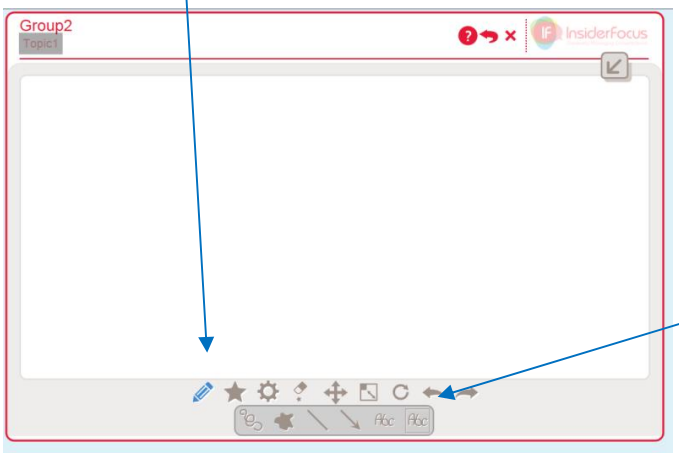
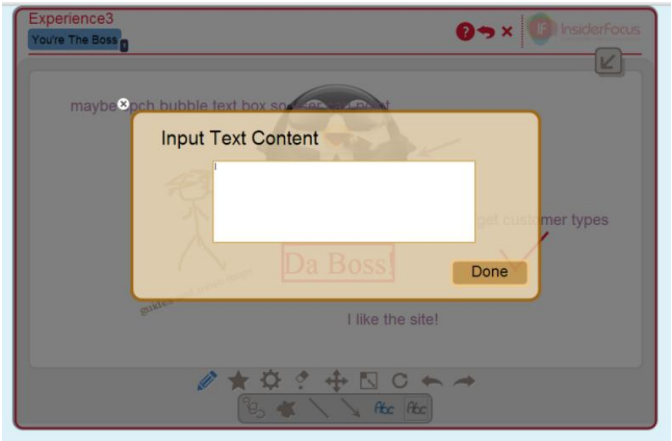
Drawing or Writing on the Whiteboard

- The Pencil Icon used to Write & Draw. When you click on any of the tools they turn Blue, this makes it easier to see which tool is active.



Select from the submenu. You can draw a squiggly line, or a filled in one,a straight line plus an arrow. You can also type text. Click or Tap on the one you want to use, it will then turn Blue.

- To type text on the Whiteboard, click on the text type you want either with or without a frame. The following screen will come up.



Type in your text in the top box, then
Click or Tap Done.

- Your text will appear in the centre of the Whiteboard by default.
- Click/Tap on the Move icon to drag to another position.
- You can also Erase, Undo or Redo using the icons on the Tool-bar.

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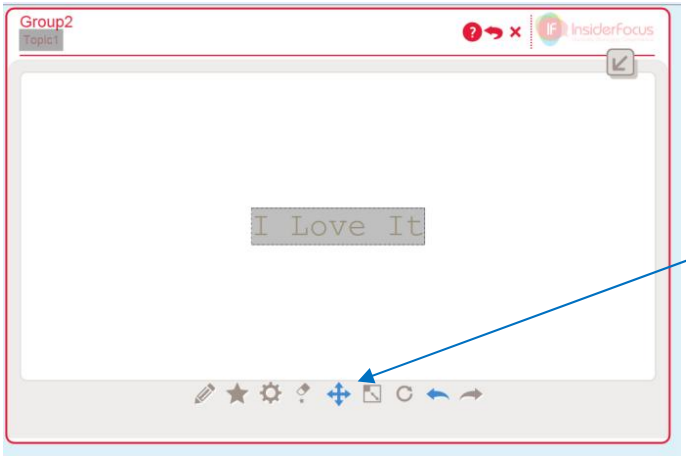
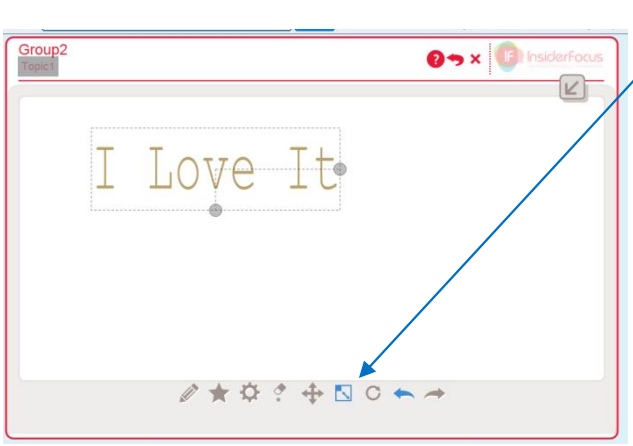
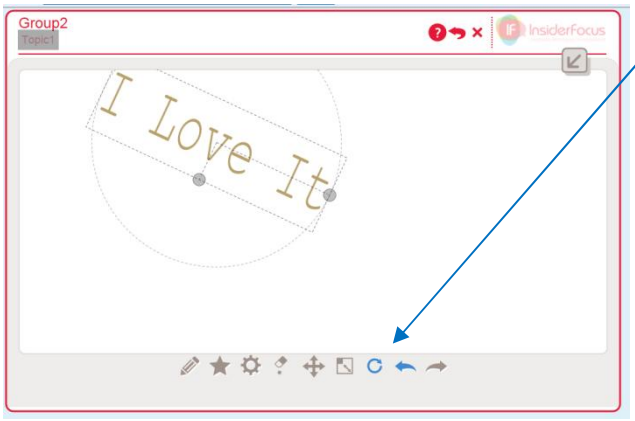


