

## Uploading your own Image

- The Facilitator may ask you to upload your own Image, on a particular theme. Notice how the Whiteboard now looks like a Pinboard.
- This function is accessible via the centre Console. Click on the highlighted Image button and follow the instructions.



Your image should be no larger than 2MB in size, in JPG/JPEG, GIF or PNG formats. Crop or resize the image if too large.



- Once your Image has been loaded you will see it appear on the Whiteboard.
- Note: You can only add one image. If you change your mind, you can replace the image by repeating the above.