

John Doe

123 Main Street
Egmore, Chennai, 600008
john.doe@email.com
9876543210
April 16, 2025

The Regional Transport Officer

Egmore
Chennai Central

Chennai
Tamil Nadu - 600008

Subject: Request for Resolution Regarding the Issue with the Name "Betty Crocker"

Dear Sir/Madam,

I am writing to bring to your attention an issue related to the name "Betty Crocker" in the records maintained by the RTO, Egmore, Chennai Central, and Chennai Division. I encountered a discrepancy with this name during a recent interaction or transaction while applying for a vehicle registration. The name "Betty Crocker" appears incorrectly in the system and is causing an issue with the processing of my documents.

I kindly request your assistance in resolving this issue and correcting the records. If required, I am happy to provide any necessary documentation or further details to help facilitate the correction.

Your prompt attention to this matter would be greatly appreciated, and I look forward to your guidance on how to proceed with the necessary corrections.

Thank you for your time and assistance.

Sincerely,
John Doe