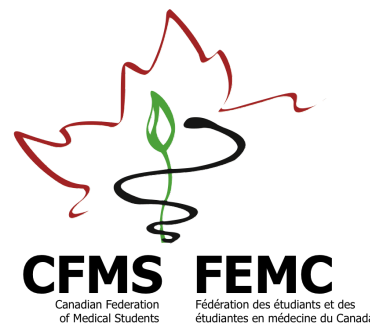


EXECUTIVE REPORT

*Debbie Brace & Rishi Sharma, Ontario Regional Directors
2019 Spring General Meeting
April 11-13, 2019, Niagara Falls ON*



DESCRIPTION

According to the CFMS Bylaws, the Ontario Regional Directors of the CFMS, “in addition to representing their respective regions on the Board, shall be cross-appointed in the Federation’s Dyad governance model”.

In practice, the Ontario Regional Directors serve as liaisons between the Board and the medical society representatives and presidents of all medical schools in Ontario, including the University of Toronto, University of Ottawa, McMaster University, Queen's University, Western University, and Northern Ontario School of Medicine. Debbie Brace is a co-lead of the Nominations Committee, and is cross-appointed with the Government Affairs portfolio. Rishi Sharma is cross-appointed with the Education portfolio.

I. ACTIVITIES OF Ontario Regional Directors

1. *Nominations Committee*

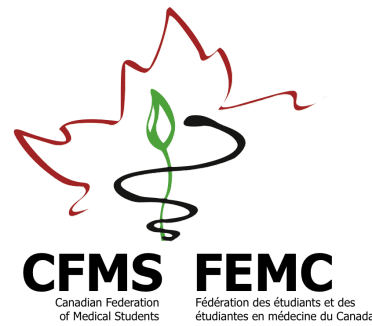
- a. Winter nomination period opened Jan 5 - Feb 4th, 2019. This call contained 7 positions and committees and received 25 applications total.
- b. Applications were marked by CFMS reps, and notification of offers or regrets were sent out mid February. I would like to extend a huge thank you to all the CFMS reps who dedicated their time and efforts to marking!
- c. A new Terms of Reference was created to streamline how the nominations committee functions. These changes include decentralization of the chair responsibilities into the Regional and Portfolio Directors, and include all round tables in the marking process. The terms of reference are expected to be passed by the governance committee, and the CFMS board by early April 2019.

2. *Meeting with Ontario Schools*

- a. Goal is to meet with representatives from medical societies from each Ontario medical school
- b. Continually in communication with McMaster University and have close relationship as both regional directors were members of the medical society and are in mentorship roles to their predecessors.
- c. Met with representatives from University of Toronto on Thursday November 8th, 2018. Topics covered included CFMS engagement, electives data research, student mistreatment, and CFMS/IFMSA relationship.
- d. Met with representatives from Northern Ontario School of Medicine on Sunday December 2nd, 2018. Topics covered included CFMS engagement, NOSM francophone student population, and student mistreatment supports.
- e. Met with representatives from University of Ottawa on Monday March 18th, 2019. Topics covered included student wellness, specific issues facing students in the francophone stream, and student engagement with the CFMS.

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- f. Met with representatives from Queens University on Friday March 29th, 2019. Topics covered included student funding structure changes, improving CFMS communiques, MCC resources financial barriers, and AFMC Portal refunds.
- g. Planning to meet with Western University prior to SGM.

3. OMSA

- a. Continually representing CFMS on the OMSA board, have been attending meetings and providing CFMS updates
- b. Attended Ontario Student Medical Education Research Conference (OSMERC) on March 30th, 2019 to represent the CFMS.
- c. OMSA annually Lobby Day on April 8 on unmatched Canadian medical graduates.

4. Royal College Regional Advisory Committee (RAC) 3 Meeting

- a. Attended the RAC 3 meeting which was held on November 30th, 2019. Discussed how to have more student involvement/engagement with the Royal College, the implementation of CBD and issues around that, as well as perhaps collaborating with Royal College to create educational modules for students.
- b. Will be meeting with RAC 3 again on May 29th, 2019.

5. Spring General Meeting

- a. Coordinated social activities for delegates.
- b. Coordinated sponsorship, including Michael G DeGroote School of Medicine, McMaster Medical Student Council, Niagara Regional Campus and local vendors in Niagara.
- c. Supported the Chair, and CFMS President in the formulation of meeting logistics, travel, and agenda.

II. PLAN FOR Ontario Regional Directors

1. Nominations Committee

- a. Spring open call commences April 15th with applications open for four weeks. This call will be the first under the new terms of reference, and as the chair of the nominations committee, I will act as a resource for all Regional Directors and roundtables in order to facilitate a smooth transition

2. Meeting Ontario Schools

- a. Will attempt to complete one-on-one meetings with Ontario schools prior to SGM.
- b. Goal is to meet with Ontario medical schools again post-SGM to follow-up on tasks/issues that were discussed and determine if goals were achieved.

3. OMSA

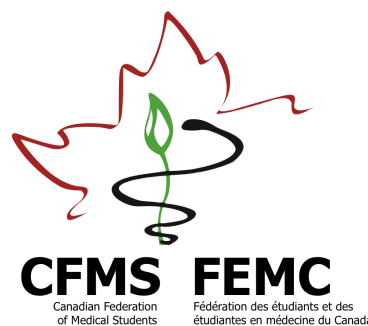
- a. Will continue facilitating CFMS/OMSA communication, and providing regular updates on the activities of each board.

