

# ABEL KIPKORIR

## SALES AGENT

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**A:** Nakuru

### PROFILE

I pride myself on my strong organizational and problem-solving abilities. I am detail-oriented and have a track record of professionalism and good communication skills.

### CAREER OBJECTIVE

A goal-oriented individual with a background in building and construction, aiming to leverage strong communication, customer service, and technical skills to excel as a Sales Agent . Eager to utilize industry knowledge to drive sales and provide exemplary service to clients in the telecommunications sector.

### WORK EXPERIENCE

#### 2021-2023

##### Field Agent

Carbie Beauty

- Conducted research on user satisfaction to ensure efficient operations and client satisfaction.
- Negotiations was one of my main roles convincing customers on buying our product improving sales.
- working closely with team to ensure we achieve same goals and resolve challenges.

#### 2014 - 2016

##### Intern (3-Month Attachment)

Elroi Interiors

- Gained practical experience in office operations, including document management and clerical duties.
- Assisted with organizing and archiving office files, improving overall document accessibility.
- Learned valuable tips to strike a deal with a client, most of the work was convincing clients why us.

### EDUCATION

#### Diploma in Building Construction

2019-2022  
Rift Valley Technical  
Training Institute

#### Secondary Education

2014 - 2018  
Tambach High

### MY SKILLS

Adaptability	■
Time Management	■
Communication (Written and Verbal)	■
Document Management	■
Attention to detail	■
Project Management	■