

Global Health Leadership Opportunities within the CFMS

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2 INTRODUCTION

As a National Officer of the CFMS Global Health Program, you can be part of a team of dedicated global health leaders in the CFMS, working to promote global health education, action, and opportunities for medical students and our wider communities.

The CFMS Global Health Program (CFMS-GHP) is seeking candidates for the following national positions:

h Education (NOGHE)

and Peace (NORP)

OP)

d Sexual Health (NORSH)

(NOIH)

The National Officers are appointed in November of each year to serve for an approximately 12-month period on a voluntary basis. Each National Officer works in conjunction with the CFMS VP Global Health, the other National Officers, Global Health Liaisons, Global Health Advocates, and other Local Officers across Canada to coordinate our global health activities nationwide. The expected time commitment is approximately 10-15 hours per week, as well as attendance at conferences throughout the term.

CFMS-GHP Vision: Recognizing that its members, as future physicians, are uniquely and strategically placed to promote the values of health equity and social responsibility, the CFMS-GHP will strive to empower students with the tools they may need to grow as global health leaders and global citizens.

Mission: In the spirit of responsible and sensitive global collaboration, we will facilitate ethical global health education, advocacy, action, and experiences through coordinated national programming.

Medical students with a strong commitment to global health and social justice are encouraged to apply regardless of their year of medical school or previous experience with the CFMS-GHP. For more information regarding each of these positions, please continue reading. These roles are an excellent opportunity for global health leadership. We look forward to hearing from you!

Sincerely,

JESSICA BRYCE

VICE PRESIDENT GLOBAL HEALTH

msa.org



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3 NATIONAL OFFICER OF GLOBAL HEALTH EDUCATION

3.1 Position Details

The NO of Global Health Education is responsible for leading projects and initiatives in the area of coordinated global health education and advocacy.. NOTE: This position is an 18-month portfolio. Upon selection of the incoming NOGHE, the current NOGHE will become outgoing NOGHE and a 6-month transition period will occur, with final handover of NOGHE duties in April 2017.

3.2 Overview of Responsibilities

Note that in 2015-2016, the NOGHE sits on two major external committees: the Association of Faculties of Medicine of Canada Global Health Resource Group and the IFMSA's Standing Committee on Medical Education.

1. Cultivate understanding of the current status of global health (GH) education at all CFMS medical schools through regular communication with Local Officers of Global Health Education (LOGHEs)
2. Actively participate on the Association of Faculties of Medicine of Canada (AFMC) Global Health Resource Group as the representative of the CFMS.
3. Participate in regular email discussion, and attend both biannual teleconference calls and the yearly AFMC Global Health Resource Group meeting in the Spring (at the Canadian Conference on Medical Education).
4. Actively participate on the Global Health Education Consortium/Consortium of Universities of Global Health (GHEC/CUGH) Student Advisory Committee as a representative from the CFMS.
5. Facilitate bi-monthly meetings with LOGHEs to cultivate national level projects.
6. Act as a liaison between students, GHs, faculty members, and the AFMC Global Health Resource Group to help establish standardized global health curricula across medical schools, including pre-departure training.
7. Liaise actively with the CFMS-GHP small working group chair of the pre-departure training, global health core competencies, and global health ethics small working groups
8. Liaise actively with the Local Officers of Global Health Education to ensure implementation and evaluation of pre-departure training at CFMS member schools.
9. Disseminate global health opportunities / resources to GHs via the national GHP listserv.
10. Strategize to improve communications between VP-GH, National Officers, GHs, LOGHEs, and Exchange Officers as appropriate.
11. Attend the CFMS annual meetings (AGM and SGM).
12. Submit a report to the VP-Global Health tri-annually (September AGM, January, and May SGM).
13. Attend bi-monthly National Officer teleconferences
14. Create/update handover documents that detail the main activities completed during the year, with associated contact information and documents.

