

**HC1013-05-R-2001
Attachment J-3**

SMALL BUSINESS INFORMATION

Small businesses are required to provide the following information, which will be used to determine whether or not to set-aside this requirement for small businesses. Responses must be submitted to ditco@scott.disa.mil no later than 2:00 pm central time on 24 November 2004.

The NAICS code for this procurement is 541512 with an associated size standard of \$21M. Therefore, companies with annual sales in excess of \$21M are not considered small businesses for this procurement.

Do NOT reply to this request for information if you are NOT a small business under this NAICS code.

1. Does your company intend to submit a proposal for this procurement as a prime contractor?

Yes_____ No_____

If yes, the information requested in Paragraphs 2 through 7 must be provided.

2. Do you plan to subcontract any portion of this effort? If yes, approximately how many companies do you intend to subcontract with and explain your role and the role of each subcontractor.

3. Please explain how you will comply with the requirement to expend at least 50 percent of the cost of contract performance incurred for personnel for employees of your company.

4. Management questions. Please explain what methodology and any supporting software applications that will be used to manage program risk (cost, schedule, performance). Provide specific risk mitigating strategies envisioned pertaining to cost, schedule, and performance.

5. Technical questions. Please describe how your company implemented or participated in the following efforts as a prime contractor for major IT projects.

a. Describe if and how your company has implemented the following phases of an IT project: 1) requirements analysis, 2) system

design, 3) system customization, 4) system deployment, 5) user training, and 6) system maintenance.

b. Describe how your company successfully performed, on schedule, within budget, and meeting performance standards of an IT project with a life-cycle value greater than \$20 million dollars.

c. Describe how your company has implemented an enterprise resource planning (ERP) system.

d. Describe how your company has implemented a Telecom Operational Support system (OSS) and/or Business Support System (BSS).

e. Describe how your company has successfully implemented web based applications for telecommunication ordering and billing management.

f. Describe how your company has successfully implemented an application with users from more than 5 different physical locations to include multiple domestic and overseas locations.

g. Describe how your company has implemented an enterprise application supporting an organization with 500 or more users.

h. Describe how your company has implemented an enterprise application requiring operational support at least 20 hours each day across 5 time zones.

i. Describe how your company has successfully implemented an application that was accredited network worthy in accordance with the guidelines of DoD 8510.1-M, Department of Defense Information Technology Security Certification and Accreditation Process (DITSCAP) Application Manual.

j. Describe how your company has successfully built data interfaces to any or all of the 13 Federal and DoD applications required by the DoD Business Management Modernization Program's (BMMP) Acquisition Domain listed in the Capability Requirements Document.

k. Describe how your company has successfully registered and/or reused data tags or software code from the DoD Metadata Registry or the Net-Centric Enterprise Services repository.

6. Past performance. Provide the following information on two recent (completed within the last 2 years or ongoing) contracts similar in scope, size and complexity to this requirement where you performed as a prime contractor:

a. Program Name.

b. Brief description of program.

c. Contract Number.

d. Date of Award.

e. Customer point of contact name, telephone number and email address.

f. Government Contracting Officer name, telephone number and email address.

g. Contract type.

h. If contract is completed, dollar amount at award and completion.

i. If contract has NOT been completed, dollar amount at award and current price/cost and estimated price/cost to complete.

7. Other information:

a. Number of full time employees. Of these, please indicate how many have the necessary security clearances in place to begin work.

b. If your company currently does not have enough full time employees with security clearances to perform this contract, please explain how you plan to recruit and retain the necessary employees to perform the work and how long you anticipate it will take to get all employees with the required security clearances in place.

c. Does your company have any experience with performance based contracts? If so, please provide a brief description of what the contract was for and what surveillance methods were used.