Joy Gathoni Ndung'u

P.O Box 975-00520 Ruai, Nairobi

Telephone: 0799 490 409/ 0756 984 070 Email: <u>joytery1@gmail.com</u> /

ndungu.gathoni23@students.dkut.ac.ke

Bio Data

Gender: Female
Marital Status: Single
Date of Birth: 2004
Nationality: Kenyan

Personal Profile

Self-driven, articulate, and goal-oriented individual with a passion for personal growth and service. Known for excellent communication skills, leadership qualities, and a strong sense of responsibility. I bring enthusiasm and dedication to every task, thrive in team environments, and approach challenges with resilience and creativity.

Education

2023 to date	Bachelor of Business Information Technology Dedan Kimathi University Of Technology
2019-2022	Kenya Certificate of Secondary Education Karima Girls High School B + (Plus)
2011-2018	Kenya Certificate of Primary Education. Gituamba Primary School 390 Marks

Skills

- Communication Skills: I am an excellent communicator who effectively conveys information both verbally and in writing. Excellent knowledge of research, interpretation and presentation of research work.
- **Flexibility:** Capacity to fit into most environments, maintain calm under pressure and can adapt well to changes in the workplace.
- **Team player**: Works as a competent member of the team, willingly providing back-up support for coworkers when appropriate and actively supporting group goals.
- Decision Making and Problem Solving Skills: I am analytical, able to make timely, well considered and logical decisions on problem situations that may arise so as to find appropriate and workable solutions.
- **Planning and Organizing**: Refined planning and organizational skills that balance work, team support and ad-hoc responsibilities in a timely and professional manner.

Interests

Public speaking, creative writing, community service, mental health advocacy, music (vocal and piano), fitness and wellness, sustainability, and women empowerment initiatives.

Achievements

- Njiru Sub-County Chaiperson academic year 2017-2018
- Gituamba Primary School President academic year 2017-2018
- Class Governor Karima Girls High School Academic Year 2019-2021
- Class Representative In Dedan Kimathi University academic year 2023 till date
- Consistent academic performance with a proven track record of balancing leadership, academics, and personal development.
- 1st Place Winner Hackathon: Led a project aimed at energy awareness through SMS-based alerts.
- Participated in the **Women in Engineering Summit Hackathon** with a focus on sustainable urban

Additional Information

Trainings

- First Aid at Work Course by St John Ambulance -Disaster preparedness and First Aid administration
- Peer Counseling-Identifying Social/psychological/academic needs amongst my peers
- Student Leadership training

Referees

Mdm Grace Wanjiru Kinyua

Principlal, Karima Girls High School karimagirls.karima@gmail.com

Mr Boniface Muita

Headteacher, Gituamba Primary School

Telephone no: 0722874935

Dr.George Musumba

Dean Of Computer Science And IT, Dedan Kimathi University Of Technology

Telephone no: 0796180811

Dr. Elizabeth Kingori

Registrar Academic Affairs & Research, Dedan Kimathi University Of Technology

Telephone no: 0722370455