3.3 Skills Required

4 NATIONAL OFFICER OF HUMAN RIGHTS AND PEACE

4.1 Position Details

The NO Human Rights and Peace will be responsible for leading the Global Health Advocacy Program (GHAP), supporting existing projects in the area of human rights and peace at Canadian medical schools, and distributing resources and information to students. The GHAP focuses on the development of local and national advocacy initiatives within a specific theme related to global health.

This is a great opportunity to become involved in global health advocacy, and take a leadership role in the ongoing development of an exciting program.

4.2 Overview of Responsibilities

1. Lead the CFMS Global Health Advocacy Program. This includes:
 - 1.1. Moderating discussions on the group listserv.
 - 1.2. Conducting regular teleconferences.
 - 1.3. Providing updates/reports to the GHP when requested.
2. Provide a formal training workshop for the Global Health Advocates (GHAs) in advocacy skills. This will take place in February and be combined with CFMS's national Lobby Day. The event, taking place over a weekend, will be in collaboration with the VP-Governmental Affairs.
3. Providing resources and support for GHAs to complete 3 objectives:
 - 3.1. Conduct a local advocacy training event at each school.
 - 3.2. Organize a local campaign based on the yearly theme.
 - 3.3. Participate in a national campaign.
4. Lead a national advocacy campaign related to the annual theme.
5. Disseminate global health opportunities to GHs via the national GHs listserv.
6. Attend the CFMS annual meetings (AGM and SGM).
7. Submit a report to the VP-Global Health tri-annually (September AGM, January, and May SGM).
8. Attend bi-monthly National Officer teleconferences.
9. Write an article for the CFMS Annual Review and global health blog on the advocacy theme.
10. Participate in the IFMSA-NORP (International Federation of Medical Students-National Officers of Human Rights and Peace) listserv.
11. Create/update handover documents that detail the main activities completed during the year, with associated contact information and documents.
12. Communicate regularly with the VP-Government Affairs to facilitate collaboration with the Government Affairs and Advocacy Committee, and the CFMS General Assembly.
13. Help to write position papers on health equity and global health for submission to the CFMS General Assembly at the Spring General Meeting and fall Annual General Meeting, as appropriate.

4.3 NORP Schedule of Events

4.4 Skills Required

5 NATIONAL OFFICER OF PARTNERSHIPS

5.1 Position Details

Global health opportunities are available to all Canadian medical students through effective communication, collaboration, and coordination with relevant global health organizations.

The goals of the National Officer of Partnerships are to improve the accessibility of these global health opportunities for medical students through the effective establishment, development, and maintenance of partnerships, as well as to facilitate internal communication within the CFMS Global Health Program.

As NOP, you will be provided with opportunities to attend national and international conferences, receive professional training in networking and leadership, and work with an innovative and progressive team of global health student leaders.

5.2 Overview of Responsibilities

1. Communication
 - 1.1. Act as the main communicator for the GHP - modifies the website, social media promotion, organization and scheduling of the global health blog and the GHP section of the CFMS website.
 - 1.2. Assist the CFMS IT Officer, VP Global Health, and CFMS VP Communications in updating the partnership section of the CFMS website.
 - 1.3. Maintain and monitor the CFMS Global Health Mailing List, and disseminate global health opportunities / resources to CFMS medical students via the CFMS Global Health Mailing List in bi-weekly communiqués.
 - 1.4. Communicate IFMSA opportunities to the GHs for dissemination to their global health networks
2. Coordination of GHs
 - 2.1. Hold quarter-annual teleconferences for the Global Health Liaisons nation-wide to discuss pertinent and up to date issues and accomplishments, share resources and strengthen national partnerships.
3. Partnerships
 - 3.1. In collaboration with the CFMS Vice President of Global Health, CFMS President, and CFMS Reps to External Organizations, the National Officer of Partnerships will be responsible for identifying, establishing, maintaining, and evaluating existing and potential national and international partnership opportunities.
 - 3.2. Assess the need for existing CFMS-endorsed, member, and affiliated member project areas that may benefit from partnership with external organizations.
 - 3.3. Develop annual recommendations and an implementation strategy for partnership development and maintenance that best fulfills the identified needs of CFMS and our partners.
 - 3.4. Create an Annual Partnership Review report to the CFMS Global Health Program and CFMS Executive that reviews existing and potential partnerships, provides recommendations for partnership development, and suggests an implementation strategy to be included in the CFMS National Strategic Plan for distribution to all medical students across Canada.

