

Jissela Murillo

Address: 231 Targee Street, Staten Island, NY, 10304

Mobile Number: (347) 856-3472

Email: jmurillo@nyit.edu

Education

New York Institute of Technology, New York, NY

Master of Arts in Communication Arts with a specialization in Television, Film and Broadcasting Production

May 2015

GPA: 4.0

Bachelors of Fine Arts in Communication Arts, Radio/Television

December 2012

Honors: Chi Alpha Epsilon Honor Society

GPA: 3.4

Work Experience

Department of Education, Brooklyn, NY

November 2015-Present

Substitute Teacher/Long-term Substitute teacher

- Repeatedly selected to sub for most school districts
- Landed long-term sub after six months of working in various NYC Public Schools
- Successfully taught small STEM classes to eighth grade students, learning video editing skills, using iMovie. Students created small commercial projects and learned basic script/story telling skills, 21% earned grades of 95% or above
- Assist classroom teachers with SPED students, SPED students have shown 15% improvement in marking period grades for different class subjects, due to support
- Assist with staff work flow, filling in for various teachers, ensuring lesson plans are done, this increases other teachers deadlines to be met by 15%

Learning Center, NYIT, New York, NY

January 2014-May 2015

Graduate Assistant/ Placement Exam Proctor

- Responsible for proctoring exams for incoming first year students/alumni, increasing students ability to begin classes on time by 60%
- Handled student/s/faculty phone call information for to increase NYIT's availability of different tutoring services offered, this increased student production my 75% to meet requirements to pass coursework
- Filed office paper work and merged E-mails to send out important notices to students/faculty which increased clear communication between all personal
- Kept bi-weekly attendance of all tutoring sessions, all sessions recorded increased reliability of tutor/tutee production around 60-70% proving the Learning Center provides academic growth in overall student goals

Internship Experience

NY Castings.com, New York, NY

September 2014-March 2015

Talent/Production Intern

- Assisted and created new casting notices on NYCastings.com website, this increased actor/s to join NYCastings by 5%
- Handled phone call inquires from casting directors/agencies to prepare production needs of casting directors by 2%
- Edited children's casting auditions/reels on Adobe Premiere, this expanded more opportunities for children to be casted for future projects for casting directors, this increased clientele flow by 15%
- Attended Manhattan Monologue Slam Shows monthly to increase new members to casting agency by 5%

Viacom Media Networks- MTV2, New York, NY

September 2012 – December 2012

Post-Production Intern

- Logged and transferred footage for assistant editors in FCP7, ran production errands for post-production team and overshadowed video editors working on various TV content (Guy Code, Wild 'n Out, MTV2 promos, etc.) Allowing workflow to increase by 10%

The Wendy Williams Show, New York, NY

January 2012 – April 2012

Production Intern

- Assisted show producers with daily preparation of show segments and also assisted control room staff by making extra copies of scripts, run script changes with Executive Producer on show floor, maintained celebrity green rooms by increasing work flow by 14%
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Media Art Skills

Video Editing Software: Adobe Premiere, Adobe Pre-lude, Adobe Media Encoder, Final Cut Program 7, iMovie, Windows Movie Maker

Design Software: Adobe Photoshop, basic After Effects (kinetic typography)

Operating System: Mac OS X, Windows XP/7

Computer: Microsoft Word, PowerPoint, Excel, Outlook and Final Draft

Native Language: English

Fluent Language: Spanish

NYC Department of Education Certificates

DASA, School Violence, Child Abuse Certificates and Completion of ED Training Exams

Credited Courses: Human Development and Foundations of Education