



Australia's #1 job site



Network & System Administrator

Advertiser:
Racing Australia Limited

29 May 2020

Melbourne, Western Suburbs

Full Time

Information & Communication Technology, Networks & Systems Administration

About Racing Australia

Racing Australia is the national industry body with offices in Sydney, Melbourne and Scone delivering a diverse range of services and integrity functions to the Thoroughbred breeding and racing industry across Australia. With responsibility for the promotion and representation of the industry on a National and International level central to Racing Australia is developing strong working relationships with breeding and racing participants and relevant state and national bodies to further develop both the racing and breeding industry. With responsibility for adopting, amending and administering the Australian Rules of Racing and the Rules of the Australian Stud Book, Racing Australia provides a core integrity function. Racing Australia owns and operates the Australian Stud Book, Equine Genetics Research Centre, Registrar of Racehorses, National Service & Bureau Centre, Single National System software development and hosting and website services such as Racing Jobs.

About the Opportunity

The Racing Australia IT Department engages every aspect of Data Management, Data Security, Connectivity, System and Network Maintenance, Wireless Networking and Communications across the organization.

This position will see the Network Administrator providing support, direction, project management and assistance to members of the organization and various Principal Racing Authorities. They will be expected to develop and innovate Racing Australia's network infrastructure to allow for continuous improvement of our ability to deliver services to the Racing and Breeding Industry.

Key Responsibilities of the role

If successful, the applicant will be responsible for:

- Being an active member of the IT Team under the supervision of the Infrastructure Manager
- Managing, maintaining, and innovating critical IT infrastructure
- Providing technical support for internal staff as well as occasional assistance for PRAs
- Managing and configuring VLAN and network switches
- Management of communications systems including email, VoIP & web conferencing
- Working primarily with Windows based systems including desktop, server and VM environments
- Maintaining firewalls, VPN's, web access & usage protocols
- Working closely with the development team to deliver IT projects
- Providing occasional after-hours support on a weekly roster

Selection Criteria

An ideal applicant will have the following:

- Previous experience in a Network and/or Systems Administration role
- Excellent troubleshooting and admin experience with networks spanning multiple states & territories
- Strong time management skills with the ability to work autonomously or as part of a team
- Strong understanding of Reporting Services, DNS, DHCP, Router Configuration/Port Forwarding, subnetting Switch Configuration and VPN
- Understanding of Windows Server and Desktop environments as well as the Hyper-V & VMware virtual machine platforms
- Strong understanding of multi-domain networks, trusts & Active Directory
- Experience with corporate data security processes and practices
- Experience with Sophos and/or pfSense based firewall
- Experience managing web traffic, maintaining website functionality & troubleshooting internet facing issues
- Excellent analytical, mathematical, and creative problem-solving skills
- Working to complete tasks accurately and completely under time sensitive deadlines
- Some experience with Avaya VoIP systems, PABX & SIP trunks
- Basic understanding of the Office 365 Business suite including Sharepoint & OneDrive

This role represents an opportunity to work in a growing team and allows the applicant to develop their skills across a variety of projects. The applicant will be expected to work primarily as part of a team but also autonomously and proactively as required.

How do I apply?

If you are interested in this role, please click 'apply now'. For more information on this role feel free to contact itdept@racingaustralia.horse.