

How Long is a Typical Furniture Acquisition Project?

When preparing for a significant furniture purchase, GSA's furniture acquisition experts advise buyers to anticipate a complete timeline of approximately 9-10 months. To help you understand the phases of the furniture acquisition process, the experts have developed this chart depicting the ***approximate*** duration of each phase.

Note: This timeline starts upon the completion of all pre-planning activities, including market research.

Milestone	Length (in Weeks)
Acquisition Plan	2
Finalize Requirements	2
RFI	1
Revise Requirements	2
RFP/RFQ	3
Source Selection	12
Furniture Supplier Production	12
Fabric/Finish Finalized Selection (Concurrent with Production)	1
Delivery	2
Installation, including punch list	3
Total Weeks	39