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# **EDUCATION**

University of Arkansas Little Rock, Bachelor of Science Web Design & Development May 2023

University of Arkansas Little Rock Master of Arts Mass Communcation May 2025

# **EXPERIENCE**

### **UALR** (TRlumph Program)

Research Assistant Aug 2024 - June 2025

Co-facilitated virtual and in-person workshops. Edited training videos and created digital interactive workbooks and forms.

#### HOME BOUND MANAGEMENT

Stay-At-Home Mom Jan 2020 - June 2025

Anticipated people's needs and converted those to beneficial actions for the company and employees:)

### CARELINK (nonprofit)

Human Resource Nov 2015 - Dec 2019 Receptionist Nov 2013 - Nov 2015

Managed employee benefits including health, 401k, workers compensation, and FMLA. Ensured the company and employees adhered to Federal and State regulations.

## **SKILLS**

Web Development HTML, CSS, PHP, JavaScript Bootstrap, Wordpress

Collaboration Figma, Trello, Google Workspace

Adobe .xd .ai .ae .indd .psd .pr

Digital Design & Concepting

**Public Speaking**