

WordPress Guide



By District 3

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INTRODUCTION

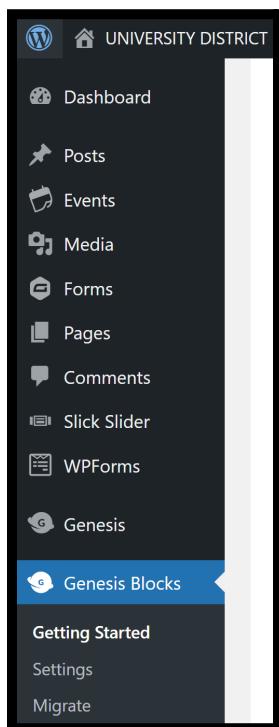
We hope this guide will help you in getting to know your wordpress website. Within this guide are instructions on how to create & manage your web pages, and the plugins (like your carousel & event calendar). I will be happy to help you with your site if you have any questions. My contact information is listed at the end of this document.

WORDPRESS ELEMENTS

Genesis Block Editor

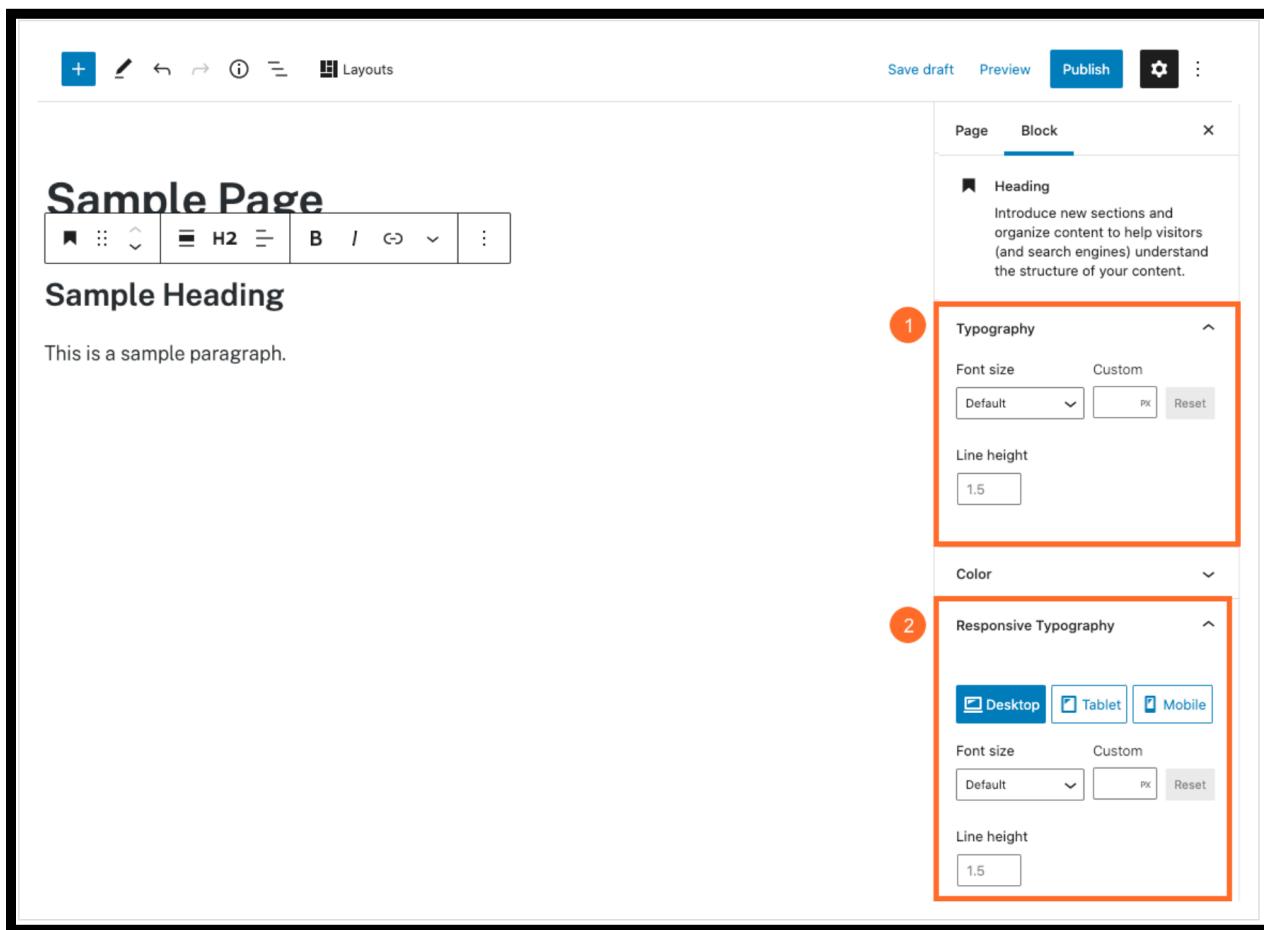
[Getting Started](#)