If you want to scale it. Click or Tap on the Scale icon. Your drawing now has shaded areas you can use to drag to the shape you want.



You can also rotate anything you have drawn or written. Click or Tap on the Rotate icon, and use the shaded dots to manipulate.



You can now move the text anywhere on the screen. Or over an image if the Facilitator has loaded one.
Click or Tap on the Move icon, then drag by putting your finger or curser on the shaded area

When drawing lines or frames around text, the default font is 4 pixels.

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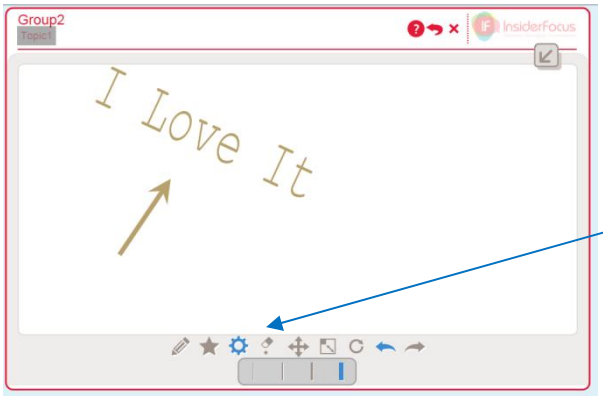
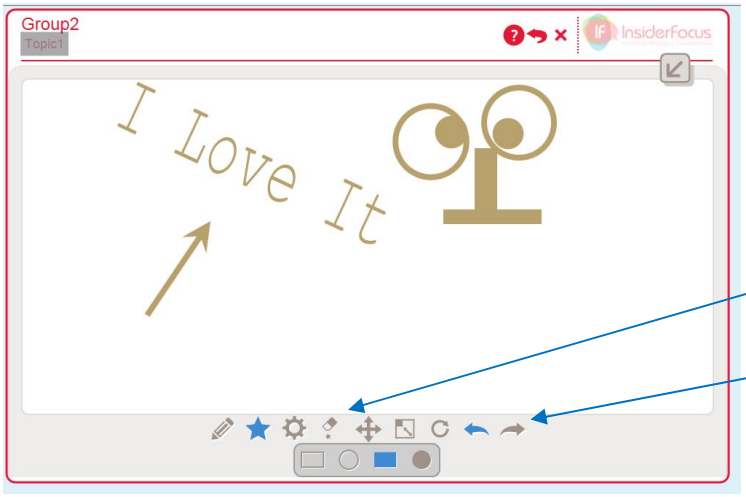


You can erase, by clicking on the Eraser icon.
Or you can Undo or Redo at any time.

As well as Text and Lines you can draw shapes. Click or Tap on the Shapes icon and choose from the submenu.



Each individual has a pre-set colour, this is so the Facilitator can identify who has drawn what, and you'll only be able to manipulate what you have drawn.

When you're finished and you want to return to the main Chat Room screen, Click or Tap on the Shrink Whiteboard button at the top right corner.

Change the pixel size by Clicking or Tapping on the Line Width icon and selecting from the submenu.

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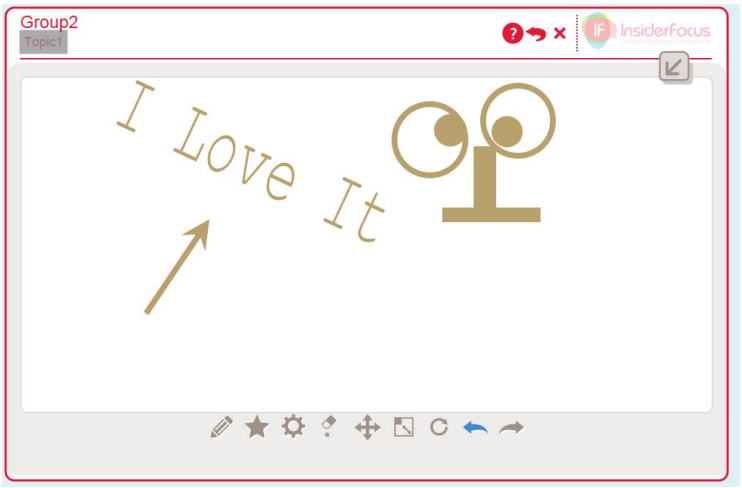

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