

To

The Executive Engineer,
Water Supply and Sanitation Department,
Chennai District,
Tamil Nadu.

Subject: Complaint Regarding Low Water Pressure in Tambaram Taluk, Chennai South Division

Respected Sir/Madam,

I am writing to inform you about an issue related to the water supply in our locality under Tambaram Taluk, Chennai South Division. For the past few days, we have been experiencing low water pressure in our area, which has been affecting daily household activities.

The water pressure is noticeably weaker during the early morning and late evening hours, making it difficult for residents to carry out essential tasks like washing, cleaning, and bathing. This issue, although not an immediate health hazard, is causing inconvenience and difficulty in maintaining hygiene.

I kindly request the following:

1. Please inspect the water supply system in our area to determine the cause of the low water pressure.
2. Ensure that the pressure is normalized so that residents can access a steady water supply.
3. If necessary, notify us about any planned maintenance or upgrades that could address this issue.

We hope that this matter will be addressed at the earliest convenience, and we thank you in advance for your attention to the issue.

Thanking you.

Yours sincerely,

[Your Name]

[Your Address – include street or area in Tambaram]

Tambaram Taluk, Chennai South Division

Chennai District – Tamil Nadu

Ph: [Your Contact Number]

Date: 14 April 2025