Working with the blocks in Genesis Blocks Pro is just like working with the default WordPress blocks. They all offer a quick way to add various types of content to your posts and pages. You can find **Genesis Blocks** on your dashboard side menu. Click on the *Getting Started* link above for more detailed information.



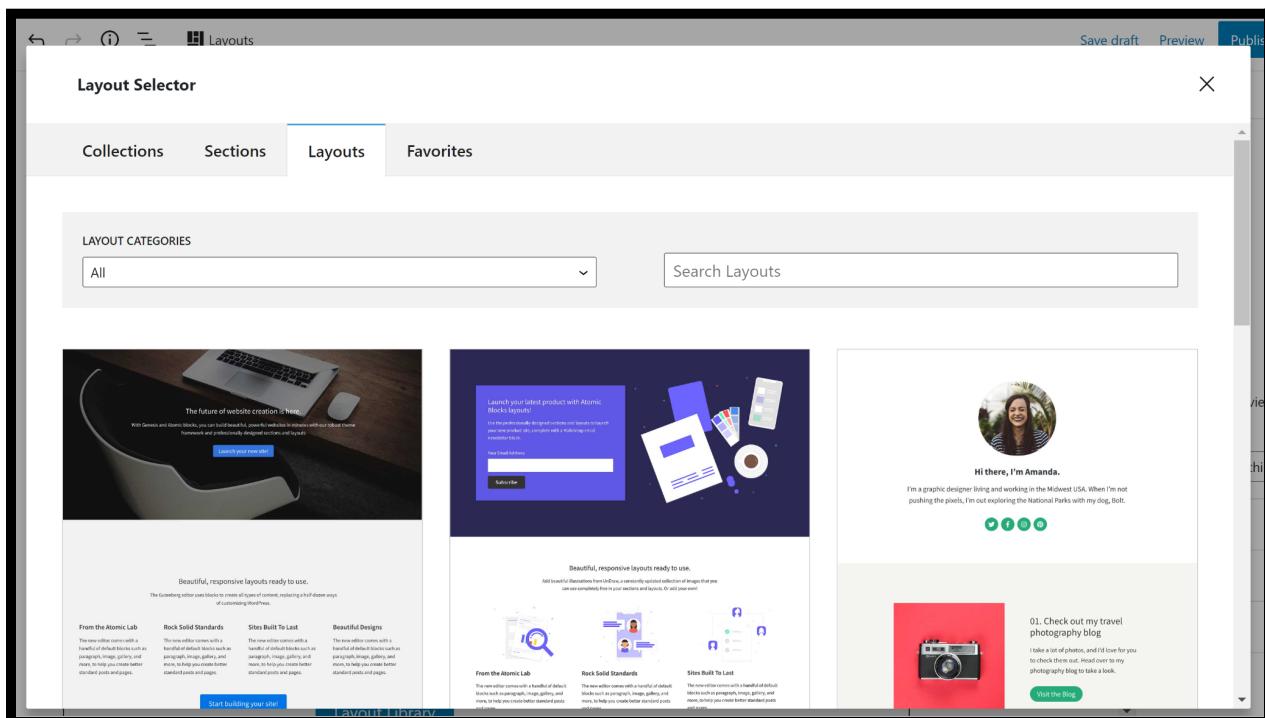
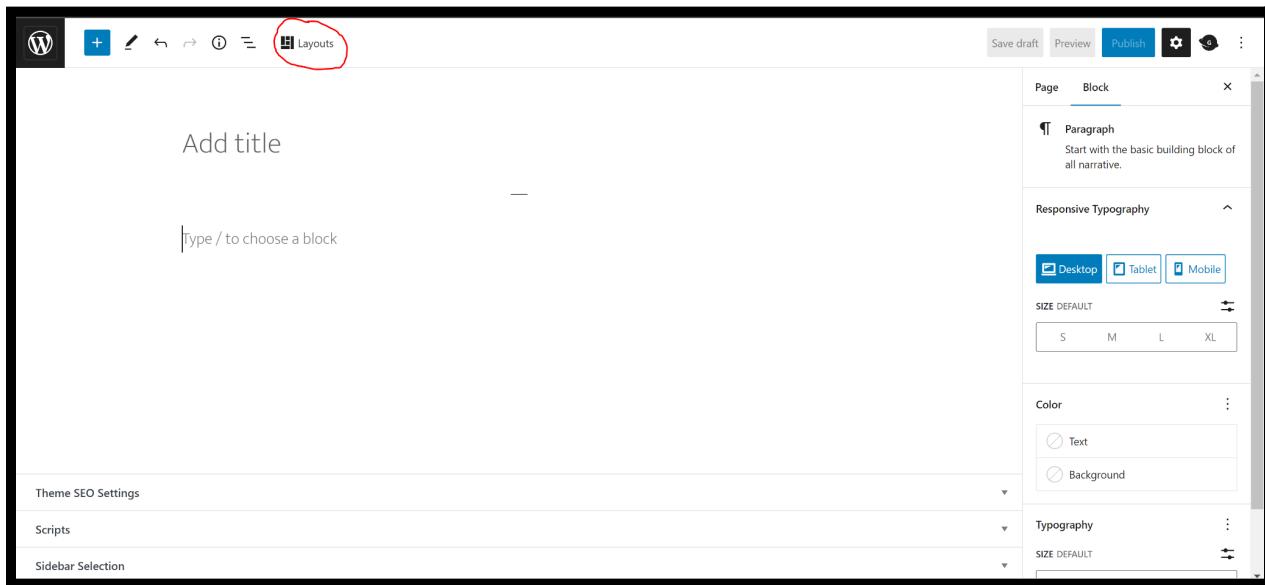
Changing The Size of Text