4. Attend the CFMS annual meetings (AGM and SGM).
5. Submit a report to the VP-Global Health tri-annually (September AGM, January, and May SGM).
6. Attend bi-monthly National Officer teleconferences.
7. Create/update handover documents that detail the main activities completed during the year, with associated contact information and documents.

5.3 Skills Required

5.4 Existing Partnerships

6 NATIONAL OFFICER OF REPRODUCTIVE & SEXUAL HEALTH

6.1 Position Details

The NO of Reproductive and Sexual Health is responsible for leading projects and initiatives in the area of reproductive and sexual health, and liaising with external global health-related organizations in order to benefit and create opportunities for Canadian medical students at large. The NORSH works in collaboration with the rest of the Global Health Program (including other National Officers and the Global Health Liaisons) and the Local Officers of Reproductive and Sexual Health (LORSH), as well as with the representatives from the Standing Committee on Reproductive and Sexual Health Including HIV/AIDS (SCORA) within the IFMSA.

6.2 Overview of Responsibilities

1. Lead a Team of LORSHs and LORSH Alumni
 - 1.1. Team Composition:
 - 1.1.1. There are 1-2 LORSHs per CFMS medical school
 - 1.1.2. LORSH alumni is a new position where previous LORSHs are invited to contribute their knowledge and experience in order to preserve institutional memory
 - 1.2. Organize and facilitate 1-2 teleconferences per month to ensure regular communication with your team. Take detailed minutes for each of these meetings.
 - 1.3. Communicate with your team regularly through email and the LORSH Power! Facebook page. Regularly post relevant news articles and/or links to the Facebook page.
 - 1.4. Support the LORSH team in leading and implementing projects and initiatives that promote knowledge in and awareness of reproductive and sexual health. Support may take the form of: providing resources, ideas and information; guidance on project/initiative implementation; help with recruitment of presenters/speakers; etc.
 - 1.5. Encourage the LORSH team to organize and implement reproductive/sexual health workshops at annual regional medical conferences, such as Ontario Medical Student Weekend, Alberta Medical Students' Conference and Retreat, and Dal-MUN.
 - 1.6. Encourage the LORSH team to engage in advocacy initiatives based on news and current events, current political climate, global health issues, etc.
2. Understand and Document the RSH Projects Occurring at CFMS Medical Schools
 - 2.1. Document school initiatives in meeting minutes.
 - 2.2. Ensure LORSHs complete activity forms for each initiative.
 - 2.3. Create a summary of projects for CFMS general meeting reports.
3. Implement Awareness Day Activities in Conjunction with LORSHs and GHs
 - 3.1. Liaise with international bodies (ex. International Federation of Medical Students, World AIDS Campaign, Jer's Vision etc.) and national bodies (ex. Give a Day, Egale etc.) in order to gather resources.
 - 3.2. Update existing awareness day manuals and distribute them to the LORSH team in a timely manner.
 - 3.3. Provide relevant, practical resources to LORSHs and GHs. Help to ensure awareness day activities take place at each medical school campus.
 - 3.4. Seek opportunities for collaboration with national organizations or NGOs.

