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| Francis  Ribeiro |  | Francis Ribeiro  456 East 78th Ave  Denver, CO 12345 |
|  | Darnell Grau  Hiring Manager  Lamneros Solar  321 Sycamore  Albany, NY 34567  7-15-20XX |
| Dear Darnell Grau,  I am writing to express my interest in the open business position at your company. With my extensive experience in project management, budgeting, and team leadership, I am confident that I can make a valuable contribution to your team.  As a highly motivated individual with a strong work ethic, I am committed to achieving excellence in all aspects of my work. My background in business has given me a deep understanding of how to create and execute effective strategies, manage complex projects, and ensure optimal outcomes for clients.  I would appreciate the opportunity to discuss my qualifications further and learn more about your organization. Thank you for considering my application. I look forward to hearing from you soon.  Sincerely,  Francis Ribeiro |  |
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