Genesis Blocks adds responsive controls to the default WordPress **Heading** and **Paragraph** blocks that allow you to choose different font sizes, and in some cases line heights*, to display on desktop, tablet, and mobile devices.



Using Layout Blocks to Quickly Build Pages

The **Layouts** block gives you a quick and easy way to build beautiful pages with a library of pre-designed collections, sections, and layouts.



Buttons

The **Button** block allows you to add a customizable button to your posts and pages. This block also comes with settings for changing the link target, button shape, button size, and button colors.



Accordions

The **Accordion** block allows you to display content in expandable/collapsible tabs. This makes it possible to add lots of content to your post or page without increasing the length of the page or requiring long scrolls. Accordions are often used to display a long list of FAQs, but they can be used to display any type of content, like your Community Programs.

▼ MARKET RATE HOUSING

This program offers affordable homes for sale that can be sold to anyone as long as they qualify for a mortgage. Buyers can purchase a new or renovated home in the University District without having to meet income guidelines.

► FIRST TIME HOMEBUYERS

► GIS DATABASE

Profile Box/Cards

The **Profile Box** block allows you to easily add a user profile box to any location on a post or page. The profile box can include a user's name along with their title, bio (or profile text), avatar, and their social media links.



Barrett Allen
Position
Add biography text for your team member here. You can also remove this text if you'd rather just have a name and title.



Joni Lee
Position
Add biography text for your team member here. You can also remove this text if you'd rather just have a name and title.



Sikia Brown
Position
Add biography text for your team member here. You can also remove this text if you'd rather just have a name and title.



BROADMOOR
Located within walking distance and just west of the UALR Campus off of South University Avenue, the Broadmoor neighborhood consists of 553 homes constructed in the mid to late 1950s and early 1960s. Broadmoor was the first planned neighborhood in the United States with centralized heating and air conditioning.

[DISCOVER MORE](#)



POINT O' WOODS
Built in the late 1950s and early 1960s, Point O Woods homes are nestled beneath a canopy of mature Oak, Pine, Walnut, and Hickory trees. Representing some of the best construction in Little Rock, these solidly built homes are characterized by hardwood floors, vintage tile bathrooms, and other architectural elements typical of the period.

