

JOSHUA ALLEN LOPEZ

WEB DEVELOPER

0907-163-0734
jsh.lpz.main@gmail.com
Biñan City, Laguna

I am a graduating DICT student, anticipating the completion of my studies in October, seeking to leverage expertise in web development to enhance efficiency and streamline operations in a web developer role. Eager to learn and contribute to industry growth. Currently available for full-time employment.

WORK EXPERIENCE

Recruiter

RNH Realty and Management Inc.

August 2022 - October 2022

- Created engaging social media hiring posts that increased visibility and attracted a higher number of qualified candidates.
- Interacted with potential prospects, boosting interest in job openings and contributing to a 30% increase in candidate inquiries.

DATA ENCODER AND GRAPHIC DESIGNER

Biñan City Hall

August 2023 - October 2023

- Encoded and processed data with 100% accuracy, consistently completing double the expected workload due to increased speed and efficiency.
- Collaborated with the design team to create visual assets and graphics using Adobe Photoshop and Illustrator, contributing to a 40% enhancement in design output efficiency for various applications.
- Played a key role in enhancing the overall efficiency of the OJT team by introducing faster encoding methods and more streamlined Photoshop processes, resulting in a 50% increase in speed and significantly smoother operations across the team.

Administrative Assistant with IT Support

City Schools Division of Biñan

March 2024 - August 2024

- Encoded data with high accuracy, improving data processing efficiency by 40% through consistent attention to detail and speed.
- Created PowerPoint presentations to support internal communications, enhancing the clarity and quality of presentations by 30%.
- Managed Wi-Fi access for teachers during exams, increasing network security and test integrity by 100%.
- Assisted in file management, streamlining document organization and retrieval, resulting in a 25% reduction in time spent searching for files.

EDUCATION

Diploma in Information Communication Technology

Polytechnic University of the Philippines

2021 - 2024

- Successfully attained a General Weighted Average (GWA) of 1.386.

SKILLS

- Frontend | HTML, CSS, & JavaScript
- Backend | PHP
- Database | MySQL
- Web Design and Graphic Design
- C++, C#, & Java
- Microsoft Office

PROJECT

MGWR PC ONLINE

MGWR PC

- Led the development of a promotional website for MGWR PC, enhancing customer engagement and brand promotion. Oversaw the project from planning to execution.