

## **BREAK OF JOURNEY RULES**

- Holders of single journey tickets for distance of more than 500 kms (actual distance) are allowed to break journey at any station enroute. The first break journey shall not, however, be made until a distance of 500 kms has been travelled from starting station.
- Only one break-journey will be permitted on tickets upto 1000 kms and maximum two break journeys will be allowed on tickets of longer distances.
- The period of break journey that can be availed at a station will be upto a maximum of 2 days only excluding day of arrival and day of departure.
- Break journey on single journey tickets over suburban sections of Indian Railways will not be permitted.
- For all return tickets; each half of the ticket is treated as a single journey ticket but return journey must be completed within the period for which the ticket is available.
- Break journey is not permissible on the tickets of certain trains like Rajdhani Express, Shatabdi Express etc. which have a separate all inclusive fare structure on point-to-point basis and therefore refund on such partially used ticket is also not admissible.
- Passengers are requested to have their tickets endorsed at the Station where break journey takes place. The endorsement shall consist of the station code, Station Master's initials and date.
- Passengers breaking journey and not obtaining endorsement as prescribed will be treated as without a proper ticket and dealt with accordingly.
- Break journey shall not be permitted short of the station upto which reservation has been done. If a passenger seeking reservation on through tickets ask for break journey en route it should be clearly indicated on Requisition form, the names of the station where break journey is requested. Reservation in this case will be done upto break journey station only.

## **JOURNEY EXTENSION TICKETS:**

- This facility is provided for passengers who want to continue their journey in same or other trains, beyond the station to which they have originally booked.
- **To avail this facility, please contact ticket checking staff before reaching your first intended destination or after completion of booked journey.**
- Fare due for the distance of extended portion of journey will be collected without benefit of telescopic rates.

## **POSTPONEMENT OR PREPONEMENT OF JOURNEY ON A RESERVED, RAC OR WAIT LISTED TICKET**

### **Postponement of journey:**

a) **Confirmed Tickets :** Postponement of journey on confirmed tickets shall be allowed in the same or any higher class, by any subsequent train on same day or any subsequent day, for same or any longer destination, provided that :

- i) confirmed or RAC or waiting list accommodation is available in the train in which fresh reservation is required :
- ii) fresh reservation fee for the class for which reservation is required is paid, in case of tickets surrendered during working hours and at least 24 hours before scheduled departure of train in which originally booked ;
- iii) 25% fare of already booked ticket is paid as cancellation charges, in case of tickets surrendered during working hours and within 24 hours and 4 hours before scheduled departure of train in which originally booked.
- iv) 50% fare of already booked ticket is paid as cancellation charges, in case of tickets surrendered during working hours and within 4 hours before scheduled departure and upto the maximum time limits mentioned in rule 6(i)(c) (i.e. 3 or 6 or 12 hours, depending on distance) after actual departure of train in which originally booked:

b) **RAC and Waitlisted Tickets :** Postponement of journey on RAC and Wait listed tickets shall be allowed in the same or higher class, by any subsequent train on the same or any subsequent day, for same or any longer destination, provided that :

- i) confirmed or RAC or waiting list accommodation is available in the train in which fresh reservation is required :

- ii) ticket is surrendered during working hours and upto the maximum time limits mentioned in rule 6(i)(c) (i.e. 3 or 6 or 12 hours, depending on distance) after actual departure of train in which originally booked :
- iii) clerkage charges is paid.

### **Preponement of journey :**

Preponement of journey on confirmed, RAC and wait listed tickets shall be allowed in the same or any higher class, by any earlier train on same day or any earlier day, for same or any longer destination, provided that :

- (a) Confirmed or RAC or waiting list accommodation is available in the train in which fresh reservation is required.
- (b) The ticket is surrendered during working hours of reservation office and at least 6 hours before the scheduled departure of train in which reservation is required or before preparation of reservation chart, whichever is later.
- (c) Fresh reservation fee for the class for which reservation is required is paid. In case of preponement on confirmed tickets, and
- (d) Clerkage charge is paid, in case of preponement of RAC and waitlisted tickets.

### **CONDITIONS FOR MODIFICATION OF JOURNEY**

- (a) If there is difference in fares for originally booked journey and revised journey, the difference of fare shall be refunded or recovered, as the case may be subject to the provisions of sub rule (1) and (2) of rule 9 above
- (b) Postponement or Preponement of journey under the sub-rule (1) of sub-rule(2) shall be allowed only once.
- (c) The postponement or preponement of normal train ticket journeys will not be applicable against Tatkal /Quota even on payment of Tatkal charges.

### **REFUND ON CANCELLATIONS OF MODIFIED TICKETS**

If the ticket, on which journey has been altered under the sub-rules(1) or (2) is cancelled, cancellation charges shall be payable as follows:

- (a) Cancellation charges as would have been due if the ticket for original reservation had been cancelled at the time of postponement or preponement of journey and
- (b) Cancellation charges due in respect of ticket for altered reservation as if this altered reservation is a fresh reservation.

- (c) In cases where 25% or 50% cancellation charges were realized at the time of modification of journey the cancellation charges mentioned in clause (a) shall not be levied again and cancellation charges mentioned in clause (b) only shall be levied.