[DISCOVER MORE](#)

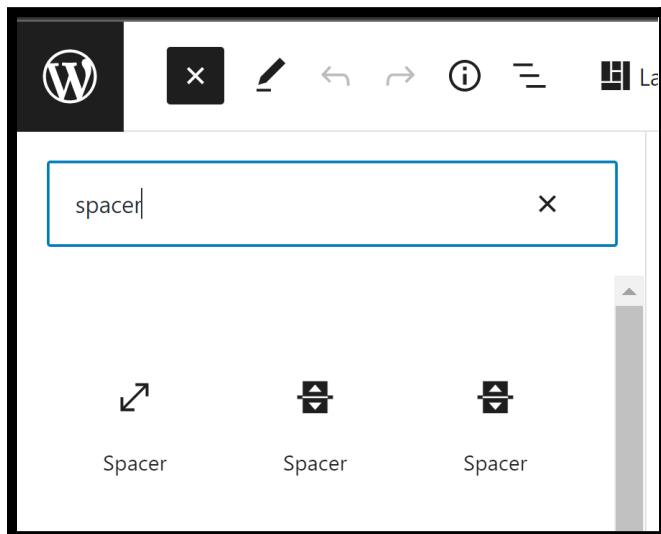


FAIR PARK
The Fair Park neighborhood centers on Fair Park Boulevard between 12th Street and Asher Avenue. Its western boundary is South University Avenue and its eastern boundary is Monroe Street. It mostly includes single family residences, most of which were constructed during the 1940s.

[DISCOVER MORE](#)

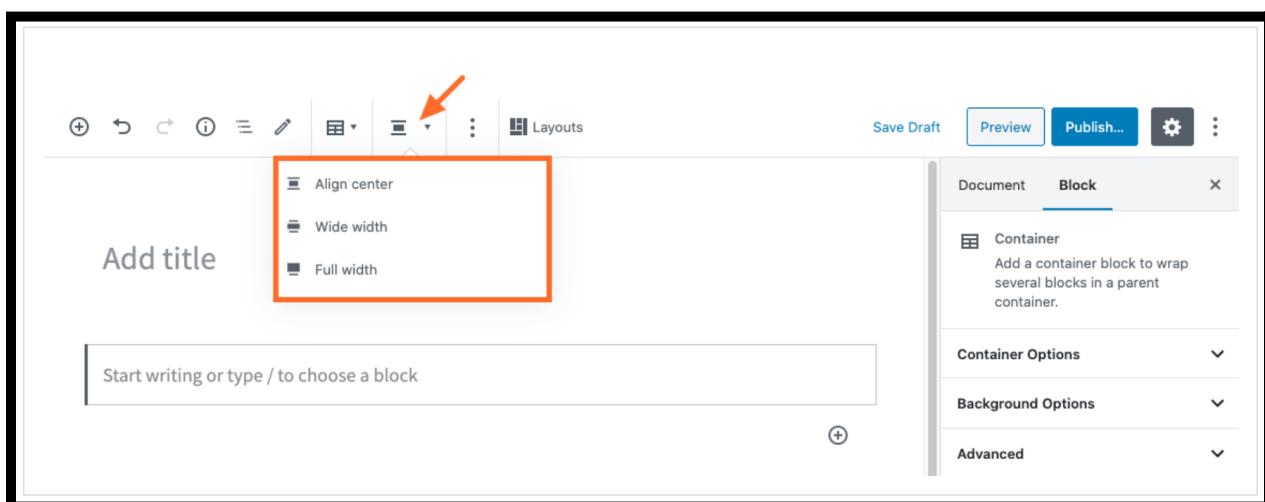
Spacer

The **Spacer** block allows you to easily add an adjustable-height spacer between other blocks. This block also includes an optional divider that includes settings to change the height, color, and style of the divider.