4. Provide resources regarding sexual and reproductive health where relevant or requested.
5. Pre-clerkship Electives
 - 5.1. Identify schools offering/working on pre-clerkship RSH electives.
 - 5.2. Support LORSHs at each school to implement pre-clerkship RSH electives.
 - 5.3. Share relevant documents with interested parties.
6. Build Relationships and Continue Partnership With National and International Organizations
 - 6.1. The NORSH has previously partnered with the SOGC in helping institute an International Women's Health elective.
 - 6.2. Other organizations include: The Society of Obstetricians and Gynaecologists of Canada, the Canadian Cancer Society, Jer's Vision, Medical Students for Choice, Ipas, and GLMA.
 - 6.3. Facilitate a meeting with the NORSH (or comparable position) from both the FMEQ (Fédération Médicale Étudiante du Québec) and AMSA (American Medical Student Association) to go over a tri-partnership strategy on RSH. Look for areas of collaboration.
7. Represent the CFMS on IFMSA SCORA (Standing Committee on Reproductive Health including HIV/AIDS)
 - 7.1. Subscribe to the IFMSA SCORA listserv and monitor international action in the realm of SCORA.
 - 7.2. Participate in SCORA international projects, initiatives, and small working groups.
 - 7.3. Represent CFMS within the scope of international discussions.
 - 7.4. Apply for travel to IFMSA conferences in order to actively participate in SCORA sessions.
8. Disseminate Global Health Opportunities
 - 8.1. Distribute information on IFMSA-SCORA opportunities.
 - 8.2. Subscribe to and disseminate opportunities from GYCA – Global Youth Coalition on HIV/AIDS (gyca-subscribe@groups.takingitglobal.org).
 - 8.3. Subscribe to and disseminate opportunities from the Ontario Sexual Health Network (http://groups.yahoo.com/neo/groups/ontario_sexual_health_network/info?v=1&t=directory&ch=web&pub=groups&sec=dir&slk=11)
9. Regular Reporting, Blog Writing, Publishing Etc.
 - 9.1. Create National Officer Update reports for the CFMS Spring and General Meetings which detail an overview of activities, accomplishments, goals, and future directions.
 - 9.2. Attend monthly teleconferences with the VP Global Health and other National Officers.
 - 9.3. Regularly contribute to the CFMS Global Health Blog.
 - 9.4. Write at least one article for the 'CFMS Annual Review' Publication.
 - 9.5. Write at least one article for the IFMSA 'SCORAlicious' and 'The Medical Student International' publications.
 - 9.6. Ensure that the 'Reproductive and Sexual Health' google drive folder is maintained and updated on a regular basis to ensure institutional memory.
10. National Projects
 - 10.1. Create and distribute a survey to the leadership candidates in the next Federal election in consultation with VP Global Health and VP Advocacy. Distribute the survey results to medical students and post them on the CFMS Global Health blog. Create a press release detailing the survey results in consultation with VP communications.
 - 10.2. Promote the Canadian-born 'Day of Pink' initiative internationally through the SCORA network.
 - 10.3. Write relevant position and/or policy papers (ex. Gender and Sexual Diversity, HIV Criminalization etc.) to expand the CFMS' stance on RSH issues.
 - 10.4. Act as a liaison between the Global Health portfolio and the National LGBT2-SQ+ Working Group

- 10.5. Work with the Canadian Cancer Society to promote their 'Get Screened' initiative to increase LGBTQ preventative screening rates
- 10.6. Based on the CFMS policy paper on Comprehensive Sexuality Education: work with the LORSH team to advocate provincial governments for improvements in RSH education within elementary and high school curricula.
- 10.7. Facilitate the creation of the Local Lens database, which acts as a record and resource for LORSHs
- 10.8.
- 10.9. Update the NORSH section of the CFMS webpage to include a list of RSH links:
 - 10.9.1.1. Which contain educational resources for medical students to improve their knowledge of various RSH topics
 - 10.9.1.2. Which contain educational RSH resources which medical students can recommend to their patients
- 10.10. Create a list of RSH interest groups at medical schools across Canada. Use the list to facilitate communication and collaboration between these groups and with their respective LORSHs.
- 10.11. Create a list of RSH conferences occurring nationally and internationally.
- 11. Create/update handover documents that detail the main activities complete during the year, with associated contact information and documents, as well as short and long term plans/goals for the position.
- 12. Update LORSH and NORSH Documents
 - 12.1. Update the LORSH manual based on suggestions and feedback throughout the year.
 - 12.2. Update the LORSH position description for the new term.
 - 12.3. Update the NORSH position description for the new term.

