Previous Meeting

N/A

SCRUM Meeting 2 for Project 3 Sprint 1

Prepared by: Josh Hare

Meeting Date: 11/3/2023 7:00PM

Meeting Attendees

1. JoshHare
2. Doby Lanete
3. Chris Vu
4. Nai-Yun Wu
5. Tyson Long

Meeting Agenda Items

- Status Update
- Blockers: What is impeding our progress?
- Tasks before next meeting

Status Update Since Last Meeting

Accomplishments:

- Team Meeting
- Order List: having orders with multiple drinks
- Manager Reports

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Reports: Sales, Restock, Pairs	Chris/Josh	yes
Order List	Tyson/Nai-Yun	yes
Team Meeting Presentation	Everybody	yes

Blockers

What is impeding our progress?

Team Member	Blocker	Do you have a plan to solve this?
Josh	Inventory History Table	yes
Chris	Inventory History Table	yes
Tyson	Visual Appeal	yes
Nai-Yun	Data Types	yes
Doby	Making drop down go over elements	yes

Before The Next Meeting

Plans:

- Finish Sprint 1
- Prepare for Demo
- Next Scrum Meeting: 11/6 12:00 PM

Task Assignments:

Task Description	Assigned to
Finish Sprint 1: Manager Side	Chris/Josh
Finish Sprint 1: Cashier Side	Tyson/Doby/Nai-Yun
Prepare for Team Demo	Everybody

Minutes from Previous Meeting

Sprint 1 Progress has been good, our framework is set up. We need to coordinate better with each other. We will complete the team meeting and some story points before scrum meeting 2.

SCRUM Meeting 3 for Project 3 Sprint 1

Prepared by: Josh Hare

Meeting Date: 11/6/2023 1:00PM

Meeting Attendees

1. JoshHare
2. Doby Lanete
3. Chris Vu
4. Nai-Yun Wu
5. Tyson Long

Meeting Agenda Items

- Status Update
- Blockers: What is impeding our progress?
- Tasks before next meeting

Status Update Since Last Meeting

Accomplishments:

- Manager View: Reports Finished, inventory history table refactored
- Cashier View: Basic Orders can now be placed

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Inventory History Table Refactored	Chris/Doby	yes
All manager reports finished	Josh/Chris	yes
Cashier View: Placing Orders	Nai-Yun	yes
Cashier View: Drink Selection	Tyson/Doby	yes
Input Validation Manager Side	Josoh/Chris	yes

Blockers

What is impeding our progress?

Team Member	Blocker	Do you have a plan to solve this?
Josh	Inventory History Table	yes
Chris	Inventory History Table	yes
Tyson	Visual Appeal	yes
Nai-Yun	Data Types	yes
Doby	Making drop down go over elements	yes

Before The Next Meeting

Plans:

- Finish Sprint 1: integrating everyone's work and
- Prepare for Demo and complete written materials
- Next Scrum Meeting: 11/6 12:00 PM

Task Assignments:

Task Description	Assigned to
Finish Sprint 1: Manager Side (Integration	Chris/Josh
Finish Sprint 1: Cashier Side (Drink Modifications)	Tyson/Doby/Nai-Yun
Written Materials	Everybody

Minutes from Previous Meeting

Sprint 1 Progress could be better. We will need to complete a lot this weekend before the next scrum meeting. We need to coordinate better with each other. We also need to be aware of the written materials that go with this sprint.

SCRUM Meeting 1 for Project 3 Sprint 2

Prepared by: Josh Hare

Meeting Date: 11/17/2023 1:00PM

Meeting Attendees

1. Josh Hare
2. Doby Lanete
3. Chris Vu
4. Nai-Yun Wu
5. Tyson Long

Meeting Agenda Items

- Status Update
- Blockers: What is impeding our progress?
- Tasks before next meeting

Status Update Since Last Meeting

Accomplishments:

- Improved product based on user and demo feedback
- Started API implementation
- Managed backlog
- Clear Cart and better order functionality

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
Clear Cart	Nai-Yun	yes
Orders correctly updating database	Nai-Yun	yes
Jira Assignment and Burndown Management	Doby	yes
OAuth	Chris	In progress
Improve Cashier Page based on User Study	Tyson	yes
Refactor Sales Report	Josh	yes

Blockers

What is impeding our progress?

Team Member	Blocker	Do you have a plan to solve this?
Josh	Understanding the requirements of the sales report	yes
Chris	Verifying OAuth Emails	yes
Tyson	Sorting drinks	yes
Nai-Yun	Modifying inventory from placing orders	yes
Doby	None	N/A

Before The Next Meeting

Plans:

- Continue working on APIs
- Polish cashier view and customer view
- Next Scrum Meeting: 11/20 12:00 PM

Task Assignments:

Task Description	Assigned to
Continue working with APIs	Chris/Josh
Polish cashier View	Tyson/Doby/Nai-Yun
Prepare for Team Meeting	Everybody

Minutes from Previous Meeting

Sprint 1 Retrospective Meeting: We worked well with each other to communicate our issues. The product was done on time and we made good progress. We need to continue this momentum into the next sprint.