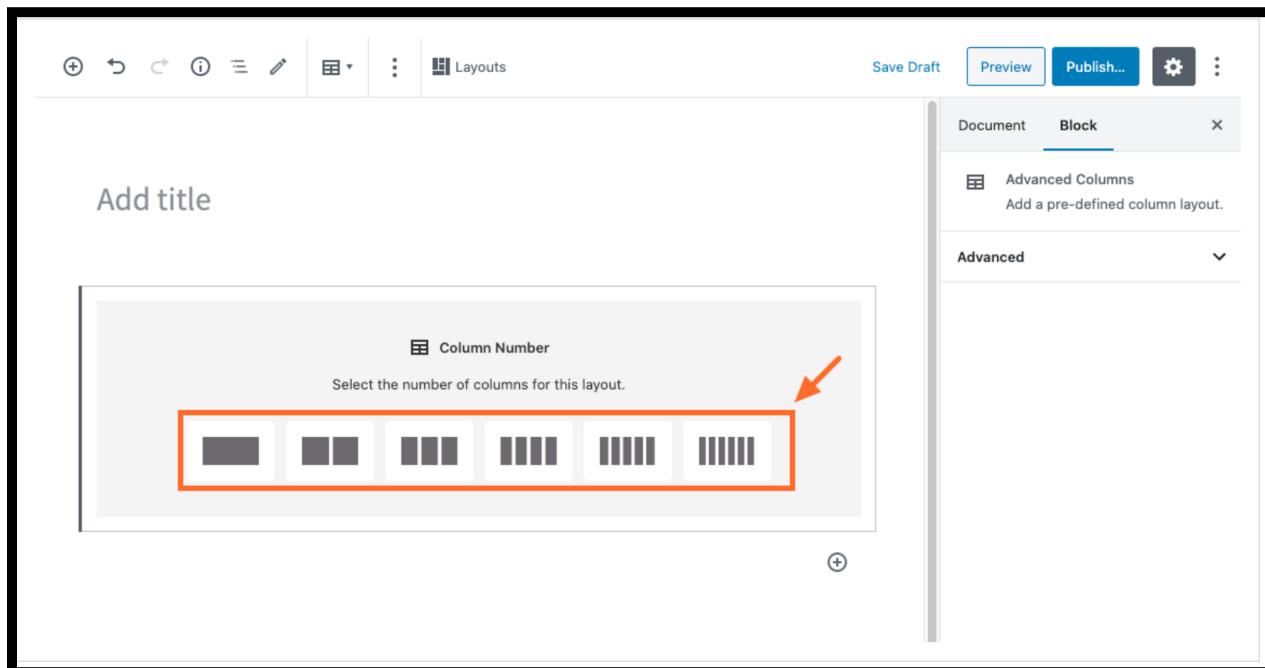
Container

The **Container** block allows you to wrap several individual blocks inside a parent container which can help you create differently styled sections of content on your posts and pages.



Advanced Columns

The **Advanced Columns** block gives you a powerful, flexible column system to build custom, full-page layouts for your posts and pages. You can customize the number of columns, as well as the layout for each column, using the easy customization options. This block also includes options to customize the colors, margins, paddings, responsiveness, and more.



Copy A Page Layout

You can copy the layout of one of your own webpages and paste that layout in another page. That is how our team created your Neighborhood pages. We created a layout for one neighborhood, then made additional copies for the other 9 neighborhoods. Watch the video in the link, *Copy A Page Layout* for a quick tutorial.

Duplicate Elements

Instead of creating elements (like a Profile card) from scratch. You can duplicate elements you already have. Watch the video in the link, *Duplicate Elements*, for a quick tutorial.

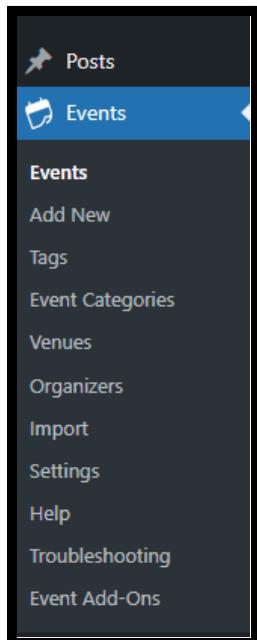
PLUGINS

Plugins are pieces of software that “plugs into” your WordPress site. Plugins can add new functionality or extend existing functionality on your site, like your carousel and events calendar. It’s important to ensure that your plugins are updated to maintain the health of your site.

EVENTS CALENDAR

Getting Started

Easily create and manage an events calendar on your WordPress site with the Events Calendar. To access your events plugin, go to **Events** on the dashboard side menu. Click on the *Getting Started* link above for a short video on how to create/edit your events.



For additional information and videos on how to edit your calendar, select **Help** and review the *Getting Started Guides*.

Get help for these products and learn more about products you don't have.

