



LAB KITS CONSUMPTION REPORTING USER GUIDE

For labs that have both the TAQMAN and ABBOTT testing machines, they will need to report for both whereas, for labs that have either one of the machines, they would need to report respectively to those machines only.

NOTIFICATION TO SUBMIT REPORT

At the beginning of every month, the user will be prompted to submit the previous month's lab kit consumption report.

Click on the Link provided to redirect to the respective Submission's page.

Please note that you **CANNOT** access the main system until the below pending tasks have been completed.

Pending Tasks

Click to Submit Consumption Report for [Feb , 2013]
TAQMAN & ABBOTT

TAQMAN KITS CONSUMPTION REPORT SUBMISSION

The user will be redirected to the TAQMAN Kits Consumption reporting interface shown below where there will be a requirement to provide the respective values for both EID and Viral Load.

	NAME OF COMMODITY	UNIT OF ISSUE	BEGINNING BALANCE	QUANTITY RECEIVED FROM CENTRAL WAREHOUSE (KEMSA, SCMS / RDC)		QUANTITY USED	LOSSES / WASTAGE	ADJUSTMENTS		ENDING BALANCE (PHYSICAL COUNT)	QUANTITY REQUESTED
				Quantity	Lot No.			Positive (Received other source)	Negative (Issued Out)		
1	Ampliprep, HIV-1 Qualitative Test kits HIVQCAP	48 tests	0	Date Received: n/a 0		8	0				
2	Ampliprep Specimen Pre-Extraction Reagent	350 tests	5	0	-	2	0				
3	Ampliprep Input S-tube	12 * 24	120	0	-	2	0				
4	Ampliprep SPU	12 * 24	192	0	-	2	0				
5	Ampliprep Wash Reagent	5.1L	52	0	-	4	0				
6	Ampliprep K-Tips	1.2mm, 12 * 36	288	0	-	2	0				
7	TAQMAN K-Tubes	12 * 96 Pcs	96	0	-	1	0				
8	CAP/CTM Consumable Bundles	2 x 2.5ml	1	0	-	1	0				
Comments concerning negative adjustments (eg. where were the kits issued out / donated to and why.)						Comments concerning positive adjustments (eg. where were the kits were received from.)			No Comments		



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The table elements are defined below:

NAME OF COMMODITY	UNIT OF ISSUE	BEGINNING BALANCE	QUANTITY RECEIVED FROM CENTRAL WAREHOUSE (KEMSA, SCMS / RDC)		QUANTITY USED	LOSSES / WASTAGE	ADJUSTMENTS		ENDING BALANCE (PHYSICAL COUNT)	QUANTITY REQUESTED
			Quantity	Lot No.			Positive (Received other source)	Negative (Issued Out)		

Element	Definition
Total no. of Tests Done	This indicates the total number of tests done for the previous month reporting
Name of Commodity	Details the name of the commodities to be reported on
Unit of Issue	Indicates the commodities packaging
Beginning balance	This is the End Balance from the previous month's consumption report
Quantity & Lot No Received from Central Warehouse	These columns are pre-populated from entries made on the LIMS within the previous month on Quarter Deliveries from the Central Distribution Warehouses
Quantity Used	<p>The values on this column are auto-calculated based on the previous month's number of tests done based on kit packaging ratios</p> <p>Example: if total tests done = 337 then the rest of the commodities "Quantity used" will be</p> <p>EID_qualkitused = total tests done * 44;</p> <p>VL_qualkitused = total tests done * 42;</p> <p>spexagent = qualkitused * 0.15;</p> <p>ampinput = qualkitused * 0.2;</p> <p>ampflapless = qualkitused * 0.2;</p> <p>ampktips = qualkitused * 0.15;</p> <p>ampwash = qualkitused * 0.5;</p> <p>ktubes = qualkitused * 0.05;</p> <p>consumables = qualkitused * 0.05;</p>
Losses / Wastage	Indicates what was wasted in the lab during testing
Positive Adjustments	<p>Any quantities that they may have received from other sources</p> <p>Any donations to the lab from other laboratories would already have been pre-populated on the LIMS at the Quarter Deliveries section</p>
Negative Adjustments	Any donations made to other laboratories other than the 6 EID/VL testing laboratories would be indicated on this column



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Ending Balance	The values on this column would auto-populate based on the following calculation:
Notice:	
Ending Balance = (Beginning balance + Quantity Received from Central Warehouse + Positive Adjustments) – (Quantity Used + Losses + Negative Adjustments)	
Quantity Requested	<p>The lab is allowed to place in 1 request for kits in every quarter therefore the text boxes on this column only appear if this lab has not placed in a request for kits for the current quarter.</p> <p>The user will be required to enter a value on the Ampliprep, HIV-1 Qualitative text box only and the rest will auto-calculate based on the kits packaging ratio</p>
Comments concerning negative adjustments	Any comments regarding the values entered in the Negative Adjustments column can be filled in here
Comments concerning positive adjustments	Any positive adjustments with regards to Kits received from other Labs would auto-fill here from information entered in within the month at the Quarter Deliveries section



