



United States Department of State

Washington, D.C. 20520

August 23, 2017

Maria Viscione
FSSI Office Supplies Program Office
General Services Administration

Washington, DC 20503

SUBJECT: Department of State Commitment; Agency Participation in the Federal Strategic Sourcing Initiative (FSSI) for Domestic Office Supplies

Dear Ms. Viscione:

For over 5 years, the Department of State has supported the Federal Strategic Sourcing Initiative (FSSI) for Office Supplies, established by the General Services Administration (GSA).

FSSI Blanket Purchase Agreements (BPAs) provide discounts to the negotiated office supply prices already available on GSA Federal Supply Schedules. These supply catalogs are on the Department's Integrated Logistics Management System (ILMS) to ensure easy accessibility by our purchasing agents.

The Department of State strongly supports GSA's Federal Strategic Sourcing Initiative for Office Supplies and the efficiencies it creates in coordinating government-wide acquisitions in conjunction with GSA and other participating federal agencies. The Department intends to continue using FSSI contracts for domestic office supplies.

Currently, FSSI is a mandatory source for the Department of State's domestic office supplies acquisition, and we commit to updating the policy for using the follow-on FSSI Office Supplies contract to acquire domestic general office supplies after award of the GSA Office Supplies (OS4) contracts.

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Sincerely,

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U.S. Department of State