

Location	Microsoft Teams
Date	09/08/2020
Participants	Paula (s3782041), Ian (s3788210), Josiah (s3782051), Aqram (s3547091)
Scrum Master	Paula
Product Owner	Josiah
Agenda	<p>Sunday Meeting Agenda:</p> <ol style="list-style-type: none"> 1. Standup 2. Gitflow and pull requests 3. Burndown task estimations and Trello use 4. Product backlog user story ownership 5. Acceptance testing as a group 6. Sachin's email

1. Standup

- Everyone provided an update where they were at.
- Questions asked: What have you been up to since the last time we had a meeting? Have you had any roadblocks/challenges and if you have, how can we help you? What are your plans for the next few days until the next meeting?
- Everyone was doing relatively well; no roadblocks. Josiah, Paula and Aqram expressed uncertainty with Spring Security but Ian noted that he would help out when asked. Aqram also expressed uncertainty with advanced forms of unit testing and Paula also noted she would help when needed.
- Taouit who is in charge of the front-end was absent from the meeting and could not provide an update. His trello cards were still in To-Do, and haven't been moved to other columns. GitHub doesn't show any commits from him in the develop branch or any other branch. A follow-up is definitely required as this is concerning. He has participated in a chat though and said that he will finish it by the end of Today.

2. Gitflow and pull requests

- The team recognised there was an error in not using a feature-login branch.
- Gitflow was emphasised to be of utmost importance for the logout-branch and customer-profile feature branch.
- Merges would only be done in pull requests and code will be peer reviewed.

3. Burndown task estimations and Trello use

- Went through the burndown tool we are using for trello.
- Highlighted the importance of moving cards around, especially to done so the burndown chart would be accurate.
- Displayed the new notation for trello board cards (estimated hours)[actual hours] format.

4. Product backlog user story ownership
 - Everyone has to put their ownership on a user story.
 - Once that has happened, then everyone needs to do DOD for that story.
 - Josiah, the product owner also has to assign priorities.
5. Acceptance testing as a group.
 - Decided on 2 user stories that everyone would do acceptance testing on.
 - Aqram and Paula can still perform the acceptance tests, but everyone needs to write some to submit to Canvas.
 - Some new cards on trello were posted to remind others of this, and other drive-related tasks that need to be done.
6. Sachin's email
 - Diagram will need to be updated to reflect this.

Next meeting:

- Normal scrum stand-up.
- Investigate situation with front-end and Taouit's absence.
- Finalise drive documentation so that everyone is happy before submission.