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ABBOTT KITS CONSUMPTION REPORT SUBMISSION

NAME OF COMMODITY	BEGINNING BALANCE (as at beginning Feb, 2013)	QUANTITY RECEIVED FROM CENTRAL WAREHOUSE (KEMSA, SCMS / RDC)		QUANTITY USED	LOSSES / WASTAGE	ADJUSTMENTS		ENDING BALANCE (PHYSICAL COUNT)	QUANTITY REQUESTED
		Quantity	Lot No.			Positive (Received other source)	Negative (Issued Out)		
1 ABBOTT RealTime HIV-1 Quantitative Amplification Reagent Kit	35			9	0				
2 ABBOTT m2000rt Optical Calibration Kit	1	0		1	0				
3 ABBOTT RealTime HIV-1 Quantitative Control Kit	5	0		3	0				
4 Bulk mLysisDNA Buffer (for DBS processing only)	34	0		7	0				
5 ABBOTT mSample Preparation System RNA	20	0		9	0				
6 ABBOTT Optical Adhesive Covers	1	0	-	1	0				
7 ABBOTT 96-Deep-Well Plate	49	0	-	2	0				
8 Saarsdet Master Mix Tube	1	0	-	1	0				
9 Saarsdet 5mL Reaction Vessels	29	0	-	1	0				
10 200mL Reagent Vessels	19	0	-	2	0				
11 ABBOTT 96-Well Optical Reaction Plate	5	0	-	2	0				
12 1000 µL Eppendorf (Tecan) Disposable Tips (for 1000 tests)	7	0	-	4	0				
13 200 ML Eppendorf (Tecan) Disposable Tips	14	0	-	1	0				

The ABBOTT table elements are defined below:

Element	Definition
Total no. of Tests Done	This indicates the total number of tests done for the previous month reporting
Name of Commodity	Details the name of the commodities to be reported on
Unit of Issue	Indicates the commodities packaging
Beginning balance	This is the End Balance from the previous month's consumption report
Quantity & Lot No Received from Central Warehouse	These columns are pre-populated from entries made on the LIMS within the previous month on Quarter Deliveries from the Central Distribution Warehouses
Quantity Used	<p>Example: if total tests done = 337 then the rest of the commodities "Quantity used" will be</p> <p>$EID_qualkitused = \text{total tests done} * 94;$</p> <p>$\\$qualkit = \\$qualkitused * 1;$</p>



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	$\begin{aligned} \$u_{control} &= (\$qualkitused * 2) * (2/24); \\ \$ubuffer &= \$qualkitused * 1; \\ \$upreparation &= \$qualkitused * 1; \\ \$uadhesive &= (\$qualkitused * 2)/100; \\ \$udeepplate &= (\$qualkitused * 2)*(2/4); \\ \$umixtube &= (\$qualkitused * 2)*(1/25); \\ \$ureactionvessels &= (\$qualkitused * 192)/500; \\ \$ureagent &= (\$qualkitused * 2)*(5/6); \\ \$ureactionplate &= (\$qualkitused * 192)/500; \\ \$u1000disposable &= (\$qualkitused * 2)*(421/192); \\ \$u200disposable &= (\$qualkitused * 2)*(48/192); \end{aligned}$ <hr/> $\begin{aligned} VL_qualkitused &= \text{total tests done} * 93; \\ \$vuqualkit &= \$vqualkitused * 1; \\ \$vucontrol &= (\$vqualkitused * 3)/24; \\ \$vubuffer &= \$vqualkitused * 1; \\ \$vupreparation &= \$vqualkitused * 1; \\ \$vuadhesive &= (\$vqualkitused * 1)/100; \\ \$vudeepplate &= (\$vqualkitused * 3)/4; \\ \$vumixtube &= (\$vqualkitused * 1)/25; \\ \$vureactionvessels &= (\$vqualkitused * 192)/500; \\ \$vureagent &= (\$vqualkitused * 6)/6; \\ \$vureactionplate &= (\$vqualkitused * 1)/20; \\ \$vu1000disposable &= (\$vqualkitused * 1)*(841/192); \\ \$vu200disposable &= (\$vqualkitused * 1)*(96/192); \end{aligned}$
Losses / Wastage	Indicates what was wasted in the lab during testing
Positive Adjustments	<p>Any quantities that they may have received from other sources</p> <p>Any donations to the lab from other laboratories would already have been pre-populated on the LIMS at the Quarter Deliveries section</p>
Negative Adjustments	Any donations made to other laboratories other than the 6 EID/VL testing laboratories would be indicated on this column
Ending Balance	The values on this column would auto-populate based on the following calculation:
Notice:	



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Ending Balance = (Beginning balance + Quantity Received from Central Warehouse + Positive Adjustments) – (Quantity Used + Losses + Negative Adjustments)	
Quantity Requested	<p>The lab is allowed to place in 1 request for kits in every quarter therefore the text boxes on this column only appear if this lab has not placed in a request for kits for the current quarter.</p> <p>The user will be required to enter a value on the Ampliprep, HIV-1 Qualitative text box only and the rest will auto-calculate based on the kits packaging ratio</p>
Comments concerning negative adjustments	Any comments regarding the values entered in the Negative Adjustments column can be filled in here
Comments concerning positive adjustments	Any positive adjustments with regards to Kits received from other Labs would auto-fill here from information entered in within the month at the Quarter Deliveries section