**Events Calendar Pro**
The #1 calendar for WordPress
[LEARN MORE](#)

**Filter Bar**
Allow users to search for events by category, tag, venue, organizer, day of the week, time of day, and price.
[LEARN MORE](#)

**Event Aggregator**
Import events from Meetup, Eventbrite, iCal, Google Calendar, and more.
[ADD LICENSE KEY](#)

**Virtual Events**
Highlight virtual events on your calendar and integrate with your favorite online meeting tools.
[LEARN MORE](#)

Start Here

[Visit Knowledgebase](#)

**Getting Started Guides**
The Events Calendar
Event Aggregator
Filter Bar
Virtual Events

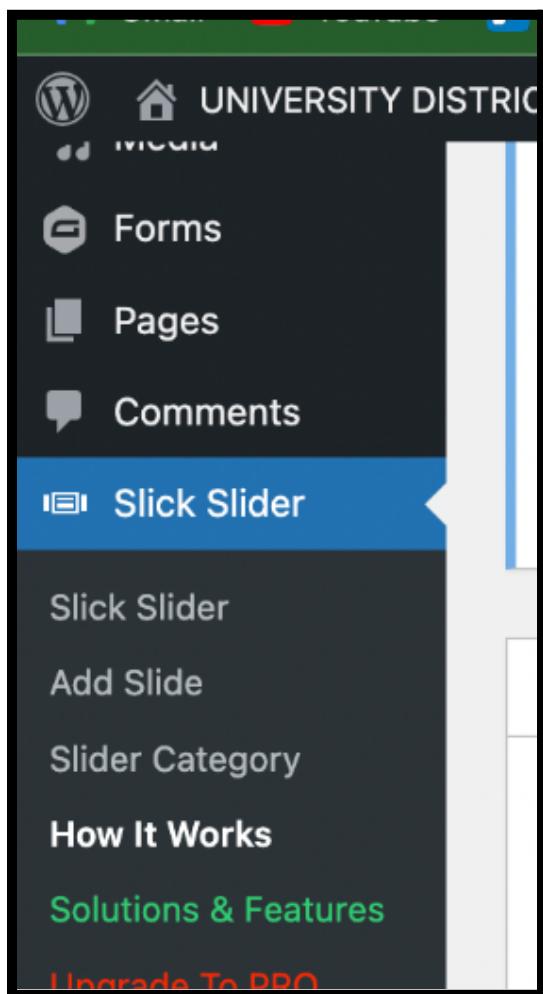
**Customizing**
Getting started with customizations
Highlighting events
How to Customize Template Files
Customizing CSS (Video)

**Common Issues**
Known Issues
Release notes
Integrations
Shortcodes

WP SLICK SLIDER

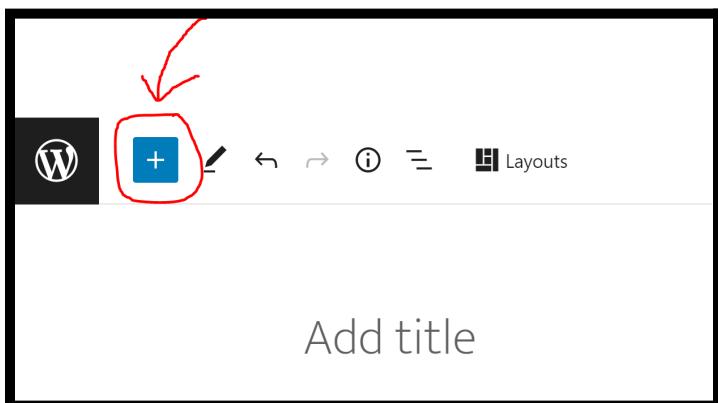
[Getting Started](#)

WordPress Slick Slider helps you create highly customizable and device friendly slick image carousels. To open your Slick Slider plugin, go to Slick Slider on your dashboard side menu. Click on the *Getting Started* link above for a quick tutorial on how to create/edit your carousel.

