Jessica Hart

¦ San Francisco, CA 94134 ¦ (415) 377-9986 ¦ missjhart2012@gmail.com¦ linkedin.com/in/jessica-hart-coder ¦ github.com/jpinka ¦

SKILLS & ABILITIES

Technical
¦ Marketing ¦ Inventory Management ¦ Outreach ¦ Self Learner ¦ Adaptive ¦ Leadership ¦ Detail Oriented ¦

Technology
¦ HTML ¦ CSS ¦ PYTHON ¦ JAVASCRIPT ¦ GitHub ¦ Visual Studio Code ¦ Photoshop ¦ Video Production ¦

Communication
¦ Public Speaking ¦ Professional Communication ¦ Customer Service ¦ Cross Cultural Communication ¦

EXPERIENCE

IHSS ¦ San Francisco, CA   2008-Present
Adult Care
- Care for patients by changing bed linens, washing and cleaning, or assisting with their personal care.
- Entertain, converse with, or read aloud to patients to keep them mentally healthy and alert.

Uber ¦ San Francisco, CA   2019-Present
Uber Driver
- Follow relevant safety regulations and state laws governing vehicle operation and ensure safety regulations.
- Provide passengers with assistance entering and exiting vehicles and help them with any luggage.

Couples Plus ¦ San Francisco, CA   2016-2019
Business Owner
- Maintain an up to date inventory of products and restock to avoid product shortage.
- Create marketing strategy to attract an ideal audience.
- Built network of entrepreneurs to better market products.

City College of San Francisco ¦ San Francisco, CA   2009 - 2010
Office Assistant
- Communicate with customers, employees, and other individuals to answer questions, disseminate or explain information, take orders, and address complaints.
- Maintain and update filing, inventory, mailing, and database systems, either manually or using a computer.

EDUCATION & CERTIFICATION

Post University   ¦ Waterbury, CT   2018
Bachelors in the Sciences in Business Management with focus on Human Resources

Mission Techies at Mission Economic Development Agency ¦ San Francisco, CA   2020 - Present
Programming Bootcamp with 320 hours of Study

SOLOLEARN : Learn to Code   2018
HTML Fundamentals ¦ CSS Fundamentals ¦ Python 3 Introduction

COMMUNITY LEADERSHIP

Bridge to Bret ¦ Bret Harte Elementary School   **2011 - 2012**
Volunteer ¦ Program Coordinator and Tutor