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Debbie Brace & Rishi Sharma, Ontario Regional Directors

2019 Spring General Meeting

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4. Spring General Meeting

- a. Ensure execution of planned activities.
- b. Assist with logistics/planning during the weekend, coordinating with board members daily tasks.

III. NEXT STEPS FOR Ontario Regional Directors

Priority areas for this portfolio include:

1. Facilitate a smooth transition to the new Nominations Committee Terms of Reference.
2. Continuing to attend OMSA meetings and collaborating on pertinent issues affecting medical students in Ontario.
3. Continuing to communicate with medical society representatives and students from all Ontario medical schools to help improve the relationships between medical students in Ontario and the CFMS.
4. Follow-up meetings with each Ontario medical student society and representatives.
5. Continuing work within our attaché portfolios, Government Affairs (Debbie) and Education (Rishi).

IV. MEETINGS ATTENDED

Meetings listed below are those that fall within the purview of the Ontario Regional Director portfolio, for meetings attended within our dyad portfolio assignment please refer to the portfolio attaché reports.

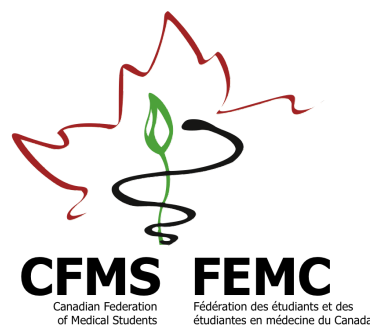
Date	Meeting	Location	Who?
Saturday Sept 29, 2018	OMSA Board Meeting	Toronto	Both
Monday Oct 1, 2018	Nominations Committee	Teleconference	Debbie
Thursday Oct 4, 2018	CFMS Board Teleconference	Teleconference	Both
Sunday Oct 21, 2018	OMA Special Council	Toronto	Debbie
Friday Oct 26 - Oct 28, 2018	CFMS FBM	Ottawa	Both
Saturday Nov 3, 2018	OMSW	Ottawa	Both
Sunday Nov 4, 2018	OMSA Board Meeting	Ottawa	Debbie
Thursday Nov 8, 2018	UofT MedSoc Meeting	Teleconference	Rishi
Sunday Nov 18, 2018	CFMS Board Teleconference	Teleconference	Both
Saturday Nov 24, 2018	OMA General Council	Toronto	Debbie
Friday Nov 30, 2019	RAC 3 Meeting	Toronto	Rishi
Sunday Dec 2, 2018	NOSM MedSoc Meeting	Teleconference	Debbie

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Sunday Dec 16, 2018	CFMS Board Teleconference	Teleconference	Both
Saturday Dec. 20, 2018	Meeting with Henry	Halifax	Rishi
Saturday Jan 5- Sunday Jan 6, 2019	CFMS Winter Board Meeting	Toronto	Both
Sunday Jan 6, 2019	OMSA Board Meeting	Toronto	Debbie
Wednesday Feb 6, 2019	SGM Planning Meeting	Teleconference	Both
Wednesday Feb 6, 2019	SGM Social Committee Meeting	Teleconference	Both
Friday Feb 8, 2019	SGM Sponsorship Meeting	Hamilton	Debbie
Wednesday Feb 20, 2019	SGM Social Committee Meeting	Teleconference	Rishi
Saturday Feb 23, 2019	OMSA Board Meeting	Toronto	Debbie
Monday March 16, 2019	Ottawa MedSoc Meeting	Teleconference	Debbie
Sunday March 25, 2019	SGM Planning Meeting	Teleconference	Both
Sunday March 25, 2019	Nominations Committee ToR Discussion	Teleconference	Debbie
Wednesday March 27, 2019	Nominations Committee ToR Approval	Teleconference	Debbie
Friday March 29, 2019	Queens MedSoc Meeting	Teleconference	Rishi
Saturday March 30, 2019	Ontario Student Medical Education Research Conference	Toronto	Both
Saturday April 6, 2019	OMSA Board Meeting	Toronto	Both

V. CONCLUSIONS

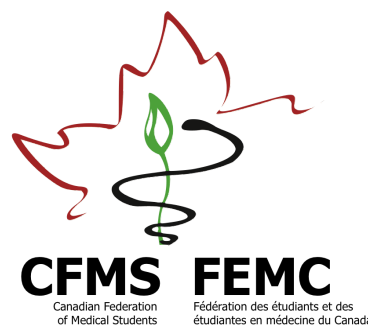
We are both honoured to represent the CFMS over the past few months. We have enjoyed working with excellent student leaders from the various Ontario medical schools as well as the fantastic members on the Ontario Medical Students Association. We would also like to thank our respective portfolio members for their continued efforts and dedication. We would also like to thank the board for their continued support and mentorship throughout our time as board members. Each and every one of you has been extremely helpful, kind and understanding of our needs.

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We look forward to continuing with all the endeavours we have taken on and hope to seek feedback from the General Assembly for further guidance. Please feel free to reach out to either one of us if you have any feedback/suggestions regarding our roles as Ontario Regional Directors, attachés to the Government Affairs and Education portfolios and/or Nomination Committee co-chair.

Rishi Sharma, BSc, MSc

MD Candidate - Class of 2020

Michael G. DeGroote School of Medicine, McMaster University

Ontario Regional Director, Education Attaché

Canadian Federation of Medical Students

T: 226-972-1126 | **E:** ontario@cfms.org

Debbie Brace, B.A&Sc, MSc

MD Candidate - Class of 2020

Michael G. DeGroote School of Medicine, McMaster University

Ontario Regional Director, Government Affairs Attaché

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