JOY (YEWON) CHO

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# *Skills & Abilities*

## technical skills

* Mark-up Languages | HTML, CSS, SASS
* Programming | JavaScript, My SQL, PHP, C#
* Framework | Bootstrap, React, Laravel, ASP. Net
* Repositories | GitHub, GitLab
* Microsoft Office | Experienced in Word, Excel, and PowerPoint

## Non-Technical skills

* Communication skills improved from extensive work and volunteer experiences.
* Problem-solving skills gained from communicating with customers and learning to code program languages from the school.
* Organization skills improved from scheduling and training people at work and completing assignments in the professional format at school.
* Time management skills acquired from balancing both academic and extracurricular activities and work.
* Leadership skills gained from volunteering as a tutor at English Library in Korea, and supervising employees at work.

# *Education*

## DIploma in IT Web Programming | September 2020–Present | Nova Scotia Community College

* Web Programming Related Courses: Website Development, Logic and Programming, Client-Side Programming, Full Stack Programming, Developing for Content Management Systems, Web Application Programming 1-2, Introduction to Object Oriented Programming, Capstone
* Web Design Related Courses: Web Design Fundamentals, UI Design and Development
* Tech Courses: Introduction to Networking and Security, Operating Systems – Linux, Introduction to Windows Administration, Introduction to Systems Analysis and Design (AD), Data Fundamentals, Web Server Fundamentals
* Non-Tech Courses: Professional Practices for IT 1-4, Project Management

## DIploma in Tourism MANAGEMENT | September 2015–June 2017 | Nova Scotia Community College

* Major: Experiential Concentration

# *Work Experience*

## Freelancing web developer | binary click | december 2022-present

* Interact with various CMS platform such as WordPress
* Work with Plugins and Third-Party Systems
* Communicate with Project Manager to ensure issues and opportunities are identified
* Track projects and report bugs using Notion and Jira

## Junior web developer – Internship | verb interactive | may 2021-September 2021

* Interact with various CMS platforms including WordPress and Drupal
* Communicate with Development and Accounts team members to ensure issues and opportunities are identified
* Test and deploy newsletters/promotions using SAAS framework
* Build PHP components under direction of senior team members
* Accurately produce promotions and front-end components using creative mock-ups
* Track projects and report bugs using Redmine and Jira

## SUPERVISOR & Server | Gangnam Korean BBQ | December 2017– February 2020

* Responsible for communicating with servers and serving customers.
* Made schedules and trained new servers
* Ensured there was enough stock and counter tips daily
* Cleaned and organized glassware
* Took orders and updated to kitchen staff
* Attended tabletop BBQ grill

# *Special Skills*

## Language skills

* Bilingual | Korean and English

## Front Desk (Volunteer) | ecology action centre | october 2019–March 2020

* Welcomed guests
* Answered phone calls and checked voicemail and email
* Tided up front desk area and board room
* Assisted the staff if needed