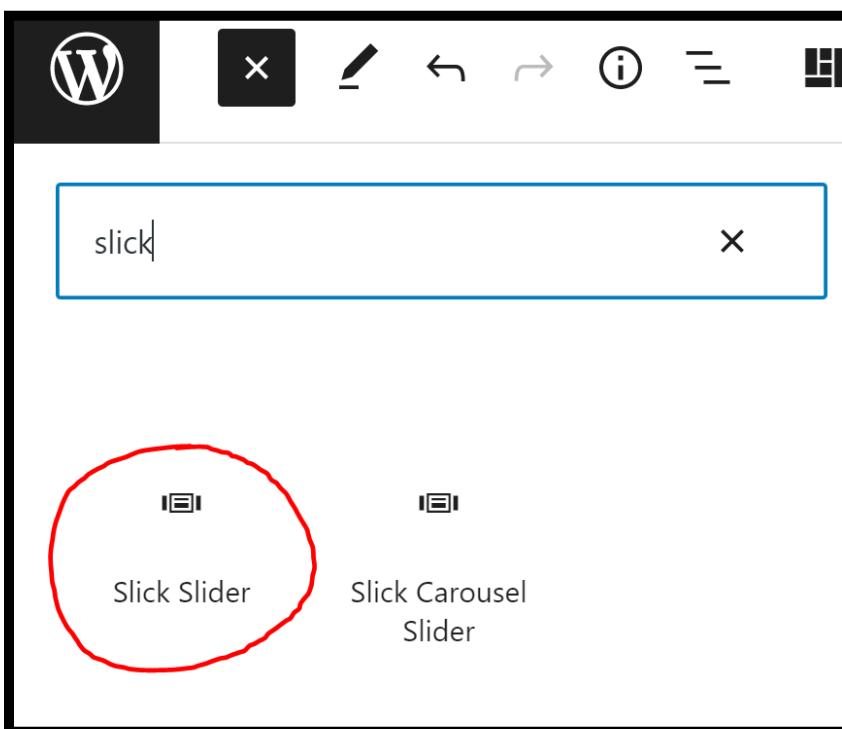


Quickly Add Your Carousel To A Webpage

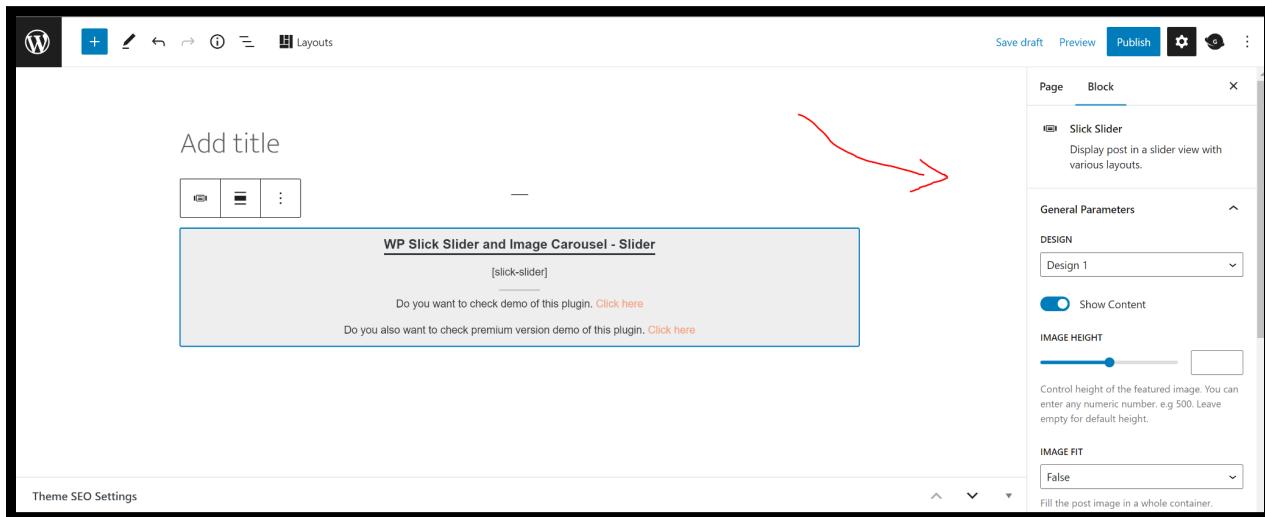
Go to your pages or post, and open the block editor by clicking on the blue & white plus button.



Type slick in the search box and select the *Slick Slider* option.



Edit your carousel using the editing options on the right of the editing page.



ACCESSIBILITY

Overview

It is important to ensure that your website is accessible; meaning that anyone with a disability (like a sight impairment) can navigate through your website as those with no disabilities. Certain accessibility standards are required by Federal law. Our team has rigorously tested your site to ensure that it meets the legal accessibility standards. Please read the following guides to ensure that your website remains accessible going forward.

[Essential Accessibility Checklist](#)

[Accessibility Coding Standards](#)

ADDITIONAL ASSISTANCE

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