

JOY (YEWON) CHO

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Education

DIPLOMA IN IT WEB PROGRAMMING | SEPTEMBER 2020–PRESENT | NOVA SCOTIA COMMUNITY COLLEGE

- Related coursework: Website Development, Web Application Programming, Project Management, Web Design Fundamentals, Developing for Content Management Systems, Introduction to Networking and Security, Operating Systems – Linux, Introduction to Windows Administration, Data Fundamentals, Professional Practices for IT, Web Server Fundamentals, Introduction to Object Oriented Programming, Logic and Programming, Client Side Programming, Full Stack Programming, Introduction to Systems Analysis and Design (AD)

DIPLOMA IN TOURISM MANAGEMENT | SEPTEMBER 2015–JUNE 2017 | NOVA SCOTIA COMMUNITY COLLEGE

- Major: Experiential Concentration

Skills & Abilities

TECHNICAL SKILLS

- Mark-up Languages | HTML5, CSS
- Programming | JavaScript, My SQL, Java, PHP
- Repositories | GitHub, Gitlab
- Microsoft Office | Experienced in Word, Excel, and PowerPoint

LANGUAGE SKILLS

- Bilingual | Korean and English

NON-TECHNICAL SKILLS

- Communication skills improved from extensive work, and volunteer experiences.
- Teamwork skills gained and improved from work experience and school projects.
- Organization skills improved from scheduling and training people at work and completing assignments in the professional format at school.
- Problem-solving skills developed from communicating with customers and learning to code program languages from school.
- Time management skills gained from balancing both academic and extracurricular activities and work.
- Leadership skills acquired from supervising employees at work.

Volunteer Experience

FRONT DESK (VOLUNTEER) | ECOLOGY ACTION CENTRE | OCTOBER 2019–MARCH 2020

- Welcomed guests.
- Answered phone calls and checking voicemail and email.
- Tided up front desk area and board room.
- Assisted the staffs if needed.

Work Experience

JUNIOR WEB DEVELOPER – INTERNSHIP & CASUAL PART-TIME | VERB INTERACTIVE | MAY 2021-PRESENT

- Interact with various CMS platforms including WordPress and Drupal/
- Communicate with Development and Accounts team members to ensure issues and opportunities are identified.
- Test and deploy newsletters/promotions using SAAS framework
- Build PHP components under direction of senior team members
- Accurately produce promotions and frontend components using creative mock-ups.
- Track projects and report bugs using Redmine and Jira

SUPERVISOR & SERVER | GANGNAM KOREAN BBQ | DECEMBER 2017– FEBRUARY 2020

- Responsible for communicating with servers and serving customers.
- Made schedules and trained new servers.
- Ensured there was enough stock and counter tips daily.
- Cleaned and organizing glassware.
- Took orders and updated to kitchen staff.
- Attended tabletop BBQ grill.

ROOM ATTENDANT | THE DELTA BARRINGTON | JUNE 2017–NOVEMBER 2017

- Responsible for cleaning of guests' rooms
- Greeted and answered guests.

INTERN | RUBY TOUR | AUGUST 2016–OCTOBER 2016

- Assisted Tour guides and co-workers.
- Created and edited document using Microsoft Word, PowerPoint, etc.