## **GROUP BOOKING**

Railway permits bulk reservation for bonafide passengers in groups consisting of 20 or more for marriage, cultural, sports education and pilgrims' purpose and makes provision to secure reservation against a single application for group booking. Such permission is granted under prescribed conditions by Sr. Division Commercial Manager

## **I-TICKETING & E-TICKETING**

- The facility of I-ticketing & E-ticketing is available to the registered users of website of IRCTC on [www.irctc.co.in](http://www.irctc.co.in). The user can opt for either Electronic Reservation Slip (ERS) or Internet ticket. While the internet ticket is delivered at home there will be no delivery of ticket in E-ticketing. The passenger will have to himself take a printout of electronic reservation slip on his printer. During the journey, if any one passenger booked on e-ticket presents any of the nine identity cards in original mentioned below, the same may be accepted as proof of identity.
  - (a) Voter Photo Identity Card issued by Election Commission of India
  - (b) Passport
  - (c) PAN Card issued by Income Tax Department
  - (d) Driving Licence issued by RTO
  - (e) Photo Identity Card issued by Central/State Government
  - (f) Student Identity Card with Photographs issued by recognized School/College for their students
  - (g) Nationalised Bank Pass Book with Photographs.
  - (h) Credit Cards issued by Banks with laminated photograph.
  - (i) Unique Identification card “Adhar”

The electronic reservation slip cannot be cancelled at any regular counter of the Railway, which can only be cancelled on line.

- **VRM/MRM**: The screen shot of the e-ticket displayed through Laptops/palmtops/mobile phone referred to as Virtual Reservation Message(VRM) and the Mobile Reservation Message (MRM) for tickets booked on Mobile Phones combined with valid photo ID in original is treated as an instruction on par with Electronic Reservation Slip(ETS) even for tickets booked through the IRCTC website.
- **ERS/SMS/VRM/MRM** along with confirmed/RAC Reservation valid ID proof and appearance of name of the passengers on the chart as the components of a valid authority to travel.

The SMS will have to be displayed during the course of the On Board/Off Board checking of the passenger fails to produce/displayed the SMS due to carry eventually (Loss, discharged mobile/Laptops etc) but has the prescribed proof of Identity a penalty of 50/- per tickets will be levied.

- Railway will not be held responsible in any way for any technical errors that might occur due to faulty mobile network.

## **Change of boarding station & change in name of E-ticket passenger:**

1. For getting these facilities, customer can now approach the nearest Reservation Office with 'Electronic Reservation Slip' print out and photo identity proof of one of the passenger travelling in the ticket at least 24 hours before the scheduled departure of train as per extant Railway rules.
2. Please note that reservation offices can change 'Boarding Station' & 'Passenger Name' against a request from the passenger as per extant railway rules applicable to other face to face counter booked tickets.
3. Facility in the name change of passenger holding confirmed e-reservation has been permitted as per extant Railway rules noted as under:
  1. Where the passenger makes a request in writing 24 hours before the scheduled departure of train to the nearest Railway Reservation office. It can be transferred to another member of his family, meaning, Father, Mother, Brother, Sister, Son, Daughter, Husband and Wife. He should bring the 'Electronic Reservation Slip' print out alongwith photo identity card proof & a proof for blood relation desired to be changed.
  2. Where the passenger is a Government Servant proceeding on duty and appropriate authority makes a request in writing 24 hours before the scheduled departure of train.
  3. Such request will be granted once only.

## **FOREIGN TO TOURISTS/INDRAIL PASS**

(i) Foreign Tourist Special quota for Foreign tourists have been earmarked in several important trains, which can be booked upto 360 days in advance. This facility can be availed by purchasing Indrail Pass on payment in US Dollars, Pound Sterling, or Euro Currency. Foreign Tourists/NRIs are also allowed to make payment in INR, without producing the Encashment Certificate, for purchasing the Railway tickets / IRPs etc. At the time of reservation, the passport number and the country of origin should be mentioned. Major reservation centres have special cells to help foreign tourist in planning their itinerary, reserve their tickets and render any other assistance required.

(ii) INDRAIL PASS has been especially created for foreign tourists and Indian National residing abroad. This ticket is available for a specified time period from half a day to 90 days. It should be used within 1 year of issue. The validity period starts from the date of first train journey and ends on the mid night of the last day of validity. During the validity period foreign tourists can travel from anywhere to anywhere on Indian Railway Network without route of train restrictions and without payment of additional charges. Out of turn reservation confirmations are also accorded to Indrail pass holders.

For further details please visit our site [www.indianrailways.gov.in](http://www.indianrailways.gov.in) and [www.wr.railnet.gov.in](http://www.wr.railnet.gov.in)



## **BOOKING OF PET DOGS:**

You can take your pet dog along with you in A.C. first class or first class, provided you reserve either a two berth or a four berth compartment exclusively for your use, paying the Scale-R, Scale-P and Scale-S rates as applicable for 60 kgs.

Passengers travelling in other classes are not permitted to carry the dog along with them. The dog can be booked and carried in luggage/brake van paying Scale-R, Scale-L, Scale-P and Scale-S rates as applicable for 30 kgs. Specially designed dog boxes are available in brake van for this purpose in some trains.

The minimum luggage scale Rate is Rs.30 per dog. Passengers may contact the luggage office to book their pet dogs. Passenger detected carrying dogs unbooked will be charged will be charged six times Scale-L rates subject to a minimum of Rs.30.