

Work Orders

#30694 - Concession Vent Fan No 2 weekly maintenance - mech - fitter

Created On Date Updated On
12-26-2025 08:00:32 UTC 12-26-2025 08:00:32 UTC

Basic Info

Work Order Type Scheduled Date
Preventive 01-23-2026 08:00:00 UTC

Completed Date Job Status
 New

SAFETY PRECAUTIONS TO BE TAKEN INTO ACCOUNT

- 1.1 Wear appropriate Personal Protective Equipment (PPE)
- 1.2 Complete task according to Standard Work Procedure
- 1.3 If any work requires equipment lockout, follow correct Lockout Procedure
- 1.4 Manage your fatigue (STOP immediately when feeling tired), and inform the Foreman
- 1.5 Ensure adequate safeguarding to avoid contact with moving parts or electrically energised components
- 1.6 Perform risk assessment and ensure all participants in this task sign off, including those that join in the task execution midway
- 1.7 Mention / specify any conditions and constraints related to the task
- 1.8 This task is to be performed by a skilled and competent person
- 1.9 Any permit to be used prior to carrying out this task is to be issued by a duly authorised, appointed and competent person

SPARES AND CONSUMABLES

SAGE Requisition Number	Material Number	Description	Quantity
1			
2			
3			
4			

Asset Information

Asset Asset ID
Pickstone Underground

Work Order Information

Brief Description
Concession Vent Fan No 2 weekly maintenance - mech - fitter

Work Description

PERMIT REQUIREMENTS TO BE ADHERED TO

Permit to work	Hot Work Permit
Hazardous Work Permit	Confined Space Permit
Land Disturbance & Vegetation Clearance Permit	Other Permit
High Voltage Switching License	

RETURNED NOT DONE - INDICATE REASON

No Permits	Equipment not available
No Material & Spares	No Specialized tool/equipment
Other Reason:	

INDICATE REASONS FOR TASK DELAY

Reason for Delay	Number of Hours
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Requester Information

Requested On	Requester Email
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Feedback Information

Start Time	Completed Time
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Downtime (Hrs)	Repair Time (hrs)
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Customer / Requester Feedback

Artisan / Employee Comments & Signature

Name & Signature

Supervisor Over-Inspection Comments & Signature

***Raise work or job request for corrective action to be executed if the Component Condition is out of Acceptable Limits (Fail / Urgent Repair)**

Provide All Feedback

