

Work Orders

#30694 - Concession Vent Fan No 2 weekly maintenance - mech - fitter

Created On Date

12-26-2025 08:00:32 UTC

Updated On

12-26-2025 08:00:32 UTC

Basic Info

Work Order Type

Preventive

Scheduled Date

01-23-2026 08:00:00 UTC

Completed Date

Job Status

New

- SAFETY PRECAUTIONS TO BE TAKEN INTO ACCOUNT
- 1.1 Wear appropriate Personal Protective Equipment (PPE)
 - 1.2 Complete task according to Standard Work Procedure
 - 1.3 If any work requires equipment lockout, follow correct Lockout Procedure
 - 1.4 Manage your fatigue (STOP immediately when feeling tired), and inform the Foreman
 - 1.5 Ensure adequate safeguarding to avoid contact with moving parts or electrically energised components
 - 1.6 Perform risk assessment and ensure all participants in this task sign off, including those that join in the task execution midway
 - 1.7 Mention / specify any conditions and constraints related to the task
 - 1.8 This task is to be performed by a skilled and competent person
 - 1.9 Any permit to be used prior to carrying out this task is to be issued by a duly authorised, appointed and and competent person

SPARES AND CONSUMABLES			
SAGE Requisition Number	Material Number	Description	Quantity
1			
2			
3			
4			

Asset Information

Asset

Pickstone Underground

Asset ID

Work Order Information

Brief Description

Concession Vent Fan No 2 weekly maintenance - mech - fitter

Work Description

PERMIT REQUIREMENTS TO BE ADHERED TO

Permit to work	Hot Work Permit
Hazardous Work Permit	Confined Space Permit
Land Disturbance & Vegetation Clearance Permit	Other Permit
High Voltage Switching License	

RETURNED NOT DONE - INDICATE REASON

No Permits	Equipment not available
No Material & Spares	No Specialized tool/equipment
Other Reason:	

INDICATE REASONS FOR TASK DELAY

Reason for Delay	Number of Hours
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Requester Information

Requested On	Requester Email
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Feedback Information

Start Time	Completed Time
Downtime (Hrs)	Repair Time (hrs)

Customer / Requester Feedback
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Artisan / Employee Comments & Signature
.....
..... Name & Signature
.....

Supervisor Over-Inspection Comments & Signature
.....

*Raise work or job request for corrective action to be executed if the Component Condition is out of Acceptable Limits (Fail / Urgent Repair)

Provide All Feedback