6.3 NORSH Schedule of Events

6.4 Skills Required

7 NATIONAL OFFICER OF INDIGENOUS HEALTH (NOIH)

7.1 Position Details

The new National Officer of Indigenous Health (NOIH), formerly the Aboriginal Health Liaison (AHL), was ratified by the CFMS at the Spring General Meeting in 2015 in response to a demonstrated need for a restructuring of the Indigenous Health Portfolio. During the 2016-2017 year, the Indigenous Health Program will be in the second year of existence.

The NOIH will work in conjunction with the CFMS VP Global Health, other National Officers, Local Officers of Indigenous Health (LOIHs) across Canada, and the CFMS Global Health program to coordinate activities and advocacy work related to First Nations, Métis, and Inuit health.

7.2 Overview of Responsibilities

The NOIH is responsible for the CFMS Indigenous Health portfolio under the Global Health Program in the following areas: External Engagement, Internal Communication, Advocacy & Education, and Management.

1. External Engagement:
 - 1.1. Collaboration with external organizations relevant to Indigenous health as required, including bodies such as the Indigenous Physicians Association of Canada (IPAC), the Association of Faculties of Medicine of Canada (AFMC), etc.
 - 1.2. Active seeking of new external partnerships and maintenance of current partnerships in collaboration with the National Officer of Partnerships (NOP).
 - 1.3. Participation in relevant activities of the International Federation of Medical Students (IFMSA) and other international organizations that the IFMSA has Memorandums of Understanding with, as needed.
2. Internal Communication:
 - 2.1. Management of the NOIH email account (noih@cfms.org).
 - 2.2. Development of the Indigenous Health section of the CFMS website, with appropriate updating as required.
 - 2.3. Contribution to the CFMS Global Health blog on Indigenous Health topics
 - 2.4. Participation in the Global Health Program through attendance at National Officer teleconferences, Spring General Meeting, and Annual General Meeting.
 - 2.5. Contribution of at least one (1) piece of work to the CFMS Annual Review.
3. Research, Advocacy & Education:
 - 3.1. Promotion of the adoption of Core Competencies in Indigenous health in both medical education and pre-departure training for placement in Indigenous communities.
 - 3.2. Facilitate and coordinate multiple projects between the NOIH and LOIHs that focus on education, advocacy, and research
 - 3.3. Promote the use of the Indigenous Health Advocacy Toolkit at all schools;
 - 3.4. Maintain the relevance and contribute to the development of new educational resources, including Learning OSCE scenarios and Problem-Based Learning cases
 - 3.5. Contribute to the review and updating of existing CFMS policy papers through liaison with the Committee on Health Policy (COHP) or other CFMS committees as appropriate.

- 3.6. Organize and contribute to the timely development of new CFMS policy papers related directly or indirectly to Indigenous Health as appropriate.
- 3.7. Maintain knowledge of current events within Indigenous Health, with the ability to speak to these events while representing the views of the CFMS' Indigenous health portfolio.
- 3.8. Participation in CFMS-run advocacy activities, such as Federal Lobby Day, as needed.
- 4. Management:
 - 4.1. Maintenance of a contact list of all Jr. and Sr. LOIHs at each member school.
 - 4.2. Facilitate communication between LOIHs at different member schools and resource sharing through monthly newsletters
 - 4.3. Meet with all LOIHs at least two (2) times per year via teleconference.
 - 4.4. Facilitate regional teleconferences at least two (2) times per year via teleconference.
 - 4.5. Dissemination of opportunities or resources in regards to Indigenous health to LOIHs.
 - 4.6. Collaborate with the Vice-President Global Health in the selection of an incoming NOIH.
 - 4.7. Creation of extensive handover documents and organization of a handover meeting with the incoming NOIH within two (2) weeks of the selection of an incoming NOIH.

The NOIH will report directly to the VP Global Health, while the LOIHs will report directly to the NOIH.

7.3 Skills Required