

Application deadline January 30<sup>th</sup>, 2017

## **CFMS Representative to the Canadian Association for Medical Education (CAME)**

PLEASE NOTE THAT THE CFMS DOES NOT PROVIDE FUNDING FOR THE  
CFMS CAME REP TO ATTEND CCME. ELIGIBLE STUDENTS MUST  
ALREADY BE FUNDED TO ATTEND CCME.

### **What is the CAME?**

CAME is a grass-roots organization for medical educators by medical educators. Our goal is to promote excellence and scholarship in all aspects of medical education by advocating for medical education and medical educators, by supporting faculty and educational development, and by encouraging research in medical education through networking and scientific activities.

Created on July 1st, 1987, CAME enables medical educators to:

- Meet like-minded people and establish professional networks
- Learn about medical education in Canada
- Present scholarly work to peers
- Participate in professional development activities (e.g. Research in Medical Education Workshop; Canadian Leadership Institute for Medical Education)
- Participate in Educational Interest Groups and CAME Committees
- Be eligible for CAME awards
- Benefit from reciprocity agreements with other associations (e.g. Association for Medical Education in Europe)
- Make a difference in the future of medical education in Canada.

### **CAME University Representatives**

CAME's 17 university representatives link the Executive with its membership. These representatives become the functional liaison in maintaining the goals and objectives of CAME vis à vis medical school faculty in Canada. They also, along with representatives from stakeholder organizations such as AFMC, the MCC, the CFPC, the RCPSC, CAIR and CFMS, form CAME's Board of Directors.

### **RESPONSIBILITIES**

In accepting to be a university or organizational Board representative, an individual accepts to be a CAME Board member with the following responsibilities:

1. To demonstrate a commitment to CAME's mission and to the work of the organization
2. To be informed about CAME's mission, services, and programs
3. To take an active role in formulating policy and direction for CAME
4. To facilitate membership drives and stimulate CAME memberships
5. To attend the meetings of the CAME Board of Directors and the CAME Business Meeting at the CAME annual meeting
6. To solicit contributions to the annual meeting by encouraging their own institution's participation in workshops, special interest groups, posters, etc.

7. To organize the annual Certificate of Merit Awards nominations and adjudication process in their faculty.
8. To contribute to the dissemination of medical education knowledge and to the collegiality of the Canadian medical education community by encouraging colleagues' contributions to the CAME newsletter and other CAME publications
9. To be willing to serve on at least one committee, on which they will actively participate
10. To bring to the CAME Executive the interests, needs, and expectations of colleagues
11. To assist the Board in carrying out its fiduciary responsibilities, such as reviewing the organization's annual financial statements
12. To contribute time and creative energy to CAME as an association dedicated to the evolution and high standards of medical education in Canada.
13. To be the "face of CAME" at their university and/or organization.

### **BENEFITS**

While taking on responsibilities on behalf of CAME, university and organizational representatives benefit from the following advantages:

1. The opportunity to take an active role in CAME's evolution and to help determine CAME policy
2. Opportunities for leadership in medical education at a national level
3. Opportunity to network and share experiences with other national medical educators on a regular basis
4. To know in advance the Annual Meeting themes and coming workshops

### **The CFMS Selection Committee will be looking for the following:**

1. Open-minded and willing to freely express him/herself
2. Willingness to speak on behalf of the majority of students
3. Keep CFMS updated on latest issues
4. Experience in board meetings is an asset.
5. Involvement on previous committees, liaison positions, medical school councils or similar organizations an asset
6. Previous experience synthesizing and presenting material/producing reports.
7. Demonstrate excellence in communication and interpersonal skills.
8. Must be willing to do background reading in preparation for the meeting.
9. Informed and up-to-date regarding issues important to medical students and residents.

**Term:** 1 year

**Meetings:** One meeting in the year in April 28-30, 2017 – during the CCME meetings and CFMS Spring General Meeting – to be held in Winnipeg (date of CAME meeting to be established) and occasional teleconferences

Further information contact: Laura Kim & Gurmeet Kaur Sohi (western@cfms.org)

**Submit as attachment to:**  
**General Criteria:**

1. CFMS Member (currently and in 2015-2016)
2. Interest in the position
3. Qualifications specific to the demands of the position
4. Ability to recognize and adequately represent the position of all Canadian medical students, most notably the position democratically determined by the board and representatives of the CFMS.
5. Ability to fulfill the necessary obligations of the position.
6. Willingness to complete reports to be broadcast to all Canadian Medical Students.
7. Willingness to follow through with all the demands of the position until a replacement is sought.