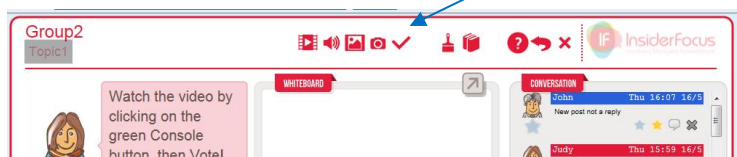


## Facilitator Only: Setting up a Vote

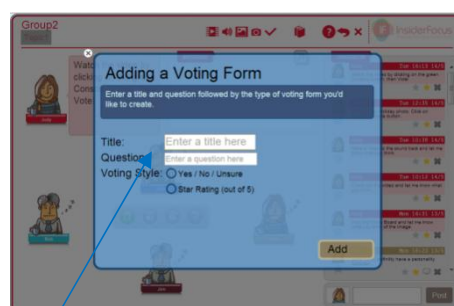
Participants can Vote on any of your media clips, images, Whiteboard activity, or discussion Topics.

The main purpose being to stimulate discussion about why they voted a particular way.

To set this up, click on the Activate Voting Form button on the Facilitator menu.



Then click on the + symbol.



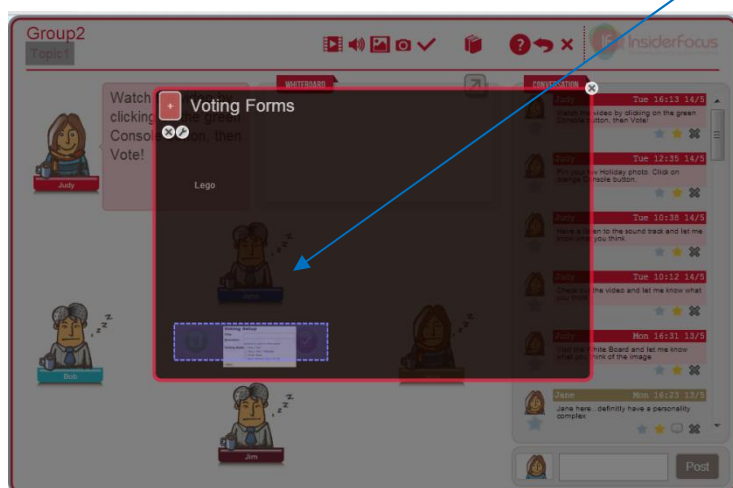
Type in your question and give it a title.

Click on one of the two voting formats: Yes/No/Unsure OR a 1 to 5 rating.

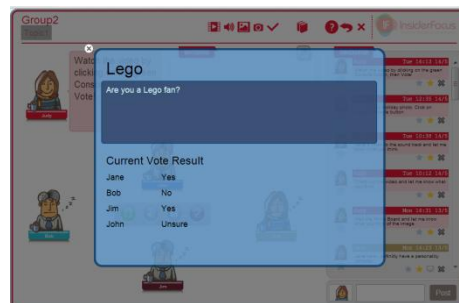
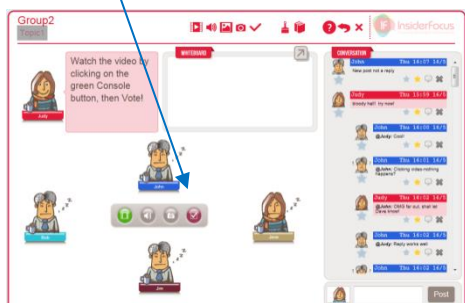
And to finish, click Add.

A title will make it easier for you to find it later. You can edit the title and question at a later date, or create a new one.

As with the other multimedia functions, once you have created the Vote and you want to activate it. Click again on the Active Voting Form, and drag it onto the Console.



At any time you will be able to view who has voted. Click on the Console Vote button and you'll see a summary of who, and how they voted.



*Note...You can send an SMS reminder to those that haven't yet voted. This is done via the Admin function.*