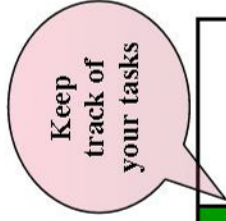


Facilitator Tasks Flow Map & Work Sheet



Emails	Edit Email Templates	
Green Room Template	Edit Green Room Template	
Participants	View/Select Participants To Invite	
	Send Invitation to Selected Participants	
	View/Clear Invited Participants	
	SMS Invited Participants	
	Send Generic Email to Non-Invited Participants	
Observers	SMS Non-Invited Participants	
	View/Select Observers to Invite	
	Send Ticket to Invited Observers	
	View/Clear Invited Observers	
	Add Topic	
Topics	Reorder Topics	
	Active/Open-Close/Delete Topics	
On All Session Tabs	Enter Green Room	
	Enter Chat Room	
	Close This Session	