Dear destinatario>,

This letter is regarding the advertisement you posted in the newspaper for the position of Fresher Electrical Engineer at VibeSoft Technologies Pvt. Ltd.

I graduated with a degree in electrical engineering from ABI University. As of now, I am working at Trident Technologies and Co. My position and experience during my tenure at the company make me a great addition as a fresher to your team.

Along with this letter, I have attached my resume for your perusal. Thank you for your time and consideration. Looking forward to hearing from you.

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Ana Rastrepo Senior Electrical Engineer, Trident Technologies and Co. Dear destinatario>,

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Julio Quijano Senior Electrical Engineer, Trident Technologies and Co. Dear destinatario>,

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Senior Electrical Engineer, Trident Technologies and Co.